

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

Full Name Salmeron Beatriz Andrea Date: 9/7/2018
Home Telephone (—) — Other Telephone (650) 302-9965
Present Address 1260 El Camino Real, Millbrae, CA
Permanent Address, if different from present address: _____
Email Address andreasalmeron4@gmail.com

Position applying for: _____ Salary desired: _____

Are you currently registered with any staffing and/or employment agencies? If so, please list _____

Are you applying for: Full-time work? Yes ☒ No _____ Part-time work? Yes _____ No _____

Temporary work, e.g., summer or holiday work? Yes _____ No _____ From: _____ To: _____

How did you find out about our open position? (Please check fill in proper name of source):

Referral ☒ Name of Referral Eric Wise Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☐

Other Web Posting ☐ Other Source ☐

Could you work overtime, if necessary? Yes ☒ No _____ If hired, on what date could you start working? _____

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

| SPECIFY HOURS AVAILABLE DAILY | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|-------------------------------------|--------|-----------------|---------|-----------|----------|--------|----------|
| AM | — | 7:00am / 3:00pm | 7:00 | 7:00 | 7:00 | 7:00 | — |
| PM | — | 3:00pm | 3:00 | 3:00 | 3:00 | 3:00 | — |

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: _____

Have you ever applied to or worked for Acrobat Outsourcing before? Yes _____ No ☒ If yes, when? _____

Do you have friends or relatives working for Acrobat Outsourcing? Yes _____ No ☒ If yes, please state name and relationship _____

If hired, would you have a reliable means of transportation to and from work? Yes ☒ No _____

If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No _____

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No _____

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.) _____

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

| NAME OF SCHOOL | CITY & STATE | GRADE OR DEGREE COMPLETED | DID YOU GRADUATE? |
|--|--------------|---------------------------|-------------------|
| Instituto Josefa Toledo de Aguerri | Nicaragua | High School Diploma | Yes |
| Do you have any special licenses, certificates or special training? If so please list under "Special." | | YES | NO |
| Are you computer literate? If so, list software knowledge under "Special." | | YES | NO |
| Are you proficient with Point of Sales Systems? If, so please list which ones under "Special." | | YES | NO |
| Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special." | | YES | NO |
| Special: | | | |

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☒ No ☐ If so, may we contact your current employer? Yes ☐ No ☐

Name and Address of Employer SBM 510 Townsend st, San Francisco, CA
 Type of Business Custodian Telephone No. (650) 680-6419 Supervisor's Name Antonio Velasco
 Your Position and Duties _____

Dates of Employment: From 07/2018 To —

Reason for Leaving: I currently work for them

Name and Address of Employer Hotel Marriot Redwood Shores, Redwood City, CA
 Type of Business _____ Telephone No. (650) 834-6491 Supervisor's Name Miguel Lara
 Your Position and Duties Housekeeping

Dates of Employment: From 02/2018 To 06/2018

Reason for Leaving: Not team work

Name and Address of Employer Burger King, South San Francisco, CA
 Type of Business Fast Food Telephone No. (650) 201-6632 Supervisor's Name Renee Martinez
 Your Position and Duties Kitchen and Customer Service

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Your Hospitality Staffing Professionals

Dates of Employment: From 09/2017 To 02/2018

Reason for Leaving: Not enough hours

Name and Address of Employer Mc Donald's 1101 El Camino Real, Millbrae, CA

Type of Business Fast Food Telephone No. (650) 533-7403 Supervisor's Name Angelina Diaz

Your Position and Duties Kitchen and customer service

Dates of Employment: From 08/2016 To 08/2017

Reason for Leaving: Not enough hours

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes ___ No X

If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Claudia Motino Telephone No. (650) 716-3061

Address San Bruno, CA

Occupation: _____ Relationship: Co-worker Number of Years Acquainted: 2

Name: Rudesmy Ortiz Telephone No. (650) 219-6908

Address South San Francisco, CA

Occupation: _____ Relationship: Friend Number of Years Acquainted: 3

Name: Juan Carlos Vasquez Telephone No. (650) 452-8650

Address San Bruno, CA

Occupation: _____ Relationship: Friend Number of Years Acquainted: 2

Please Read Carefully, Initial Each Paragraph and Sign Below

- _____ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.
- _____ I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.
- _____ I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.
- _____ I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.
- _____ Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature _____ **Date** _____