

## **Bennett Jacobstein**

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### **Working With People – 25 Years Experience**

An early retirement from my library management career has afforded me the opportunity to continue working with people in new settings. My problem-solving abilities often lead to innovative solutions using both my technological and people skills. I am an enthusiastic sports fan and relate well in that environment:

#### **San Jose Giants Baseball, San Jose CA**

##### ***Concession Stand Lead (2015-2016)***

- Supervise concession stand workers and workflow
- Reconcile cash drawers
- Assist in all aspects of stand operation as needed

##### ***Concession Stand Worker (2013-2014)***

- POS cashier at concession stand
- Food prep experience with hot dogs, nachos, popcorn, etc.

##### ***Ticket Taker (2012)***

- Ticket taker and customer greeter
- Entrance security to check for prohibited items

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### **Food Handling and Alcohol Certifications**

- California Food Handlers Card
- TIPS Certification Card

### **Library Management Career Experience Highlights**

#### ***Customer Service***

- Managed information desk in busy public library
- Provided computer training to novice computer users
- Promoted the library with in-house tours and at community events

#### ***Management***

- Supervised and coordinated staff of public library; managed library computer system
- Managed building security on evenings and weekends
- Founded and operated small publishing company providing demographic and local history material for schools and libraries; used QuickBooks to manage accounts

### **Library Management Career Employment History**

Supervising Librarian, Hayward Public Library, Hayward CA (1987-1993; 2002-2007, retired)

Owner/Publisher, Toucan Valley Publications, Fremont CA (1993-2002)

Database Information Manager, Peninsula Library System, San Mateo CA (1986-1987)

Automation Coordinator, Helen Plum Public Library, Lombard IL (1983-1986)

### **Education History**

University of California, Berkeley, Master of Library & Information Science, 1982

Stanford University, Stanford CA, B.A., Psychology, 1979