

Submission Date 08-27-2018 13:41:12

First Name

Margaret

Last Name

Garza

E-mail Address

margaretgarza81@gmail.com

Phone

5125216154

Address

1114 Camino La Costa

Unit or Number

1015

City, State

Austin

Zip Code

78752

What region(s) are you applying to work within?

- Austin

Which position(s) are you applying for?

- A&M game

Are you applying for:

- Full-Time
- Part-Time

When can you start?

 Thursday, August 30, 2018

Can you work overtime?

Yes

How did you hear about us?

- Craigslist

What days/times can you work? Select all that apply:

- Monday AM
- Tuesday AM
- Wednesday AM
- Thursday AM
- Friday AM

- Saturday AM

Do you have any planned vacations or extended leave in the next 12 months? (If no, leave blank)

September 28th, 29th & 30th 2018
November 2nd 2018
March 22 2019

Have you ever applied to or worked for Acrobat before?

No

Do you have any friends or relatives working for Acrobat? If so, please let us know who:

No

If hired, would you have reliable means of transportation to and from work?

Yes

If hired, can you present evidence of your legal right to live and work in this country?

Yes

State age if under 18. If you are under 18, hire is subject to verification that you are of minimum age to work.

Texas

Are you able to perform the essential functions of the job for which you are applying?

Yes

Name of School

Navarro College

City & State

Corsicana, Tx

Grade/Degree

Course completed

Graduated?

Yes

Do you have any special licenses? (If so, label under "Special")

No

Are you computer literate? (If so, label which programs under "Special")

Yes

Are you proficient with Point of Sale systems? (If so, label which under "Special")

Yes

Do you have any experience, training, qualifications or special skills? (If so, label under "Special")

Yes

Special:

30+ years customer service
Computer skills
Customer Service desk 10+years

Are you currently employed?

No

Can we contact your current employer?

No

Name and Address of Employer

American glass distributors
10508 Boyer Blvd
Austin, Tx 78758

Type of Business

Distributor/Wholesale

Phone Number

512-399-7986

Your Position & Duties

Front desk, Computer Sales, faxes, emails, helping with routes with our drivers, phone sales

Date of Employment (from/to):

06-2014 thru a temp untill
Hired on 12-2014
Last day of employment 07/2018

Reason for Leaving

Put in 3 weeks notice
Will discuss in person

Still Employed:

No

Have you ever been fired from a previous place of employment? If yes, please explain:

No

Have you obtained any special skills or abilities as the result of service in the military? If yes, please explain:

N/A

First Name

Rachel

Last Name

Villanueva

E-mail Address

n/a@gmail.com

Phone

979-702-0791

Relationship:

Friend

Years Acquainted:

30

First Name

Yvonne

Last Name

Scott

Phone

979-250-3373

Relationship:

Friend

Years Acquainted:

20

First Name

Jamie

Last Name

Rodriguez

Phone

8326543837

Relationship:

Sister

Years Acquainted:

37

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

- (Checked box indicates acknowledgement)

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other

information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

- (Checked box indicates acknowledgement)

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

- (Checked box indicates acknowledgement)

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

- (Checked box indicates acknowledgement)

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

- (Checked box indicates acknowledgement)

I hereby acknowledge that I have read and understand the above statements.

- (Checked box indicates acknowledgement)

Applicant Digital Signature (Type Name):

Margaret Garza

Date:

 Monday, August 27, 2018



Interview Note Sheet

Applicant Information

Name: Margaret GARZA
Date: 8/28/2018
Position (s) Applied for:

Interviewer: Carr Bentzen
Rate of Pay:
Referred by:

Test Scores

Server	/35	%	Bartender	/35	%
Prep Cook	/15	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:
Full-Time
Part-Time

Relevant Experience & Summary of Strengths

Customer Service
Front Desk
Serves

Total of _____ in Food Service/Hospitality

P.O.S. Experience: Y / N details: _____

Transportation

Car

Public Transit

Carpool (Rider / Driver)

Regions Available to work:

Certifications (if any)

TABC

Food Handler's

LEAD

Other _____

Will Submit

Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details:

Uniforms Owned:

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip

Shoes

Bow Tie

Other: _____

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken: