

323 - 631 - 5070
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Objective	Seeking entry level position for part time or full time employment.	
Education	January 2015 – June 2015 Montana National Guard Youth Challenge Academy <ul style="list-style-type: none"> ▪ Academic excellence, leadership/followership, health and physical fitness, job skills, service to the community and citizenship. ▪ Jobs for Montana Graduates Career Association member. ▪ National Physical Fitness participant and Army Physical Fitness participant, Squad Leader. ▪ Hi Set/High School Diploma ▪ General Education Diploma. 	Dillon, MT
Experience	January 2014 — January 2016 Advanced Employment <ul style="list-style-type: none"> ▪ Construction ▪ House Keeping ▪ Landscaping ▪ Convention set-up September 2017 - October 2017 Applebees Restaraunt <ul style="list-style-type: none"> • Dishwasher • Closing 	Billings, MT Billings, MT
Service to the Community	Completed in excess of forty hours of service to the community through a variety of service organizations in the Dillon community. <ul style="list-style-type: none"> ▪ University of Montana Western Birch Creek Spring maintenance. ▪ Montana State Highway cleanup. ▪ University of Montana Western Equestrian Center. ▪ Wood Bank Church Help. 	
References	Kimberly Cox, Employment Specialist, 323-461-3131 Ext. 309. kcox@covca.org Trina Betancourt, Case Manager, 323-461-3131 Ext. 203. tbetancourt@covca.org Luis Diaz, Employment Specialist, 323-461-3131 Ext. 313. ldiaz@covca.org	

Dishwasher Test

- C 1) After washing your hands, which item should be used to dry them?
- a) Clean apron
 - b) Sanitized wiping cloth
 - ☒ c) Single use paper towel
 - d) Common used cloth
- C 2) While washing dishes by hand, which item should you wear?
- a) Cutting glove
 - b) Oven Mitt
 - ☒ c) Rubber glove
 - d) Nothing
- d 3) When should you wash your hands?
- a) Before you start work
 - b) After handling non-food items (garbage, money, cleaning chemicals)
 - c) After using the restroom
 - ☒ d) All of the above
- a 4) If you need to move a heavy load, you should PULL and not PUSH the object.
- ☒ a) True
 - b) False
- e 5) Which of the following could you be at risk for getting burned from?
- a) Steam from boiling pots
 - b) Hot liquids (coffee, soup, tea)
 - c) Hot equipment (ovens, pots, chaffing dishes)
 - d) Harsh chemicals
 - ☒ e) All of the above
- a 6) All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.
- ☒ a) True
 - b) False
- C 7) What should you do if you spill liquids or see a liquid spill?
- a) Leave it for someone else to clean-up
 - b) Wait until the end of your shift to clean it
 - ☒ c) Flag the spill and clean it immediately
 - d) Not sure
- C 8) When handling hot items you should?
- a) Wear rubber gloves
 - b) No need to wear anything
 - ☒ c) Use an oven mitt or dry cloth towel
 - d) Nothing
- a 9) If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?
- ☒ a) Rinsing
 - b) Scraping
 - c) Washing
 - d) Sanitizing
- d 10) What is the proper method for cleaning and sanitizing stationary equipment?
- a) Spray with a strong cleaning solution and wipe with a sanitized cloth
 - b) Spray with a sanitizing solution, then rinse with clean water and dry
 - c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
 - ☒ d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution

Housekeeping Test

1. During which of the following situation(s) should you wear gloves?
 - a) When handling disinfectant solutions
 - b) When cleaning guest rooms
 - c) When handling soiled linen
 - d) When handling or disposing of waste
 - ☒ e) All of the above
2. Which of the following should be cleaned daily?
 - a) Chairs, lamps, and tables
 - b) Tabletops, bed, and handrails
 - c) Grab bars, light, tops of doors and counters
 - d) Floors, sinks, toilets, and latrines
 - ☒ e) All of the above
3. True or ☒ False: You do not need to use a separate cloth for cleaning bathrooms.
4. ☒ True or False: Dusting is most commonly used for cleaning walls, ceiling, doors, windows and furniture.
5. Should the following be cleaned daily or weekly? Circle one.
 - a) Floors ☒ Daily ☐ Weekly
 - b) Toilets and latrines ☒ Daily ☐ Weekly
 - c) Carpets in guest rooms ☒ Daily ☐ Weekly
 - d) Carpets in offices ☒ Daily ☐ Weekly
 - e) Soiled linen ☒ Daily ☐ Weekly
6. The best way to clean the floors:
 - a) Scrubbing
 - b) Dry sweeping and dusting
 - c) Sweeping, mopping and dusting
 - ☒ d) Wet mopping
7. What should do if you spill liquids or see a liquid spill?
 - a) Leave it for someone else to clean- up
 - b) Wait until the end of your shift to clean it
 - ☒ c) Flag the spill and clean it up immediately
 - d) Not sure
8. The proper procedure for cleaning spills of blood and other body fluids is:
 - ☒ a) Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution
 - b) Find the janitor on- duty and ask him to clean it up
 - c) Grab whatever is closest and wipe up immediately, then mark "Biohazard"
 - d) Nothing
9. What do you do if you encounter with bed bugs in a guest room?

Contact the Supervisor Immediately.

10. What do you do if you find Lost and Found items in a guest rooms?

Put in a Laundry bag, Label, & Put in Housekeeping Closet or Supervisor Room

11. Describe the difference between a disinfectant and a cleaning solution?

~~disinfecting~~ disinfectant is for Dusting,
Cleaning is for Bathrooms.