



ACROBAT OUTSOURCING  
TSC GROUP

## Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

**PLEASE PRINT**

Full Name BENJAMIN KOUNACK Date: 02/27/20  
Home Telephone (716) 838-2263 Other Telephone ( ) \_\_\_\_\_  
Present Address 3308 EL Camino ste 300-226  
Permanent Address, if different from present address: \_\_\_\_\_  
Email Address BKOUNACK@gmail.com

**EMPLOYMENT DESIRED**

Position applying for: waiter, Bar, Cashier Salary desired: 13<sup>00</sup> or tips

Are you currently registered with any staffing and/or employment agencies? If so, please list

NA

Are you applying for: Full-time work? Yes ☒ No ☐ Part-time work? Yes ☒ No ☐

Temporary work, e.g., summer or holiday work? Yes ☐ No ☐ From: \_\_\_\_\_ To: \_\_\_\_\_

How did you find out about our open position? (Please check fill in proper name of source):

Referral ☐ Name of Referral \_\_\_\_\_ Newspaper ☐ Job Fair ☐ Agency ☐

Company Website ☐ Other Web Posting ☐ Other Source ☐

Could you work overtime, if necessary? Yes ☒ No ☐ If hired, on what date could you start working?

\_\_\_\_\_

*Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.*

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	X	X	X	<del>X</del>	X	X	
PM	X	X	X		X	X	X
Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:							

### PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☒ No ☐ If yes, when? 2018

Do you have friends or relatives working for Acrobat Outsourcing? Yes ☐ No ☒ If yes, please state name and relationship \_\_\_\_\_

If hired, would you have a reliable means of transportation to and from work? Yes ☒ No ☐

If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No ☐

State age if you are under 18 \_\_\_\_\_. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No ☐

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

### EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
ITT tech school 2 years	Minneapolis MN	3.2	yes
Do you have any special licenses, certificates or special training? If so please list under "Special."		<input checked="" type="radio"/> YES	NO
Are you computer literate? If so, list software knowledge under "Special."		<input checked="" type="radio"/> YES	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		<input checked="" type="radio"/> YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		<input checked="" type="radio"/> YES	NO
Special: Video Editing, Live internet Production & support Tech Support			

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes    No X If so, may we contact your current employer? Yes X No   

Name and Address of Employer Amazon warehouse

Type of Business warehouse Telephone No. (800) 362-5690 Supervisor's Name Theresa

Your Position and Duties   

Dates of Employment: From Nov 2019 To Feb 26<sup>th</sup> 2020

Reason for Leaving: Season Ended

Name and Address of Employer See Resume UPS and America

Type of Business    Telephone No. ( ) Supervisor's Name Air Lines

Your Position and Duties   

Dates of Employment: From    To   

Reason for Leaving:   

Name and Address of Employer   

Type of Business    Telephone No. ( ) Supervisor's Name   

Your Position and Duties   

Dates of Employment: From    To   

Reason for Leaving:   

Name and Address of Employer   

Type of Business    Telephone No. ( ) Supervisor's Name

Your Position and Duties \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Have you ever been fired from any previous place of employment? If so, please explain: NO

**MILITARY SERVICE**

Have you obtained any special skills or abilities as the result of service in the military? Yes \_\_\_\_\_ No X

If so, describe: \_\_\_\_\_

**JOB REFERENCES**

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: ITA Sarro Telephone No. (510) 540-3023  
Address: Berkley California www.ISDesigns-studio.com  
Occupation: Video Production Relationship: Bi2, Co worker Number of Years Acquainted: 2

Name: Mark Roth Telephone No. (347) 829-4237  
Address: San Francisco  
Occupation: Learning Shelter Relationship: Friend Number of Years Acquainted: 5

Name: Matthews Smith Telephone No. (602) 552-4457  
Address: Mesa Arizona  
Occupation: Math, physics teacher/tutor Relationship: Business Number of Years Acquainted: 3

**Please Read Carefully, Initial Each Paragraph and Sign Below**

BPK

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

BK

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

BK

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

BK

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

BK

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature Ben Koush Date 2/27/20

375  
375

6

78 50

21 50

5 0 0  
2 5 0  
7 5 0

6,50

**Bartenders Test**

Score 26 / 35

**Multiple Choice (6 points)**

*Ben Kourach*  
*74%*

- b 1) Carbonation \_\_\_\_\_ the rate of intoxication.  
a) Slows down  
b) Speeds up  
c) Does nothing to
- b 2) What are the six most commonly used spirits?  
a) Sweet and Sour, Triple Sec, Grenadine, Midori, Lime Juice and Cranberry Juice  
☒ b) Vodka, Whiskey, Gin, Bourbon, Rum and Tequila  
c) Chardonnay, Cabernet Sauvignon, Champagne, Merlot, Sauvignon Blanc, Zinfandel  
d) Kahlua, Vodka, Frangelico, Gin, Tequila, Spiced Rum
- b 3) You can accept an expired ID as long as all other information is correct.  
a) True  
☒ b) False
- b 4) If someone has had too much to drink, serving them coffee will help sober them up.  
a) True  
☒ b) False
- d 5) What are the acceptable forms of ID for Alcohol Consumption?  
a) State or Government Issued ID Card or Drivers License  
b) Passport or Passport ID Card (as long as it lists the person's date of birth)  
c) School ID or Birth Certificate  
d) A & B  
e) A, B & C
- b 6) If there is no shaker tin available to scoop ice for a drink, it is okay to use a glass.  
a) True  
☒ b) False

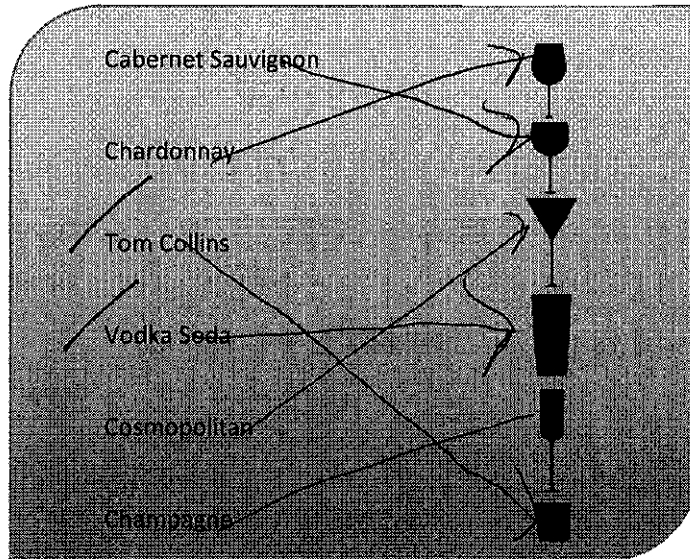
**Vocabulary (9 points)**

Match the word to its definition

- |                        |   |
|------------------------|---|
| <u>C</u> "Straight Up" | <input checked="" type="checkbox"/> a.) Used to crush fruits and herbs for craft cocktail making                                      |
| <u>E</u> Shaker Tin    | <input checked="" type="checkbox"/> b.) Used with the Shaker Tin to prevent solid material from entering a cocktail glass when poured |
| <u>L</u> "Neat"        | <input checked="" type="checkbox"/> c.) To serve chilled liquor in a chilled stemmed cocktail glass with no ice                       |
| <u>A</u> Muddler       | d.) To pour ½ oz of a liquor on top   |
| <u>b</u> Strainer      | <input checked="" type="checkbox"/> e.) Used to measure the alcohol and mixer for a drink   |
| <u>E</u> Jigger        | f.) Used to mix cocktails along with a pint glass and ice   |
| <u>G</u> Bar Mat       | <input checked="" type="checkbox"/> g.) Used on the bar top to gather spills  |
| <u>A</u> "Float"       | <input checked="" type="checkbox"/> h.) Requesting a separate glass of another drink  |
| <u>d</u> "Back"        | <input checked="" type="checkbox"/> i.) Means to serve spirit room temperature in a rocks glass with no ice                           |

**Glassware (6 points)**

Match the correct glass to the drink



**Answer and Question (14 points)**

- 3 Provide examples of 3 brand name "top shelf" spirits (3 points): Jack Daniels, Crown Royal, Hennessy
- What are the ingredients in a Manhattan? whiskey, Vermouth and Bitters
- What are the ingredients in a Cosmopolitan? Vodka, orange juice, cranberry juice, lime on ice
- What are the ingredients in a Long Island Iced Tea? Vodka, gin, rum, orange liqueur
- What makes a margarita a "Cadillac"? using <sup>Lemon Juice</sup> top shelf liquor
- What is simple syrup? Sugar and water
- Is it legal to pour liquor from one bottle into another? What is this called? (2 points)

- What should you do if you break a glass in the ice? Replace Ice clean, Restock/ice
- When is it OK to have an alcoholic beverage while working? never
- What does it mean when a customer orders their cocktail "dirty"? Adding or changing some of the main ingredients
- What are the ingredients in a Margarita? Tequila, Lime juice, Trip Set, Salt on Rim, Lime



93%

- b 1) A roll of quarters is worth?  
a) \$5.00  
☒ b) \$10.00  
c) \$15.00  
d) \$20.00
- A 2) A roll of dimes is worth?  
☒ a) \$5.00  
b) \$4.00  
c) \$3.00  
d) \$2.00
- d 3) A roll of nickels is worth?  
a) \$8.00  
b) \$6.00  
c) \$4.00  
d) \$2.00
- C 4) A roll of pennies is worth?  
a) \$1.00  
b) \$0.75  
c) \$0.50  
d) \$0.25
- C 5) What does POS stand for?  
a) Patience over standards  
b) Percentage of sales  
☒ c) Point of sales  
d) People over service
- 8.75 6) What is the current sales tax rate in your city 8.75%
- C 7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?  
a) \$4.06  
b) \$2.06  
☒ c) \$7.06  
d) \$5.06
- b 8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?  
a) \$19.50  
☒ b) \$14.50  
c) \$9.50  
d) \$4.50
- d 9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?  
a) \$6.00  
b) \$8.00  
c) \$10.00  
d) \$12.00
- A 10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?  
☒ a) \$78.50  
b) \$58.50  
c) \$38.50  
d) \$28.50

A

11) Counterfeit pens should be used on which three denominations?

- ☒ a) \$20, \$50, \$100
- b) \$10, \$20, \$50
- c) \$5, \$50, \$100
- d) \$10, \$20, \$50

A

12) How many times should you count change when giving it to the customer?

- ☒ a) one
- b) two
- c) three
- d) no need to count

Question & Answer:

13) What is the minimum age for legal alcohol purchases? 21

14) What are the acceptable forms of ID for alcohol purchases? Drivers Lices / state ID

15) How many \$20 bills are in a bank band? 100

**Servers Test**

77%

**Multiple Choice**

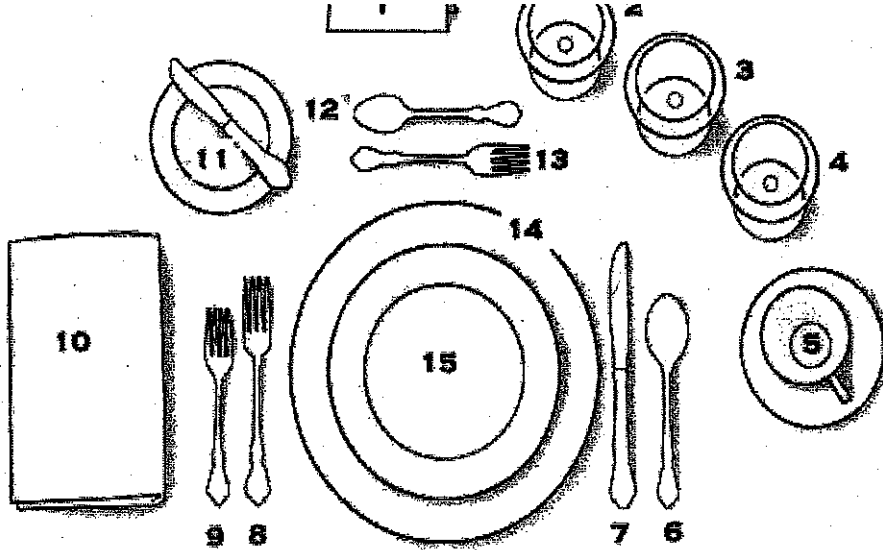
- b 1) Food is served on what side with what hand?
- a) On the left side with the left hand
  - ☒ b) On the left side with the right hand
  - c) On the right side with the left hand
  - d) On the right side with the right hand
- d 2) Drinks are served on what side with what hand?
- a) On the left side with the left hand
  - b) On the left side with the right hand
  - c) On the right side with the left hand
  - ☒ d) On the right side with the right hand
- A 3) Food and drinks are removed on what side with what hand?
- ☒ a) On the left side with the left hand
  - b) On the left side with the right hand
  - c) On the right side with the left hand
  - ☒ d) On the right side with the right hand
- A 4) What part of a glass should you handle at all times?
- ☒ a) The stem
  - b) The widest part of the glass
  - c) The top
- d 5) When you are setting a dining room how should you set up your tablecloths?
- a) Neatly and evenly across the tables
  - b) The creases should all be going in the same directions
  - c) The chairs should be centered and gently touching the table cloth
  - d) All of the above
- d 6) If you bring the wrong entrée to a guest what should you do?
- a) Go back into the kitchen and patiently wait in line behind the rest of the servers until it's your turn
  - b) Inform the guests that you will bring the correct entrée once everyone else in the dining room is served
  - c) Try to convince the guests to eat what you brought them
  - ☒ d) Go back into the kitchen to the front of the line and inform the expeditor that you need a different entrée

**Match the Correct Vocabulary**

- D Scullery
- E Queen Mary
- A Chaffing Dish
- B French Passing
- G Russian Service
- F Corkscrew
- C Tray Jack

- A. Metal buffet device used to keep food warm by heating it over warmed water
- B. Style of service where food is prepared or served individually at the dinner table to fit the customer's specific taste (i.e. providing dressing and pepper for salad or handing out bread to each patron)
- C. Used to hold a large tray on the dining floor
- D. Area for dirty dishware and glasses
- E. Large metal shelving unit for prepared food to be held or for dirty trays to be stored
- F. Used to open bottles of wine
- G. Style of dining in which the courses come out one at a time

2 21<sup>00</sup>  
2450  
35



Ben Kunk

Score / 35

**Match the Number to the Correct Vocabulary**

- 8 Dinner Fork  
5 Tea or Coffee Cup and Saucer  
7 Dinner Knife  
~~3~~ Wine Glass (Red)  
9 Salad Fork  
14 Service Plate  
~~4~~ Wine Glass (White)

- 10 Napkin  
11 Bread Plate and Knife  
1 Name Place Card  
12 Teaspoon  
13 Dessert Fork  
6 Soup Spoon  
15 Salad Plate  
~~2~~ Water Glass

**Fill in the Blank**

1. The utensils are placed 1/2 inch inch (es) from the edge of the table.  
 2. Coffee and Tea service should be accompanied by what extras? Cream / sugar Dessert  
 3. Synchronized service is when: Sequence of meals served  
 4. What is generally indicated on the name placard other than the name? Title, job  
 5. The Protein on a plate is typically served at what hour on the clock? 6 o'clock  
 6. If a guest asks for a specialty dinner (i.e. Gluten-Free or Vegetarian) you should do what immediately?  
re order meal with chef that is Gluten Free

100  
 20  
 2008