

Ashley Chambers

The Colony, TX 75056

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(469)237-4264

Attentive and detail- oriented Certified Medical Assistant with four years experience. I have experience in both administrative and the clinical side of the medical Field and always looking to learn more. I am very passionate about helping both patients and the medical field further its advances.

Work Experience

Medical Assistant

Parkland Hospital - Dallas, TX

November 2017 to Present

I work on the postpartum floor and I take care of the mothers and babies. Giving baths, taking vitals and taking care of them throughout the night.

Medical Assistant

Baylor Scott & White Health - Carrollton, TX

November 2014 to November 2017

I worked for Dr. Giometti office at the hospital i was able to perform and assist with: EKG's, Drawing blood, Vital signs, Assist with physicals/pap smears, Injections/immunization shots, Stress Test, X-rays, Calling in Prescriptions for patients.

Server

Buffalo Wild Wings Carrollton, Texas - Carrollton, TX

November 2013 to August 2016

I worked at both the Lewisville/Carrollton locations and my job was to: Cleaning tables and floors, Taking orders and repeating them, To tray up food and taking it to the guest, Greeting the guest, Up-selling drinks and food.
I am Tabc certified and have a food handler up to date.

Customer Service

Ashley's Furniture Store - Grapevine, TX

January 2011 to February 2013

I worked in the customer service area for Ashley's and my job was to make sure that we stayed balanced all day and all of the numbers matched up at the end of the day. Also to address issues with complaints and missing or damaged furniture.

Server

Applebee's - Lewisville, TX

February 2009 to December 2011

Education

Dallas nursing institute in B.S Nursing

Richardson, TX

January 2016 to December 2018

Medical Assistant Program

Sanford Brown College Dallas - Dallas, TX

October 2014

Lewisville high school

Lewisville, TX

August 2009 to August 2011

Skills

microsoft office, Word, Excel, Access, Outlook, PowerPoint, Publisher

Additional Information**Clinical Skills:**

- Monitoring vital signs, charting, exam methods, electrocardiograms, storage of biomedical waste, and CPR (certified through BLS)

Lab Procedures:

- Microscope usage, collecting specimens, smear procedures, occult blood test, glucose test, venipuncture, and urinalysis

Administrative Duties and Health Insurance Processing

- Computer usage, coding, patient scheduling, and claims processing

Medical Terminology, Anatomy and Physiology