

# JAKE STOKES

[jrstokes517@gmail.com](mailto:jrstokes517@gmail.com) | 916.370.7443 | Roseville, CA

## STRENGTHS AND SKILLS

- Excellent organizational and time management skills
- Leader in company standards, goals and deadlines
- Proven ability to adapt and learn new skills quickly
- Conscientious, hardworking and driven to succeed
- Positive attitude and strong work ethic

## EMPLOYMENT HISTORY

**Target** | Roseville, CA | *May 2019–Present*

- Electronics Consultant

**Ninja Sushi** | Roseville, CA | *September 2018–November 2018*

- Bartender

**Umi Sushi** | Roseville, CA | *August 2017–February 2018*

- Busser/Food Runner

**Randy Peters Catering** | Roseville, CA | *September 2015–June 2017*

- Lead Server/Bartender/Driver

**Hilton Vancouver** | Vancouver, WA | *March 2015–August 2015*

- Banquet House-person

**Persimmon Country Club** | Gresham, OR | *March 2013–December 2014*

- Server/Bartender

## EXPERIENCE

- Inventory stocking, price changes, maintain high level sales goals, assist in complex customer inquiries, assists security guards with fraudulent customers
- Operated cash register and POS system
- Worked events of roughly 20k+ clientele
- Mixed/served variety of alcoholic beverages in restaurant/banquet setting
- Washed, peeled, and cut various foods, such as; fruits/vegetables, in preparation for cooking/serving

## EDUCATION

- National Career Education | Sacramento, CA | Spring 2019–Present | Electrician
- Sierra College | Rocklin, CA | Spring 2009

# **Jake Stokes Resume**

**Roseville, CA (916)370-7443**

**Jrstokes517@gmail.com**

## **SKILLS AND PERSONAL STRENGTHS**

- Posses good organizational and time management skills to meet company standards, goals and deadlines
- Proven ability to adapt and learn new skills quickly, efficiently
- Conscientious, hardworking and driven to succeed
- Exceptional customer service skills
- Possess a positive attitude and strong work ethic
- Trustworthy and hardworking individual

## **RELEVANT EXPERIENCE**

- Mixed and served a variety of alcoholic beverages in a restaurant and banquet setting.
- Served food that was on a menu, as well as special requested items.
- Prepared a variety of foods, such as meats, vegetables, desserts, according to customers' orders or supervisors' instructions, following approved procedures.
- Washed, peeled, and cut various foods, such as fruits and vegetables, to prepare for cooking or serving .
- Answered customers' questions about merchandise and advised customers on merchandise selection
- Operated a cash register and pos system.

## **EMPLOYMENT HISTORY**

Umi Sushi- Roseville, CA August 2017- Feb 2018  
**Busser/Food Runner**

Randy Peters Catering - Roseville, CA Sept 2015 – June 2017  
**Lead server/Bartender/Driver**

Hilton Vancouver - Vancouver, WA march 2015-august 2015  
**Banquet Houseperson**

Persimmon Country Club - Gresham, OR 2013-2014  
**Server/Bartender**

## **EDUCATION**

Victory High School Rocklin, CA