

Kimberly Pierre
133 Jerome St. Roselle Park NJ, 07204
Email: Kim.Pierre20@gmail.com Phone#: 9089434144

Experience:

National Car Rental Iselin NJ, 08830

Station manager:

September 2017- Present

- Effectively communicated with team members to maintain clearly define expectations
- Addressed negative customer feedback immediately.
- Resolved customer questions, issues, and complaints.
- Developed rapport with the customer based by handling difficult issues with professionalism.
- Successfully managed the activities of team members in multiple locations.

Easy Spirit Elizabeth NJ, 07204

October 2016 – August 2017

Assistant Store Manager

- Directed employees on merchandising and productivity goals.
- Manage/counting out the registers as necessary
- Responded to customer issues in a timely manner and resolved complaints to total satisfaction.
- Handled staffing and staff scheduling.
- Holding staff and supervisors accountable for ensuring high standards of presentation within store.

Vince Camuto Elizabeth NJ, 07201

April 2011- October 2016

Retail Sales Manager

- Responsible for maximizing sales through proactive selling, and for providing an excellent customer service to retail customers. Also in charge of growing and developing sales margins within the region and for ensuring that orders are progressed.
- Ensure that each customer receives outstanding service by providing a friendly environment, which includes greeting and acknowledging every customer, maintaining solid product knowledge and all other aspects of customer service
- Handle staffing and staff scheduling duties by ensuring that the staff is available at appropriate times
- Recognizing and rewarding exceptional staff performance.
- Holding staff and supervisors accountable for ensuring high standards of presentation within the store.
- Maintain an awareness of all promotions and advertisements
- Manage/ counting out the cash registers as necessary
- Delegating work and responsibilities to staff.
- Manage stock levels and make important decisions regarding inventory control

Skills and Competencies:

- Capacity to handle multiple projects under high pressure and tight time frames

- Hard working, organized individual with fast learning and adaptability skills
- Detail oriented
- Great interpersonal skills

Education:

- 2012-2014 Union County College A.A in Business
- 2010- Felician College
- 2010- Linden high School

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Kimberly Pierce Date: 05/7/18
Home Telephone (908) 943-4444 494-3101 Other Telephone () _____
Present Address 133 Jerome St. Apt B
Permanent Address, if different from present address: _____
Email Address Kim.Pierce@yahoo.com

EMPLOYMENT DESIRED

Position applying for: _____ Salary desired: \$14.00

Are you currently registered with any staffing and/or employment agencies? If so, please list _____

Are you applying for: Full-time work? Yes ☒ No _____ Part-time work? Yes _____ No _____

Temporary work, e.g., summer or holiday work? Yes _____ No _____ From: _____ To: _____

How did you find out about our open position? (Please check fill in proper name of source):

Referral ☐ Name of Referral _____ Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☒

Other Web Posting ☐ Other Source ☐

Could you work overtime, if necessary? Yes ☒ No _____ If hired, on what date could you start working? 5/20/18

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	<u>open</u>	<u>open</u>	<u>open</u>	<u>open</u>	<u>open</u>	<u>open</u>	<u>open</u>
PM	<u>open</u>	<u>open</u>	<u>open</u>	<u>open</u>	<u>open</u>	<u>open</u>	<u>open</u>

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: _____

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes _____ No ☒ If yes, when? _____

Do you have friends or relatives working for Acrobat Outsourcing? Yes _____ No ☒ If yes, please state name and relationship _____

If hired, would you have a reliable means of transportation to and from work? Yes ☒ No _____

If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No _____

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No _____

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.) _____

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Linden High School	Linden NJ	4	yes
Union County College	Cranford NJ	2	yes
Do you have any special licenses, certificates or special training? If so please list under "Special".		YES	<u>NO</u>
Are you computer literate? If so, list software knowledge under "Special."		YES	<u>NO</u>
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		YES	<u>NO</u>
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	<u>NO</u>
Special:			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☐ No ☒ If so, may we contact your current employer? Yes ☒ No ☐

Name and Address of Employer National / Alamo car rental

Type of Business retail Telephone No. (855) 237-4219 Supervisor's Name Ben Sayre

Your Position and Duties Customer Service, cashier, scheduling employees, prepping (station manager) car prep. conducted daily deposits.

Dates of Employment: From 10/16 To 03/18
9/17

Reason for Leaving: company closed down.

Name and Address of Employer Easy spin

Type of Business retail Telephone No. () Supervisor's Name cathy Reyes

Your Position and Duties Assistant manager, sales, cashier, delegating work and responsibilities to staff.

Dates of Employment: From 04/11 To 10/16

Reason for Leaving: company closed down

Name and Address of Employer

Type of Business Telephone No. () Supervisor's Name

Your Position and Duties

Dates of Employment: From _____ To _____

Reason for Leaving: _____

Name and Address of Employer _____

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____

Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes _____ No
If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Jeff Dubert Telephone No. (908) 943-5163

Address 813 Berckman Ave. Plainfield New Jersey

Occupation: mail carrier Relationship: friend Number of Years Acquainted: 5 years

Name: Kevin Pierre Telephone No. (908) 290-16309

Address Elizabeth NJ

Occupation: House inspector Relationship: friend Number of Years Acquainted: 2 years

Name: Sheldean Bellencourt Telephone No. (908) 591-3335

Address Elizabeth NJ

Occupation: Home health aid Relationship: friend Number of Years Acquainted: 6 years

Please Read Carefully, Initial Each Paragraph and Sign Below

_____ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

kp _____ I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

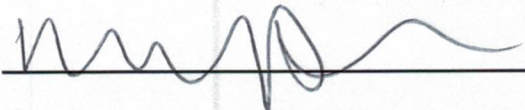
kp _____ I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

kp _____ I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

kp _____ Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature



Date

5/16/18

Cashier Test

Score / 15

- B 1) A roll of quarters is worth?
a) \$5.00
☒ b) \$10.00
c) \$15.00
d) \$20.00

- A 2) A roll of dimes is worth?
☒ a) \$5.00
b) \$4.00
c) \$3.00
d) \$2.00

- d 3) A roll of nickels is worth?
a) \$8.00
b) \$6.00
c) \$4.00
☒ d) \$2.00

- C 4) A roll of pennies is worth?
a) \$1.00
b) \$0.75
☒ c) \$0.50
d) \$0.25

- a 5) What does POS stand for?
a) Patience over standards
b) Percentage of sales
☒ c) Point of sales
d) People over service

- 6) What is the current sales tax rate in your city .07 ?

- C 7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?
a) \$4.06
b) \$2.06
☒ c) \$7.06
d) \$5.06

- B 8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back? 21
a) \$19.50
☒ b) \$14.50
c) \$9.50
d) \$4.50

- d 9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?
a) \$6.00
b) \$8.00
c) \$10.00
☒ d) \$12.00

- A 10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?
☒ a) \$78.50
b) \$58.50
c) \$38.50
d) \$28.50

Wrong

$$\begin{array}{r} 100.00 \\ - 21.50 \\ \hline 78.50 \end{array}$$

$$\begin{array}{r} 1.25 \\ \times 2 \\ \hline 2.50 \end{array}$$

$$\begin{array}{r} 2.50 \\ \times 2 \\ \hline 5.00 \end{array}$$

$$\begin{array}{r} 3.75 \\ \times 2 \\ \hline 7.50 \end{array}$$

$$\begin{array}{r} 2.50 \\ + 5.00 \\ \hline 7.50 \\ + 7.50 \\ \hline 15.00 \end{array}$$

- A 11) Counterfeit pens should be used on which three denominations?
- a) \$20, \$50, \$100
 - b) \$10, \$20, \$50
 - c) \$5, \$50, \$100
 - d) \$10, \$20, \$50
- C 12) How many times should you count change when giving it to the customer?
- a) one
 - b) two
 - c) three
 - d) no need to count

Question & Answer:

- 13) What is the minimum age for legal alcohol purchases? 21
- 14) What are the acceptable forms of ID for alcohol purchases? Driver License, Passport
- 15) How many \$20 bills are in a bank band? 20

100 bills = \$2,000