

Interview Note Sheet

Applicant Information	
Name: <u>Leadell Owens</u>	Interviewer: <u>Steven G</u>
Date: <u>5/2/18</u>	Rate of Pay: \$ <u>10</u>
Position (s) Applied for: <u>prep cook / cashier</u>	Referred by:

Test Scores					
Server	/35	%	Bartender	/35	%
Prep Cook	<u>14</u> /20	<u>70</u> %	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/14	%

Seeking:
Full-Time
<u>Part-Time</u>

Relevant Experience & Summary of Strengths

Total of _____ in Food Service/Hospitality

Leadell- he is a full-time worker now. He wants to work as a prepcook and cashier for the royals as a second job.

P.O.S. Experience: Y / N details: _____

Transportation
<u>Car</u> Public Transit Carpool (Rider / Driver)

Regions Available to work:
Kansas City,KS Overland Park,Kansas <u>Kansas City,MO</u> Independence,MO

Certifications (if any)
TIPS Serv-Safe LEAD Other _____ Will Submit

Availability
<u>Open</u> AM only PM only Weekdays only Weekends only

Uniforms Owned:
<u>Bistro</u> <u>Black Bistro</u> Tuxedo 1/2 Tuxedo Black Vest <u>Long Black Tie</u> Chef Coat Chef Pants Knives <u>Black Pants</u> <u>Non-Slip Shoes</u> <u>Bow Tie</u> Other: _____

Would you recommend this applicant for Acrobat Academy?	Convention Candidate?	Other Languages Spoken:
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LEADELL OWENS

8138 1/2 TROOST AVE. #12
KANSAS CITY, MO 64131

Phone: (816) 446-6959

Alt Phone:(816) 984-4733

Email: leadell.owens@yahoo.com

Objective

Full - time employment with benefits!

Abilities

Whatever is asked if possible!

Employment History

Environmental Associate , First-Line Supervisors of Housekeeping and Janitorial Workers

10/2014 - 01/2018

Kansas City Chiefs

01 Arrowhead dr., Kansas City, MO

During and after games we would clean and re-stock the restrooms! Afterward we would clean and sanitize as directed by the supervisor!!! Local 1 SEIU Union. I supervise 6 people! Sequencing, Distribution and Customer Service!!!

Environmental Compliance Inspector , Environmental Compliance Inspectors

05/2017 - 11/2017

Dept., of Veteran Affairs

4801 Linwood, Kansas City, MO

Details vary from day to day, bed maker, environmental associate!

Operator , Manufacturing Production Technicians

12/2015 - 04/2017

Syncreon Inc.

10707 Airworld dr., Kansas City, MO

Perform various duties, builder on the production line, assist management with other projects when needed! Harley Davison! Tool and die! I've trained 10 people! Sequencing, Distribution and Customer Service!!!

Asst., Mgr/Warehouse associate , Administrative Services Managers

01/2015 - 06/2015

Dollar General

Kansas City, MO

Receiving Mgr., / Warehouse Associate Job details vary depending on day to day operations, Customer Service!!!

Warehouse Associate , Inspectors, Testers, Sorters, Samplers, and Weighers

10/2013 - 01/2014

Manpower Inc.

103 W. 26th Ave., Kansas City, MO

Warehouse ; Solicitor ; Laborer I worked various jobs that required different types of skills

andscape Laborer II , Helpers--Extraction Workers

2012 - 11/2012

Landscapes Unlimited

6410 Prairie rim rd., Lincoln, NE

vation project that consist of installation of irrigation systems ; sod ; cement ; maintenance of equipment!!!

LEADELL OWENS

Canvasser/team leader , Advertising and Promotions Managers

02/2012 - 05/2012

Fieldworks

2852 Connecticut Ave.NW, Washington, DC

Canvasser-Team leader- customer service ; Direct contact with the public making them aware of issues and to make an attempt to get them on the ballot! Customer Service!!!

Laborer A , Construction Laborers

04/2003 - 09/2009

City of Detroit

8221 W. Davison Ave., Detroit, MI

I worked in area street maintenance/grounds maintenance for the city of Detroit. DPW and Park & Recreation duties varied from department to department : I have worked for (7) seasons with the city of Detroit!!! Customer Services!

Clerk (75 B) , Administrative Services Managers

01/1980 - 05/2004

Michigan Army Nat'l Guard

3030 McGraw st., Detroit, MI

As a clerk my duties were to process in and out going procedures, logistics and operations within my command in order to maintain a functional and capable administrative office!!!

Education History

Completion Date	Issuing Institution	Location	Degree Received	Course of Study
06/2009	Stratford Career Institute	St. Albans, VT	2 Years at College or a Technical or Vocational School	Ccontractor/Construction Mgmt
03/2001	P.C.D.I.	Scranton, PA	2 Years at College or a Technical or Vocational School	Computer and Information Sciences,General
08/1992	Harcourt Learning Direct	Norcross, GA	2 Years at College or a Technical or Vocational School	Education
06/1990	S.C.C.C.	Liberal, KS	1 Year at College or a Technical or Vocational School	General
06/1980	Northwestern High	Detroit, MI	High School Diploma	General High School Curriculum

Certifications

Certification Title	Issuing Organization	Completion Date	Expiration Date
Food Handler	Kansas City, Mo Health Dept.	04/01/2017	04/01/2020

Honors

Contractor,Construction Mgmt., various military awards,some civilian

Additional Information

VETERAN!!!

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Leadell Owens Date: 05/02/2018
Home Telephone (816) 446-6959 Other Telephone ()
Present Address 8138 1/2 Troost Ave. #12/Kansas City, Mo 64131
Permanent Address, if different from present address:
Email Address Leadell.Owens@yahoo.com

EMPLOYMENT DESIRED

Position applying for: Food Prep Salary desired:
Are you currently registered with any staffing and/or employment agencies? If so, please list Labor Max; Apprentice
Are you applying for: Full-time work? Yes No X Part-time work? Yes X No
Temporary work, e.g., summer or holiday work? Yes No X From: To:
How did you find out about our open position? (Please check fill in proper name of source):
Referral ☒ Name of Referral Darla Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☐
Other Web Posting ☐ Other Source ☐
Could you work overtime, if necessary? Yes X No If hired, on what date could you start working? 05/02/2018

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	<u>Varry</u>	<u>Varry</u>	<u>Varry</u>	<u>Varry</u>	<u>Varry</u>	<u>Varry</u>	<u>Varry</u>
PM	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes No X If yes, when?
Do you have friends or relatives working for Acrobat Outsourcing? Yes No X If yes, please state name and relationship
If hired, would you have a reliable means of transportation to and from work? Yes X No public
If hired, can you present evidence of your legal right to live and work in this country? Yes X No
State age if you are under 18 . If you are under 18, hire is subject to verification that you are of minimum legal age to work.
Are you able to perform the essential functions of the job for which you are applying? Yes X No

Acrobat

outsourcing
Your Hospitality Staffing Professionals

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.) _____

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Northwestern High	Detroit, MI 48208	Diploma	yes
Do you have any special licenses, certificates or special training? If so please list under "Special".		☒ YES	NO
Are you computer literate? If so, list software knowledge under "Special."		☒ YES	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		YES	☒ NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	☒ NO
Special: Ford Handler Permit			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes___ No ☒ If so, may we contact your current employer? Yes___ No___

Name and Address of Employer _____

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____

Reason for Leaving: _____

Name and Address of Employer Kansas City Chiefs, 01 Arrowhead Dr, Kansas City, MO 64129

Type of Business Sports Telephone No. (916) 928-4237 Supervisor's Name Vary

Your Position and Duties Environmental Associate; Custodial

Dates of Employment: From 09/15 To 01/18

Reason for Leaving: Seasonal

Name and Address of Employer VA Hospital, 4501 Linwood Blvd., Kansas City, MO 64128

Acrobat

outsourcing

Your Hospitality Staffing Professionals

Type of Business Health

Telephone No. (816) 861-4700

Supervisor's Name A. Williams

Your Position and Duties EVS; Custodial

Dates of Employment: From 05/17 To 11/17

Reason for Leaving: Change of shift / Lack of transportation

Name and Address of Employer Sycamore Inc. 10707 Arrowhead Kansas City, mo 64158

Type of Business Manufacturing

Telephone No. ()

Supervisor's Name Varg

Your Position and Duties Production lead

Dates of Employment: From 12/15 To 04/17

Reason for Leaving: Quit

Have you ever been fired from any previous place of employment? If so, please explain:

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military?

Yes ☒ No ☐

If so, describe: 75B Clerk

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Telephone No. ()

Address

Occupation: Relationship: Number of Years Acquainted:

Name: Telephone No. ()

Address

Occupation: Relationship: Number of Years Acquainted:

Name: Telephone No. ()

Address

Occupation: Relationship: Number of Years Acquainted:

Not Available !!!

Please Read Carefully, Initial Each Paragraph and Sign Below

LO I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

LO I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

LO I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

LO I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

LO Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature



Date

05/02/2018

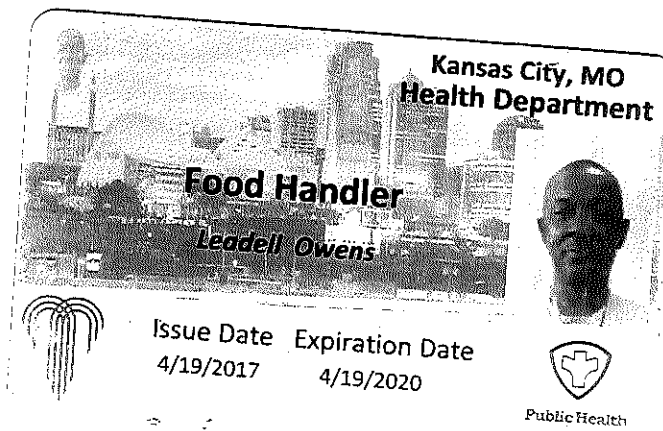
Multiple Choice (1 point each)

- d 1) A gallon is equal to 128 ounces
- a. 56
 - b. 145
 - c. 32
 - ☒ d. 128
- a 2) Mesclun are what type of vegetable?
- ☒ a. Roots
 - b. Beans
 - c. Salad Greens
 - d. Spices
- a 3) What does the term braise mean?
- ☒ a. Sear quickly on both sides
 - b. Slowly cook in covered pan with little liquid
 - c. Cook on high heat and quickly
 - d. Slowly cook in simmering water
- d 4) At what internal temperature must chicken be cooked so that it is safe to eat?
- a. 155 degrees F
 - b. 165 degrees F
 - c. 175 degrees F
 - ☒ d. 185 degrees F
- a 5) How do you blanch vegetables?
- ☒ a. Immerse for a short time in boiling water
 - b. Cook lightly in butter over med heat
 - c. Soak in cold water overnight
 - d. Rub with salt before cooking
- b, c, d 6) Which of the following ingredients would you pack before measuring?
- a. Olive Oil
 - ☒ b. Salt
 - ☒ c. Brown Sugar
 - ☒ d. White Sugar
- d 7) What is Al Dente?
- a. Firm but not hard
 - b. Soft to the touch
 - c. Very hard
 - ☒ d. Very soft
- c 8) Food should be left out no more than
- a. 2 hours
 - b. 3 hours
 - ☒ c. 4 hours
 - d. 5 hours

70%

Prep Cooks Test

- C 9) Which is the improper way to thaw frozen food?
- a. In the fridge
 - b. In a sink with cold water
 - ☒ c. On the counter
 - d. In the microwave
- a, b, c 10) Which of the following can you use to put out a grease fire?
- ☒ a. Baking Soda
 - ☒ b. Baking Powder
 - ☒ c. Flour
 - d. Water
- b 11) What is the temperature range of the danger zone?
- a. 25-135
 - ☒ b. 40-140
 - c. 50-160
 - d. 30-130
- d 12) Which of the following is listed from smallest to largest?
- a. Dice, chop, mince
 - b. Mince, chop, dice
 - c. Chop, dice, Mince
 - ☒ d. Mince, dice, chop
- c 13) Which direction should pan handles be turned while cooking on the stove?
- a. Over the fire at all times
 - b. Turned towards you for better control
 - ☒ c. Turned towards the right or left at all times
 - d. Over the countertop at all times
- d 14) When you poach something, you cook it with what?
- a. Noodles
 - b. Vegetables
 - c. Liquid
 - ☒ d. Oil
- b 15) Which spoon is used to remove fat from soups and stews
- a. Basting Spoon
 - ☒ b. Ladle
 - c. Slotted Spoon
 - d. Portion Spoon
- b 16) Which of the following means to cook in a small amount of fat?
- a. Season
 - ☒ b. Sauté
 - c. Broil
 - d. Boil
 - e. Fry



Kansas City, MO
Health Department

Food Handler

Leadell Owens



Issue Date Expiration Date
4/19/2017 4/19/2020



Public Health



Case Verification Number: 2018122222943YH

Report prepared: 05/02/2018

Company Information

Company ID: 139349

Company Name: Acrobat Outsourcing

Client Company ID: 139349

Client Company Name: Acrobat Outsourcing

Employee Information

Name: Leadell Owens

Date of Birth: 05/24/1962

U.S. Social Security Number: ***-**-1186

Employee's First Day of Employment: 05/02/2018

Citizenship Status: U.S. Citizen

Document Information

List B Document: Driver's license or ID card issued by a U.S. state or outlying possession

Expiration Date: 05/24/2024

State: Missouri

List C Document: Social Security Card

Case Information

Current Case Result: Closed

Case Submitted By: Diana Zamora

Case Status: Employment Authorized

Reason for Closure: Employment Authorized Auto Close