

# Andrea Gamboa

---

Address: 244 S 7th st Richmond, CA 98 | Cell: (415) 769-8853 E-mail:[giland2014@gmail.com](mailto:giland2014@gmail.com)

## Career Focus

---

Culinary and Hospitality student trying to apply extensive knowledge, experience, communication skills and motivation to gain experience and apply it to my education career.

Currently in my last year of culinary from CCSF and already certified with the Food Safety Professional certification.

## Summary of Skills

---

- Fluent in written and verbal Spanish and English
- Patient and respectful demeanor when dealing with customer.
- Enthusiastic and cheerful manner. Gets along with others.
- Punctual, extremely organized, comprehend simple instructions.
- Excellent analytical skills.
- Outstanding interpersonal skills.
- Quick learner.
- Collaborative team member.
- Microsoft Office, Excel, PowerPoint proficiency.

## Education

---

Culinary Arts and Hospitality Studies  
San Francisco City College

**Present**  
San Francisco, CA

High School Diploma student  
Jefferson High School

**January 2011**  
San Francisco, CA

## Work History

---

Specialty's Bakery & Cafe  
Closing Manager

**July 2017 to July 2018**  
San Francisco, CA

Specialty' bakery  
Cashier, food prep, server and barista  
Francisco,CA

**December 2015 to November 2016**  
San

Chasing Lions  
Food Prep and Cashier

**August 2014 to August 2015**  
San Francisco, CA

**July 2014 to November 2014**



Warf Store  
Sales representative

Shanike Baptist Church  
Translator

**June 2014 to July 2014**

**Managua, NI**

Capital One  
Customer Service Representative

**June 2012 to February 2014**

**Managua, NI**

## Experience

### specialty's Bakery

- Worked for almost two years. Started as a closing barista using peet's coffee and techniques. Later on, became a closing manager part-time since I was in school and later on decided full time manager. Learned back of the house, front of the house and my management area. I can do from cashier, waiter, barista, food prep, sandwich and salad maker, dishwasher, catering and my management area.

### Chasing Lions Food Prep and Cashier

- Worked as food prep and cashier with a big team. Trying to provide the best customer service and food service experience for our customers

### Bay Company San Francisco, CA Sales Representative

- Establish a great environmental experiences for customers to increase sales and represented a great company.

### Shekina Baptist Church Translator

- A Community Service experience that provided a great help to many people in other countries and helped me gain experience in my fluent English and Spanish language skills.

### Capital One Customer Service Representative

- Customer Service and Sales experience. It helped develop being patient and respectful with customer. Gets along with others working in a team. Being punctual, extremely



organized, comprehend simple instructions since we had to deal with customers personal information and excellent analytical skills because we would have to deal with different cases of customers credit information.

## Languages

---

Fluent in written and verbal Spanish and English

## Skills

---

Sales, Customer Service, Food Prep, Cashier, Customer Satisfaction, Creative Problem Solving, Knowledge of food flow in the kitchen and still learning the knowledge of flow in a restaurant.



**NOTICE TO EMPLOYEE**  
**Labor Code section 2810.5**

**EMPLOYEE**

Employee Name: Andrea Alexandra Gamba  
Start Date: 07.24.2018

**EMPLOYER**

Legal Name of Hiring Employer: S.E Scher

Is hiring employer a staffing agency/business (e.g., Temporary Services Agency; Employee Leasing Company; or Professional Employer Organization [PEO])? ☐ Yes ☐ No

Other Names Hiring Employer is "doing business as" (if applicable):  
Acrobat Outsourcing

Physical Address of Hiring Employer's Main Office:

303 Hegenberger Road Suite 300, Oakland, CA. 94621

Hiring Employer's Mailing Address (if different than above):  
\_\_\_\_\_

Hiring Employer's Telephone Number: 415-431-8826

If the hiring employer is a staffing agency/business (above box checked "Yes"), the following is the other entity for whom this employee will perform work:

Name: \_\_\_\_\_

Physical Address of Main Office: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**WAGE INFORMATION**

Rate(s) of Pay: DOE Overtime Rate(s) of Pay: 1.5

Rate by (check box): ☐ Hour ☐ Shift ☐ Day ☐ Week ☐ Salary ☐ Piece rate ☐ Commission

☐ Other (provide specifics): \_\_\_\_\_

Does a written agreement exist providing the rate(s) of pay? (check box) ☐ Yes ☐ No

If yes, are all rate(s) of pay and bases thereof contained in that written agreement? ☐ Yes ☐ No

Allowances, if any, claimed as part of minimum wage (including meal or lodging allowances):  
\_\_\_\_\_

(If the employee has signed the acknowledgment of receipt below, it does not constitute a "voluntary written agreement" as required under the law between the employer and employee in order to credit any meals or lodging against the minimum wage. Any such voluntary written agreement must be evidenced by a separate document.)

Regular Payday: FRIDAY

## WORKERS' COMPENSATION

Insurance Carrier's Name: Integro USA Inc. dba Integro Insurance Brokers

Address: 1 State Street Plaza, 9<sup>th</sup> floor, New York, NY. 10004

Telephone Number: 212-295-5440

Policy No.: LDC4042609 AOS

☐ Self-Insured (Labor Code 3700) and Certificate Number for Consent to Self-Insure: \_\_\_\_\_

## PAID SICK LEAVE

Unless exempt, the employee identified on this notice is entitled to minimum requirements for paid sick leave under state law which provides that an employee:

- May accrue paid sick leave and may request and use up to 3 days or 24 hours of accrued paid sick leave per year;
- May not be terminated or retaliated against for using or requesting the use of accrued paid sick leave; and
- Has the right to file a complaint against an employer who retaliates or discriminates against an employee for
  - requesting or using accrued sick days;
  - attempting to exercise the right to use accrued paid sick days;
  - filing a complaint or alleging a violation of Article 1.5 section 245 et seq. of the California Labor Code;
  - cooperating in an investigation or prosecution of an alleged violation of this Article or opposing any policy or practice or act that is prohibited by Article 1.5 section 245 et seq. of the California Labor Code.

The following applies to the employee identified on this notice: *(Check one box)*

- ☐ 1. Accrues paid sick leave only pursuant to the minimum requirements stated in Labor Code §245 et seq. with no other employer policy providing additional or different terms for accrual and use of paid sick leave.
- ☐ 2. Accrues paid sick leave pursuant to the employer's policy which satisfies or exceeds the accrual, carryover, and use requirements of Labor Code §246.
- ☐ 3. Employer provides no less than 24 hours (or 3 days) of paid sick leave at the beginning of each 12-month period.
- ☐ 4. The employee is exempt from paid sick leave protection by Labor Code §245.5. (State exemption and specific subsection for exemption): \_\_\_\_\_

## ACKNOWLEDGEMENT OF RECEIPT

(Optional)

Vanessa Sicario  
(PRINT NAME of Employer representative)

[Signature]  
(SIGNATURE of Employer Representative)

7.24.2018  
(Date)

Andrea Gamboa  
(PRINT NAME of Employee)

[Signature]  
(SIGNATURE of Employee)

7.24.2018  
(Date)

The employee's signature on this notice merely constitutes acknowledgement of receipt.

Labor Code section 2810.5(b) requires that the employer notify you in writing of any changes to the information set forth in this Notice within seven calendar days after the time of the changes, unless one of the following applies: (a) All changes are reflected on a timely wage statement furnished in accordance with Labor Code section 226; (b) Notice of all changes is provided in another writing required by law within seven days of the changes.