



# IRIS ACUNA JONES

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Address:2008 Hemingway Ln Roswell, Ga 30075

## PROFESSIONAL SUMMARY

Compassionate and knowledgeable in Non-Profit Organization, motivated to positively impact program operations and participant success with diligent support. Well-trained in Supervision and Management and always seeking ways to enhance strategies and optimize assistance.

## SKILLS

- Key Qualifications:
- Non-profit Organizations
- Community Outreach Research
- Volunteered in foundations and special events.
- Volunteer Management Social Services
- Case Manager Fundraising
- Community Development

## WORK HISTORY

### TEAM ASSOCIATE CASHIER/TRAINER

04/2019 to CURRENT

#### Goodwill Store | Roswell, GA

- Mentor of new hires, resulting in stronger staff development and increased productivity. Elevated team member performance while cultivating customer relationships to drive sales.

### STOCKER ROOM ASSOCIATE

10/2018 to 01/2019

#### Kohls retail Store | Roswell, Ga

- Organizing and replenishment of clothing on sales floor, pricing clothes, cashier.

### SUPERVISOR

01/2016 to 01/2017

#### Hotel Embassy Galleria | Atlanta, Ga

- Monitored employee performance and safety, conducting retraining to
- Supervised successful team of 50 by conveying project information consistently, quickly resolving issues and delivering constructive feedback

## EDUCATION

**Associate of Applied Science | Paralegal and Applied Science** *EXPECTED IN 2020*

#### Bryant And Stratton College, New York

- Continuing education as Paralegal