

Interview Note Sheet

Applicant Information	
Name: <u>Belinda Flowers</u>	Interviewer: <u>Griffin Long</u>
Date: <u>9/24/2018</u>	Rate of Pay: <u>\$12-\$13</u>
Position (s) Applied for: <u>Public Area</u>	Referred by: <u>Lila Garcia</u>

Test Scores					
Server	/35	%	Bartender	/35	%
Prep Cook	/15	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:
<u>Full-Time</u>
Part-Time

Relevant Experience & Summary of Strengths
<p style="text-align: right;"><i>Total of _____ in Food Service/Hospitality</i></p> <p><u>- Housekeeper</u></p> <p><u>- Cashier</u></p> <p><u>- Stocker</u></p> <p><u>-</u></p>
P.O.S. Experience: <u>Y</u> / <u>N</u> details: _____

Transportation
<input checked="" type="checkbox"/> Car <input type="checkbox"/> Public Transit <input type="checkbox"/> Carpool (Rider / Driver)
Regions Available to work:
<div style="display: flex; justify-content: space-between;"> <div>SF City San Jose</div> <div>SF North South San Jose</div> <div>SF Peninsula SJ Peninsula</div> <div>East Bay <u>Austin</u></div> <div>Outer East Bay</div> </div>
Certifications (if any)
<input checked="" type="checkbox"/> TIPS <input checked="" type="checkbox"/> Serv-Safe <input type="checkbox"/> LEAD Other _____ <input type="checkbox"/> Will Submit
Availability
<input checked="" type="checkbox"/> Open <input type="checkbox"/> AM only <input type="checkbox"/> PM only <input type="checkbox"/> Weekdays only <input type="checkbox"/> Weekends only
Details: _____
Uniforms Owned:
<div style="display: flex; justify-content: space-between;"> <div>Bistro Chef Coat</div> <div><u>Black Bistro</u> Chef Pants</div> <div>Knives</div> <div><u>Black Pants</u></div> <div><u>1/2 Tuxedo</u> <u>Non-Slip Shoes</u></div> <div>Black Vest Bow Tie</div> <div>Long Black Tie Other: _____</div> </div>
<div style="display: flex; justify-content: space-between;"> <div>Would you recommend this applicant for Acrobat Academy?</div> <div>Convention Candidate?</div> <div>Other Languages Spoken:</div> </div>

Submission Date 09-21-2018 07:29:45

First Name

Belinda

Last Name

Flowers

E-mail Address

reneeflores2000@yahoo.com

Phone

5129192593

Address

8519 Cahill Dr

Unit or Number

Apt 2307

City, State

Austin

Zip Code

78729

What region(s) are you applying to work within?

- Austin

Which position(s) are you applying for?

- Housekeeper

Are you applying for:

- Full-Time

When can you start?

 Wednesday, September 26, 2018

Can you work overtime?

Yes

How did you hear about us?

- Referral

If you were referred, please tell us by whom:

Lila Garcia

What days/times can you work? Select all that apply:

- Monday AM
- Monday PM
- Tuesday AM
- Tuesday PM

- Wednesday AM
- Wednesday PM
- Thursday AM
- Thursday PM
- Friday AM
- Friday PM
- Saturday AM
- Saturday PM
- Sunday AM
- Sunday PM

Do you have any planned vacations or extended leave in the next 12 months? (If no, leave blank)

No

Have you ever applied to or worked for Acrobat before?

No

Do you have any friends or relatives working for Acrobat? If so, please let us know who:

Lila Garcia

If hired, would you have reliable means of transportation to and from work?

Yes

If hired, can you present evidence of your legal right to live and work in this country?

Yes

State age if under 18. If you are under 18, hire is subject to verification that you are of minimum age to work.

TX

Are you able to perform the essential functions of the job for which you are applying?

Yes

Name of School

McCallum High School

City & State

Austin Texas

Grade/Degree

12

Graduated?

Yes

Do you have any special licenses? (If so, label under "Special")

No

Are you computer literate? (If so, label which programs under "Special")

Yes

Are you proficient with Point of Sale systems? (If so, label which under "Special")

Yes

Do you have any experience, training, qualifications or special skills? (If so, label under "Special")

No

Special:

I have used Word and Excel. NCR systems , impulse specialist and central checkout specialist .

Are you currently employed?

No

Can we contact your current employer?

Yes

Name and Address of Employer

HEB 12860 Research Blvd

Type of Business

Retail

Phone Number

5125069060

Your Position & Duties

Impulse specialist- stocking, ordering, customer service, interaction with vendors and product displays.

Date of Employment (from/to):

August 2006- September 2018

Reason for Leaving

Seeking other employment

Still Employed:

No

Have you ever been fired from a previous place of employment? If yes, please explain:

No

Have you obtained any special skills or abilities as the result of service in the military? If yes, please explain:

No

First Name

Deborah

Last Name

Pollitt

E-mail Address

dkpollitt@gmail.com

Phone

5129098550

Relationship:

Friend

Years Acquainted:

11

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

- (Checked box indicates acknowledgement)

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

- (Checked box indicates acknowledgement)

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

- (Checked box indicates acknowledgement)

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

- (Checked box indicates acknowledgement)

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

- (Checked box indicates acknowledgement)

I hereby acknowledge that I have read and understand the above statements.

- (Checked box indicates acknowledgement)

Applicant Digital Signature (Type Name):

Belinda Flowers

Date: Friday, September 21, 2018