

Interview Note Sheet

Applicant Information		Interviewer: <u>Jo Polk</u>
Name: <u>Richard Zimmerman</u>	Date: <u>09/17/18</u>	Rate of Pay: <u>\$15</u>
Position (s) Applied for: <u>Bartender</u>		Referred by: <u>Jean Bousquet</u>

Test Scores					
Server	/35	%	Bartender	/30	%
Prep Cook	/15	%	Barista	/10	%
Grill Cook	/40	%	Cashier	/10	%
Dishwasher	/10	%	Housekeeping	/15	%

Full-Time
<u>Part-Time</u>

Relevant Experience & Summary of Strengths

Amazon Warehouse
 3/4 days 12 hour shift 6pm-6am
 Sun - Weds or Sun - Thurs.

Bartending - Storr Staffing
 Red Lobster bartender 20 years

Total of _____ in Food Service

*max travel up to 20-30 miles.

P.O.S. Experience: Y / N details: _____

Transportation: Car Public Transit Carpool (Rider / Driver)

Regions Available to work: North NJ South NJ Central NJ Coastal Jersey Shore

Certifications (if any): TIPS Serv-Safe LEAD Other _____ Will Submit

Availability: Open AM only PM only Weekdays only Weekends only
 Details: Fri/Sat Thurs @ 3pm

Uniforms/Accessories: Bistro Black Bistro Tuxedo 1/2 Tuxedo Black Vest Long Black Tie
Chef Coat Chef Pants Knives Black Pants Non-Slip Shoes Bow Tie Other: Black polo

Would you recommend this applicant for Aerobics Academy? _____
 Conversion Candidates: _____
 Other Languages Spoken: _____

New Hire Acknowledgement Form

For Employer

- ☐ Additional Information Sheet
- ☐ Application
- ☐ I-9
- ☐ W-4
- ☐ Offer Letter
- ☐ Background Authorization Release
- ☐ Sexual Harassment Prevention Policy
- ☐ Global Gold Card / Direct Deposit Form
- ☐ Designation of Personal Physician/Emergency Contact Form
- ☐ Confidentiality & Non-Disclosure Agreement

For Employee

- ☐ New Hire Orientation Manual
- ☐ Worker's Compensation Pamphlet
- ☐ Sexual Harassment Pamphlet
- ☐ Unemployment (For Your Benefit) Pamphlet
- ☐ Safety & Sanitation Guidelines

Inform

- ☐ State & Federal Poster
- ☐ Minimum Wage Poster
- ☐ Wage Order Poster

All of these items have been explained to me:

Richard Zimmerman
Print Name

Richard Zimmerman
Signature

9/17/18
Date

Submission Date 09-17-2018 11:43:04

First Name

Richard

Last Name

Zimmerman

E-mail Address

ratz127@hotmail.com

Phone

732-261-7214

Address

29 Washington Avenue

Unit or Number

Apt 1

City, State

Carteret

Zip Code

07008

What region(s) are you applying to work within?

- New Jersey

Which position(s) are you applying for?

- Bartender

Are you applying for:

- Part-Time

When can you start?

 Thursday, September 20, 2018

Can you work overtime?

No

How did you hear about us?

- Referral

If you were referred, please tell us by whom:

Jeana Bousquet

What days/times can you work? Select all that apply:

- Thursday PM
- Friday AM
- Friday PM
- Saturday AM

- Saturday PM

Have you ever applied to or worked for Acrobat before?

No

If hired, would you have reliable means of transportation to and from work?

Yes

If hired, can you present evidence of your legal right to live and work in this country?

Yes

Are you able to perform the essential functions of the job for which you are applying?

Yes

Name of School

Carteret High School

City & State

Carteret, NJ

Grade/Degree

12th

Graduated?

Yes

Do you have any special licenses? (If so, label under "Special")

No

Are you computer literate? (If so, label which programs under "Special")

Yes

Are you proficient with Point of Sale systems? (If so, label which under "Special")

Yes

Do you have any experience, training, qualifications or special skills? (If so, label under "Special")

Yes

Special:

Bartending for 25 yrs

Are you currently employed?

Yes

Can we contact your current employer?

Yes

Name and Address of Employer

Amazon

Omar Avenue

Avenel, NJ 07701

Type of Business

Warehouse

Phone Number

866-437-9077

Your Position & Duties

Warehouse

Date of Employment (from/to):

10/2014-Present

Reason for Leaving

still employed

Still Employed:

Yes

Name and Address of Employer

Star Staffing

Your Position & Duties

Bartending

Still Employed:

No

Name and Address of Employer

Red Lobster

Rt1 South n Gill Lane

Woodbridge, NJ 08830

Type of Business

Restaurant

Phone Number

732-636-6230

Your Position & Duties

Bartender

Date of Employment (from/to):

02/1993- 8/28/2013

Reason for Leaving

Better opportunity

Still Employed:

No

Have you obtained any special skills or abilities as the result of service in the military? If yes, please explain:

N/A

First Name

Jeana

Last Name

Bousquet

E-mail Address

ihatealf@gmail.com

Phone

732-261-0321

Relationship:

Friend

Years Acquainted:

3

First Name

Peter

Last Name

Klepchick

E-mail Address

PKlepchick@comcast.net

Phone

732-259-0449

Relationship:

Friend

Years Acquainted:

30

First Name

Kathy

Last Name

Dopp

E-mail Address

KDopp@comcast.net

Phone

732-221-1840

Relationship:

Friend

Years Acquainted:

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

- (Checked box indicates acknowledgement)

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

- (Checked box indicates acknowledgement)

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

- (Checked box indicates acknowledgement)

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

- (Checked box indicates acknowledgement)

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

- (Checked box indicates acknowledgement)

I hereby acknowledge that I have read and understand the above statements.

- (Checked box indicates acknowledgement)

Applicant Digital Signature (Type Name):

Richard Zimmerman

Date:

 Monday, September 17, 2018



Case Verification Number: 2018260194450CH

Report prepared: 09/17/2018

Company Information

Company ID: 139349

Company Name: Acrobat Outsourcing

Client Company ID: 139349

Client Company Name: Acrobat Outsourcing

Employee Information

Name: Richard A. Zimmerman

Date of Birth: 02/24/1969

U.S. Social Security Number: ***-**-7965

Employee's First Day of Employment: 09/17/2018

Citizenship Status: U.S. Citizen

Document Information

List B Document: Driver's license or ID card issued by a U.S. state or outlying possession

Document Subtype: Driver's License

Document Number: 4434656102695

Expiration Date: 03/31/2019

State: New Jersey

List C Document: Social Security Card

Case Information

Current Case Result: Closed

Case Submitted By: Josephine Paik

Case Status: Employment Authorized

Reason for Closure: Employment Authorized Auto Close