

Employment Application

816-501-9067

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name COMFORT IGUODALA Date: 08/24/2018
 Home Telephone (510) 612-8826 Other Telephone () _____
 Present Address 279 Lee St.
 Permanent Address, if different from present address: Same
 Email Address nughwen@gmail.com

EMPLOYMENT DESIRED

Position applying for: Cashier Salary desired: _____

Are you currently registered with any staffing and/or employment agencies? If so, please list _____

Are you applying for: Full-time work? Yes ☒ No _____ Part-time work? Yes _____ No _____

Temporary work, e.g., summer or holiday work? Yes _____ No ☒ From: _____ To: _____

How did you find out about our open position? (Please check fill in proper name of source):

Referral ☐ Name of Referral _____ Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☒

Other Web Posting ☐ Other Source ☐

Could you work overtime, if necessary? Yes ☒ No _____ If hired, on what date could you start working? _____

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM <input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
PM <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: _____

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes _____ No ☒ If yes, when? _____

Do you have friends or relatives working for Acrobat Outsourcing? Yes _____ No ☒ If yes, please state name and relationship _____

If hired, would you have a reliable means of transportation to and from work? Yes ☒ No _____

If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No _____

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No _____

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.) _____

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Lagos City College	Lagos State	High Sch	Yes
Inst. of Continue Educa	Edo state and London	Cert. In Secretarial	Yes
Do you have any special licenses, certificates or special training? If so please list under "Special".		YES	NO
Are you computer literate? If so, list software knowledge under "Special."		YES	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	NO
Special: Training in Secretarial admin - Short Typing - Running and operation of Concession Stand in Nigeria for Govt. Program - Youth Corps 4 times a year			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ___ No ☒ If so, may we contact your current employer? Yes ___ No ___

Name and Address of Employer Sprouts Farmers Market
 Type of Business Groceries Telephone No. () _____ Supervisor's Name Ashley Rodin
 Your Position and Duties Courtesy Clerk

Dates of Employment: From 02/29/2018 To date Weekly Pay: Starting _____ Ending _____

Reason for Leaving: _____

Name and Address of Employer Sprouts to Safeway 51st Broadway Oakland
 Type of Business Groceries Telephone No. () _____ Supervisor's Name Jessica
 Your Position and Duties Deli Clerk

Dates of Employment: From 09/23/2016 To 02/04/2017 Weekly Pay: Starting _____ Ending _____

Reason for Leaving: Travelled to Nigeria to care for my mother who was Sick

Name and Address of Employer Comfort Iguedala & Sons
 Type of Business Kitchen Utensil Telephone No. (080) 8113454 Supervisor's Name _____
 Your Position and Duties Owner and Founder, Sourcing for products from Suppliers overseas: Keeping record of account of the business

Acrobat

outsourcing

Your Hospitality Staffing Professionals

Dates of Employment: From 06/05/2002 To date Weekly Pay: Starting _____ Ending _____

Reason for Leaving: To leave in USA

Name and Address of Employer New Nigeria Bank Plc

Type of Business Banking Telephone No. (____) _____ Supervisor's Name Inneh

Your Position and Duties Secretary

Dates of Employment: From 27/07/1973 To 03/05/2003 Weekly Pay: Starting _____ Ending _____

Reason for Leaving: Retired

Have you ever been fired from any previous place of employment? If so, please explain: No

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes _____ No ☒
If so, describe: _____

NON RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Kojo Francis Hackman Telephone No. (510) 479-5642

Address _____

Occupation: _____ Relationship: neighbour Number of Years Acquainted: 3yrs

Name: Pastor Grace Ugeh Telephone No. (____) _____

Address _____

Occupation: clergy Relationship: My Pastor Number of Years Acquainted: 3yrs

Name: Aminatu Telephone No. (801) 710-2641

Address _____

Occupation: _____ Relationship: friend Number of Years Acquainted: 2yrs

Please Read Carefully, Initial Each Paragraph and Sign Below

De

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

De

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

De

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

De

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

De

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature De 08/24/2018 **Date** _____

Cashier Test

Score 14 / 15

- _____ 1) A roll of quarters is worth?
a) \$5.00
b) \$10.00 ✓
c) \$15.00
d) \$20.00
- _____ 2) A roll of dimes is worth?
a) \$5.00 ✓
b) \$4.00
c) \$3.00
d) \$2.00
- _____ 3) A roll of nickels is worth?
a) \$8.00
b) \$6.00
c) \$4.00
d) \$2.00 ✓
- _____ 4) A roll of pennies is worth?
a) \$1.00
b) \$0.75
c) \$0.50 ✓
d) \$0.25
- _____ 5) What does POS stand for?
a) Patience over standards
b) Percentage of sales
c) Point of sales ✓
d) People over service
- _____ 6) What is the current sales tax rate in your city _____ ?
- _____ 7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?
a) \$4.06
b) \$2.06
c) \$7.06 ✓
d) \$5.06
- _____ 8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?
a) \$19.50
b) \$14.50 ✓
c) \$9.50
d) \$4.50
- _____ 9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?
a) \$6.00
b) \$8.00
c) \$10.00
d) \$12.00 ✓
- _____ 10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?
a) \$78.50 ✓
b) \$58.50
c) \$38.50
d) \$28.50

11) Counterfeit pens should be used on which three denominations?

- a) \$20, \$50, \$100 ✓
- b) \$10, \$20, \$50
- c) \$5, \$50, \$100
- d) \$10, \$20, \$50

12) How many times should you count change when giving it to the customer?

- a) one
- b) two ✓
- c) three
- d) no need to count

Question & Answer:

13) What is the minimum age for legal alcohol purchases? 18

14) What are the acceptable forms of ID for alcohol purchases? Driver's License or California ID

15) How many \$20 bills are in a bank band? 500 100