

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Jamie marie Kapitan Date: 8/3/18
Home Telephone () N/A Other Telephone () 707 357-2077
Present Address 953 LAS palmas Dr. Santa clara
Permanent Address, if different from present address: Same AS Above
Email Address Jamie420Kapitan@gmail.com

EMPLOYMENT DESIRED

Position applying for: Open Salary desired: Open

Are you currently registered with any staffing and/or employment agencies? If so, please list

Are you applying for: Full-time work? Yes ☒ No ☐ Part-time work? Yes ☐ No ☐

Temporary work, e.g., summer or holiday work? Yes ☐ No ☐ From: To:

How did you find out about our open position? (Please check fill in proper name of source):

Referral ☒ Name of Referral Colleen Washburn Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☐

Other Web Posting ☐ Other Source ☐

Could you work overtime, if necessary? Yes ☒ No ☐ If hired, on what date could you start working?

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	open	open	open	open	open	open	open
PM							

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☐ No ☒ If yes, when?

Do you have friends or relatives working for Acrobat Outsourcing? Yes ☒ No ☐ If yes, please state name and relationship

Colleen Washburn - friend

If hired, would you have a reliable means of transportation to and from work? Yes ☒ No ☐

If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No ☐

State age if you are under 18 . If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No ☐

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Upperlake High	Upperlake CA	12th	yes
Do you have any special licenses, certificates or special training? If so please list under "Special."		YES <input checked="" type="radio"/>	<input checked="" type="radio"/> NO
Are you computer literate? If so, list software knowledge under "Special."		YES <input checked="" type="radio"/>	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		YES <input checked="" type="radio"/>	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."			
Special: Customer service, food prep, food sales			

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☒ No ☐ If so, may we contact your current employer? Yes ☒ No ☐

Name and Address of Employer Safeway

Type of Business Retail Telephone No. (408) 248-0563 Supervisor's Name Raeann

Your Position and Duties prep and cook all the Hot food plus production of cold foods also Customer service

Dates of Employment: From 05/18 To current

Reason for Leaving: Still there

Name and Address of Employer Kmart

Type of Business Retail Telephone No. (539) 817-0733 Supervisor's Name Stephanie

Your Position and Duties Stock and Replenish womens Dept. also went and did grand openings in other stores also Cashier

Dates of Employment: From 02/16 To 01/17

Reason for Leaving: Moved

Name and Address of Employer Blue wing Saloon and Cafe

Type of Business Restaurant Telephone No. (707) 275-0122 Supervisor's Name Roland

Your Position and Duties waitress Serving food to customers

Dates of Employment: From 03/14 To 05/15

Reason for Leaving: got another job

Name and Address of Employer Evergreen Healthcare

Type of Business Convalescent Home Telephone No. (707) 243-4655 Supervisor's Name Kim

Your Position and Duties Cook and serve meals to the elderly
also dishwashing

Dates of Employment: From 02/12 To 08/13

Reason for Leaving: Moved

Have you ever been fired from any previous place of employment? If so, please explain: No

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes ☐ No ☒
If so, describe: _____

UNRELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Colleen Washburn Telephone No. (408) 580-4294

Address: _____
Occupation: Server Relationship: friend Number of Years Acquainted: 2

Name: Tracey Rosales Telephone No. (707) 245-8189

Address: _____
Occupation: Teacher Aide Relationship: friend Number of Years Acquainted: 10

Name: Stacey Telephone No. (408) 386-3072

Address: _____
Occupation: Receptionist Relationship: friend Number of Years Acquainted: 1