

Steve Shores

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OBJECTIVE

Seeking a **Fulltime** or **Part-time** position where I can gain more work experience.

SKILLS

- Good communication and listening skills
- Hard worker, fast learner and responsible
- Team Player and able to work independently
- Excellent customer service experience
- Able to stand for long periods of time
- Outgoing, friendly and respectful

WORK EXPERIENCE

Work Skills Program Intern

My Friends Place, Hollywood, CA

05/2017-09/2017

- Responsible to recruit clients for Sewing Workshop.
- Assist with setting up and breaking down room.
- Maintain area of work clean and safe.
- Assist clients with sewing machine.
- Greet guest who tour the center.

General Labor

Pirate Staffing, Hawthorne, CA

11/2014-09/2015

- Handled routine picking, receiving, shipping and packing functions in accordance with established work processes
- Lifted materials and boxes moving in and out of department
- Wrapped, boxed, and labeled products for easy access and identification
- Verified products to be shipped according to the delivery orders
- Maintained cleanliness of the warehouse

Crew Member

Sonic Fast Food, Hartshorne, OK

11/2012-08/2013

- Received customers pleasantly, took their orders, transmitted to kitchen staff, served, and prepared bills.
- Prepared food items such as hamburgers as per the established standards
- Maintained cleanliness in the work stations
- Assisted the other staff members in taking orders

EDUCATION

High School Diploma

Job Corps, San Diego, CA

Graduated 2012

REFERENCES

Available Upon Request

Dishwasher Test

- C 1) After washing your hands, which item should be used to dry them?
- a) Clean apron
 - b) Sanitized wiping cloth
 - ☒ c) Single use paper towel
 - d) Common used cloth
- C 2) While washing dishes by hand, which item should you wear?
- a) Cutting glove
 - b) Oven Mitt
 - ☒ c) Rubber glove
 - d) Nothing
- D 3) When should you wash your hands?
- a) Before you start work
 - b) After handling non-food items (garbage, money, cleaning chemicals)
 - c) After using the restroom
 - d) All of the above
- A 4) If you need to move a heavy load, you should PULL and not PUSH the object.
- a) True
 - b) False
- E 5) Which of the following could you be at risk for getting burned from?
- a) Steam from boiling pots
 - b) Hot liquids (coffee, soup, tea)
 - c) Hot equipment (ovens, pots, chaffing dishes)
 - d) Harsh chemicals
 - e) All of the above
- A 6) All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.
- a) True
 - b) False
- C 7) What should you do if you spill liquids or see a liquid spill?
- a) Leave it for someone else to clean-up
 - b) Wait until the end of your shift to clean it
 - c) Flag the spill and clean it immediately
 - d) Not sure
- C 8) When handling hot items you should?
- a) Wear rubber gloves
 - b) No need to wear anything
 - c) Use an oven mitt or dry cloth towel
 - d) Nothing
- A 9) If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?
- a) Rinsing
 - b) Scraping
 - c) Washing
 - d) Sanitizing
- A 10) What is the proper method for cleaning and sanitizing stationary equipment?
- a) Spray with a strong cleaning solution and wipe with a sanitized cloth
 - b) Spray with a sanitizing solution, then rinse with clean water and dry
 - c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
 - d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution