

Employment Application

816-501-9067

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

Full Name L A I N E S. S T E E L M A N Date: 9/16/18
Home Telephone (415) 300-7318 Other Telephone ()
Present Address 24 MOORING ROAD, SAN RAFAEL CA 94901
Permanent Address, if different from present address: —
Email Address laine Steelman@mac.com

Position applying for: Dinner Food Service Stripe Salary desired: —
Are you currently registered with any staffing and/or employment agencies? If so, please list

Are you applying for: Full-time work? Yes ☒ No ☐ Part-time work? Yes ☐ No ☐
Temporary work, e.g., summer or holiday work? Yes ☐ No ☒ From: — To: —
How did you find out about our open position? (Please check fill in proper name of source):
Referral ☒ Name of Referral Peter Mosqueda Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☐
Other Web Posting ☐ Other Source ☐
Could you work overtime, if necessary? Yes ☒ No ☐ If hired, on what date could you start working? 8/21/18

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	☒	N/A	N/A	N/A	N/A	N/A	☒
PM	☒	☒	☒	☒	☒	☒	☒

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☐ No ☒ If yes, when? —
Do you have friends or relatives working for Acrobat Outsourcing? Yes ☐ No ☒ If yes, please state name and relationship

If hired, would you have a reliable means of transportation to and from work? Yes ☒ No ☐

If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No ☐

State age if you are under 18 —. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No ☐

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.) —

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Berkelley High School	Berkelley, CA	High School	YES
Stanford University	Pollenzo, Italy	Bachelors Degree	YES
Do you have any special licenses, certificates or special training? If so please list under "Special."		☒ YES	NO
Are you computer literate? If so, list software knowledge under "Special."		☒ YES	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	NO
Special: Bologna Business School		MBA in Food + Wine	Yes

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☐ No ☒ If so, may we contact your current employer? Yes ☐ No ☐

Name and Address of Employer: The Hog's Apothecary
 Type of Business: Restaurant Telephone No. (510) 338-3847 Supervisor's Name: John Streithorn (Chef/Owner)
 Your Position and Duties: LINE COOK - Prepared, Ran, Executed lunch + brunch Food program.
 Dates of Employment: From June 2018 To July 2018 Weekly Pay: Starting \$15 + tips = \$20-22 Ending

Reason for Leaving: Temporary Coverage for fixed employee on vacation
~~Friend of Chef/Owner and previously worked there.~~

Name and Address of Employer: Longitude
 Type of Business: Bar/Restaurant Telephone No. () N/A (out of business) Supervisor's Name: Suzanne Long
 Your Position and Duties: Helped open, responsible for entire kitchen system organization, ordering, menu development.
 Dates of Employment: From 2014 To 2015 Weekly Pay: Starting Salary \$40,000 Ending

Reason for Leaving: Left to go get MBA 2016-2018

Name and Address of Employer: Benchmark Pizzeria
 Type of Business: Pizzeria/Restaurant Telephone No. (510) 647-9724 Supervisor's Name: Peter Swanson
 Your Position and Duties: responsible for prep and execution of dinner menu. Played integral role in R + D and launching morning pastry and coffee program.

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outsourcing
Your Hospitality Staffing Professionals

Dates of Employment: From 2012 To 2014 Weekly Pay: Starting Salary \$30,000 Ending _____

Reason for Leaving: Left to open Longitude (following job)

Name and Address of Employer CAV Wine Bar & Kitchen

Type of Business Restaurant Telephone No. (____) N/A (out of business) Supervisor's Name Christine Mullen

Your Position and Duties Sous Chef - Helped organize the kitchen and other cooks, collaborated with chef on menu changes, concepts, creation of dishes.

Dates of Employment: From 2005 To 2007 Weekly Pay: Starting Salary \$20,000 Ending _____

Reason for Leaving: Went to Italy to obtain my bachelors degree

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes _____ No X
If so, describe: _____

REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: John Streit Telephone No. (510) 549-2801

Address 378 40th Street Oakland, CA 94609

Occupation: chef/owner Relationship: Employee Number of Years Acquainted: 10

Name: Christine Mullen Telephone No. (415) 272-0724

Address 1764 Hayes St. San Leandro, CA 94577

Occupation: Private Chef Relationship: used to be my chef @ CAV Number of Years Acquainted: 10

Name: Pamela Busch Telephone No. (415) 385-1935

Address 1666 Market St. San Francisco, CA 94102

Occupation: ex-Owner CAV Relationship: used to be owner of CAV Number of Years Acquainted: 10

Please Read Carefully, Initial Each Paragraph and Sign Below

_____ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

_____ I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

_____ I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

_____ Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature _____ **Date** _____