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OBJECTIVE

Seeking a **Fulltime or Part-time** position where I can gain more work experience.

SKILLS

- Good communication and listening skills
- Hard worker, fast learner and responsible
- Team Player and able to work independently
- Excellent customer service experience
- Able to stand for long periods of time
- Outgoing, friendly and respectful

WORK EXPERIENCE

Work Skills Program Intern

My Friends Place, Hollywood, CA

05/2017-09/2017

- Responsible to recruit clients for Sewing Workshop.
- Assist with setting up and breaking down room.
- Maintain area of work clean and safe.
- Assist clients with sewing machine.
- Greet guest who tour the center.

General Labor

Pirate Staffing, Hawthorne, CA

11/2014-09/2015

- Handled routine picking, receiving, shipping and packing functions in accordance with established work processes
- Lifted materials and boxes moving in and out of department
- Wrapped, boxed, and labeled products for easy access and identification
- Verified products to be shipped according to the delivery orders
- Maintained cleanliness of the warehouse

Crew Member

Sonic Fast Food, Hartshorne, OK

11/2012-08/2013

- Received customers pleasantly, took their orders, transmitted to kitchen staff, served, and prepared bills.
- Prepared food items such as hamburgers as per the established standards
- Maintained cleanliness in the work stations
- Assisted the other staff members in taking orders

EDUCATION

High School Diploma

Job Corps, San Diego, CA

Graduated 2012

REFERENCES

Available Upon Request

Dishwasher Test

C 1) After washing your hands, which item should be used to dry them?
a) Clean apron
b) Sanitized wiping cloth
c) Single use paper towel
d) Common used cloth

C 2) While washing dishes by hand, which item should you wear?
a) Cutting glove
b) Oven Mitt
c) Rubber glove
d) Nothing

D 3) When should you wash your hands?
a) Before you start work
b) After handling non-food items (garbage, money, cleaning chemicals)
c) After using the restroom
d) All of the above

A 4) If you need to move a heavy load, you should PULL and not PUSH the object.
a) True
b) False

E 5) Which of the following could you be at risk for getting burned from?
a) Steam from boiling pots
b) Hot liquids (coffee, soup, tea)
c) Hot equipment (ovens, pots, chafing dishes)
d) Harsh chemicals
e) All of the above

A 6) All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.
a) True
b) False

C 7) What should you do if you spill liquids or see a liquid spill?
a) Leave it for someone else to clean-up
b) Wait until the end of your shift to clean it
c) Flag the spill and clean it immediately
d) Not sure

C 8) When handling hot items you should?
a) Wear rubber gloves
b) No need to wear anything
c) Use an oven mitt or dry cloth towel
d) Nothing

A 9) If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?
a) Rinsing
b) Scraping
c) Washing
d) Sanitizing

A 10) What is the proper method for cleaning and sanitizing stationary equipment?
a) Spray with a strong cleaning solution and wipe with a sanitized cloth
b) Spray with a sanitizing solution, then rinse with clean water and dry
c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution