

Acrobat

outsourcing

Your Hospitality Staffing Professionals
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: MORRIS POWELL II
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Phone number: 415-756-0997

Working Experience:

Company Name: ROSE N CROWN

Dates of Employment: 2002

Job Responsibility: SHORT ORDER COOK

- - PREPING FOOD FOR PEAK HOURS (i.e. pre-cook french fries preparing salad bar for hamburgers)
- - COOKING HAMBURGERS ON GRILL, FRING COB IN DEEP FRIERS.
- - PLATING FOOD ITEMS
- - CLEANING UP

Company Name: SAPENNY

Dates of Employment: 2000

Job Responsibility: DELI CLERK

- - RELIEVED CUSTOMERS DELI ITEM REQUEST
- - SLICED CHEESE AND DELI MEATS
- - FRIED FOOD IN BACK ALSO ROTISSERIED CHICKEN
- - DELI CLOSING PROCEDURES.

Company Name: _____

Dates of Employment: _____

Job Responsibility: _____

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- -

Skills

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- -

Morris Powell II

morrispowell2@gmail.com

625 13th Street, Apt# C

San Francisco, CA 94130

415-756-0897

OBJECTIVE:

To build a career with a company that values a strong work ethic, dedication to customer satisfaction and personal integrity as part of the work environment and culture.

SUMMARY OF QUALIFICATIONS:

- Performed at a high level in fast paced environments
- Works well under pressure and thrives on challenging assignments Self-motivated and comfortable working both independently and as part of a team
- Ability to quickly and confidently learn new skills and processes
- Provided logistical support to facilitate delivery and retrieval services

SKILLS / EXPERIENCE:

Customer/Guest Services

- Provided immediate attention to all guests/customers
- Interacted and built rapport with customer to promote products/services
- Handled challenging guests with patience and empathy
- Assuring the customer experience met all expectations
- Surveying and reporting all issues raised by guests
- Appropriately resolving customer complaints and issues

Warehouse Essentials

- Over 3 years of experience in warehousing community.
- Picked up or delivered merchandise between locations and/or feeder points.
- Responsible for distribution of merchandise and goods
- Maintained and stored equipment in accordance to warehouse guidelines.
- Accurately provide warehouse logistics and operations based on documentation
- Verified documentation and records of incoming merchandise by part and quantity.

Clerical Skills

- Proficient with desktop, laptop, table and mobile devices
- Familiar with Microsoft Office Suite of products
- Provide dispatch, confirmation, delivery manifests and receiving documents.
- Promoted safety rules, operating and maintenance instructions and procedure manuals.
- Clear, concise and grammatical accurate communications in print and online
- Able to provide effective verbal communication with both staff and customers

Construction:

- Measured work area to determine amount of materials needed
- Inspected and cleaned surface in preparation for material
- Provided suggestions to customers on types of materials needed for project
- Corrected construction defects and complications
- Installed borders and laid the floor
- Stained floor with polyethylene
- Operated buffer and waxed the floor after installing

Food Service Experience:

- Prepare food according to special cooking instructions received directly from customers
- Provided samples when prompted and processed deli according to customers' instruction
- Assembled food on tray and procures items from each station as necessary
- Performed opening and closing duties
- Routinely cleaned cooking, prep and service areas and utensils
- Followed safety regulations and best practices
- Maintained cleanliness of kitchen countertops, floors and customer restrooms

EMPLOYMENT HISTORY:

Bike N Roll – Service Clerk	2015-2015
Recology – Sorter	2014-2015
Electronic Recyclers – Warehouse Worker	2014-2014
St. Anthony's Diner Kitchen – Prep Cook	2012-2015
United Parcel Services (UPS) – Seasonal	2012-2012
Pro Staffing – Warehouse/Quality Control	2011-2012
Safeway – Deli Clerk	2010-2012
Dexterity Tennis – Associate Director	2007-2010

EDUCATION:

Clovis High School, Clovis, CA, Diploma