

## **Roselie Rodriguez**

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### **OBJECTIVE:**

To obtain a position in your company that will utilize my skills, and experience in Food Service laborer position that utilizes my skills and enables me to make a positive contribution to our community.

### **QUALIFICATIONS:**

- Cashier
- Food Service Worker
- 5 yrs. Food Preparation
- Customer Service
- ServSafe Certified
- Flexible

### **WORK EXPERIENCE:**

#### **Food preparation**

#### **Hometown Buffet**

03/2017 to Present

- Serve customers in eating places that specialize in fast service and inexpensive carry-out food.
- Accept payment from customers, and make change as necessary.
- Request and record customer orders, and compute bills using cash registers, multi counting machines, or pencil and paper.
- Clean and organize eating, service, and kitchen areas.
- Notify kitchen personnel of shortages or special orders.

#### **Food Assembler**

#### **Gate Gourmet LAX**

08/2016 to 01/2017

- Assembles all of the beverages, ice, condiments and non-food
- Examines filled tray for completeness and appearance
- Stores dishes of hot food on shelves of portable electric warming cabinet
- Food cart for stowing aboard airplane
- Transfer to restaurant or cafeteria dining unit.

#### **Server/ Food Service**

#### **El Compadre**

12/2015 to 05/2016

- Wash dishes, glassware, flatware, pots, or pans, using dishwashers or by hand.
- Place clean dishes, utensils, or cooking equipment in storage areas.
- Maintain kitchen work areas, equipment, or utensils in clean and orderly condition.
- Take and record temperature of food and food storage areas such as refrigerators and freezers.
- Clean and sanitize work areas, equipment, utensils, dishes, or silverware

#### **Server / Cashier**

#### **California Fish Grill**

02/2012 to 11/2015

- Receive payment by cash, check, credit cards, vouchers, or automatic debits.
- Issue receipts, refunds, credits, or change due to customers.
- Establish or identify prices of goods, services or admission.
- Greet customers entering establishments.
- Maintain clean and orderly checkout areas and complete other general cleaning duties.
- Stock shelves, and mark prices on shelves and items.

### **EDUCATION and ACHIEVMENTS**

Santiago High School

*Diploma*



**Cashier Test**

**Score / 15**

- d 1) A roll of quarters is worth?  
a) \$5.00  
b) \$10.00  
c) \$15.00  
d) \$20.00
- A 2) A roll of dimes is worth?  
a) \$5.00  
b) \$4.00  
c) \$3.00  
d) \$2.00
- d 3) A roll of nickels is worth?  
a) \$8.00  
b) \$6.00  
c) \$4.00  
d) \$2.00
- C 4) A roll of pennies is worth?  
a) \$1.00  
b) \$0.75  
c) \$0.50  
d) \$0.25
- A 5) What does POS stand for?  
a) Patience over standards  
b) Percentage of sales  
c) Point of sales  
d) People over service
- 6) What is the current sales tax rate in your city 7.25 ?
- C 7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?  
a) \$4.06  
b) \$2.06  
c) \$7.06  
d) \$5.06
- b 8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?  
a) \$19.50  
b) \$14.50  
c) \$9.50  
d) \$4.50
- b 9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?  
a) \$6.00  
b) \$8.00  
c) \$10.00  
d) \$12.00
- A 10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?  
a) \$78.50  
b) \$58.50  
c) \$38.50  
d) \$28.50



# Cashier Test

Score / 15

- A 11) Counterfeit pens should be used on which three denominations?
- a) \$20, \$50, \$100
  - b) \$10, \$20, \$50
  - c) \$5, \$50, \$100
  - d) \$10, \$20, \$50

- B 12) How many times should you count change when giving it to the customer?
- a) one
  - b) two
  - c) three
  - d) no need to count

## Question & Answer:

- 13) What is the minimum age for legal alcohol purchases? 21
- 14) What are the acceptable forms of ID for alcohol purchases? California ID
- 15) How many \$20 bills are in a bank band? 100

Name: \_\_\_\_\_

Score /14

Housekeeping Test

1. During which of the following situation(s) should you wear gloves?  
a) When handling disinfectant solutions  
b) When cleaning guest rooms  
c) When handling soiled linen  
d) When handling or disposing of waste  
☒ e) All of the above
2. Which of the following should be cleaned daily?  
a) Chairs, lamps, and tables  
b) Tabletops, bed, and handrails  
c) Grab bars, light, tops of doors and counters  
d) Floors, sinks, toilets, and latrines  
☒ e) All of the above
3. ☒ True or ☒ False: You do not need to use a separate cloth for cleaning bathrooms.
4. ☒ True or ☒ False: Dusting is most commonly used for cleaning walls, ceiling, doors, windows and furniture.
5. Should the following be cleaned daily or weekly? Circle one.  
a) Floors ☒ Daily ☐ Weekly  
b) Toilets and latrines ☒ Daily ☐ Weekly  
c) Carpets in guest rooms ☒ Daily ☐ Weekly  
d) Carpets in offices ☒ Daily ☐ Weekly  
e) Soiled linen ☒ Daily ☐ Weekly
6. The best way to clean the floors:  
a) Scrubbing  
b) Dry sweeping and dusting  
☒ c) Sweeping, mopping and dusting  
d) Wet mopping
7. What should do if you spill liquids or see a liquid spill?  
a) Leave it for someone else to clean- up  
b) Wait until the end of your shift to clean it  
☒ c) Flag the spill and clean it up immediately  
d) Not sure
8. The proper procedure for cleaning spills of blood and other body fluids is:  
☒ a) Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution  
b) Find the janitor on- duty and ask him to clean it up  
c) Grab whatever is closest and wipe up immediately, then mark "Biohazard"  
d) Nothing
9. What do you do if you encounter with bed bugs in a guest room?  
*Strip the bed let my Supervisor know, either change for a new mattress*
10. What do you do if you find Lost and Found items in a guest rooms?  
*Return them to lost and found or the front office.*
11. Describe the difference between a disinfectant and a cleaning solution?

*The disinfectant is to kill all germs and bacteria, cleaning solution is to clean surfaces and smell good.*

