

Acrobat

Outsourcing
Your Hospitality Staffing Professionals

Name: Judyann Carson
Taborca ID: 49061
Date of Hire: 10/17/18
Date of Re-Act: / /

Employee Set up

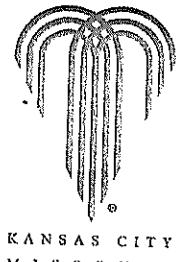
- E-verify #: 20182892006556K
- Hire Right Sections 1 & 2
- Background Check (Asurint)
- Direct Deposit (Scan to Payroll) or Global Cash Card

Attended New Hire Orientation:
10/17/18

- Added to Orientation Time Sheet
- New Hire List
- Check Taborca Profile (All fields)
- Upload Resume
- Food Handler's Card Status



REGULATED INDUSTRIES
NEIGHBORHOOD AND HOUSING SERVICES DEPARTMENT
CITY OF KANSAS CITY MO



Print Date: March 20, 2019

635 Woodland Avenue, Suite 2101
Kansas City, MO 64106
Telephone: (816) 513-4561

Applicant Name:

Judyann Carson

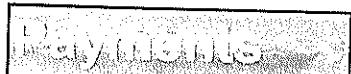
Permit #:

EL-006849-2019, ADULT LIQUOR PERMIT

Permit Invoice

Invoice #	Invoice Date:	Expires:	Issued by:
-00169761	03/20/2019	03/20/2022	Owens, Rosalind

Fee Description	Amount
RI - Mailing Fee	\$1.00
RI - PL Liquor Background Check	\$24.00
RI - Adult Liquor Permit	\$16.00
Total Fees:	\$41.00



Date:	Payment Method	Check #	Amount Tendered
03/20/2019	Cash		\$41.00
			Change: \$0.00
			Balance Due: \$0.00

March 20, 2019

This Document, when accompanied by the Regulated Industries raised seal, serves as a temporary permit valid for 30 days following the date printed above.

I understand that the Employee Liquor Permit will be mailed within 30 days from the date above.

Regulated Industries raised seal
*Document valid when stamped

Applicant's Signature: _____ Date: _____

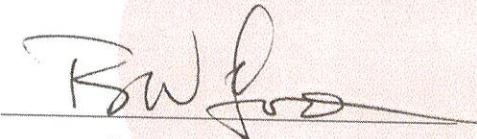
Certificate of Completion

This certificate recognizes that

Judyann Carson

has successfully completed and passed the

Kansas City, Missouri
Food Handler Online Training Program



Byong W. Yoo, PhD (Founder)

Date of Birth: 06/09/1962
Test Score: 89%
Issue Date: 03/12/2019

Expiration Date: 03/11/2022
Confirmation #: 4630227

Verify Certificate at www.premierfoodsafety.com/kansasverify

**Congratulations! You have successfully completed the
Food Handler Online Training!**

Next Step:

Please take this certificate of completion and bring it to the Kansas City Health Department within 30 days of completing the course.

Please bring a photo ID with you that includes both your first and last name. Food handlers will need to answer several brief questions to verify that they are the person who took the online class before they obtain their food handler card.

Please note: If the printed certificate is more than 30 days old, you will need to retake the online course.

Please visit the Health Department office to get your Food Handler Card:

Kansas City, MO., Health Department
2400 Troost Ave.
3rd Floor, Suite 3200
Kansas City, MO 64108
Phone: 816-513-6315
Office Hours: 8am-3pm

Call for questions & special accommodations

Interview Note Sheet

Applicant Information

Name: <u>Judyann Carson</u>	Interviewer: <u>Diana Zamora</u>
Date: <u>10/17/18</u>	Rate of Pay: <u>\$9.50 and up</u>
Position(s) Applied for: <u>Server</u>	Referred by: <u>Walk in</u>

Test Scores

Server	<u>30</u> / 35	<u>85</u> %	Bartender	<u>/35</u>	%
Prep Cook	<u>/15</u>	%	Barista	<u>/15</u>	%
Grill Cook	<u>/40</u>	%	Cashier	<u>/15</u>	%
Dishwasher	<u>/10</u>	%	Housekeeping	<u>/16</u>	%

Seeking:

Full-Time

Part-Time

Relevant Experience & Summary of Strengths

Total of _____ in Food Service/Hospitality

Worked at Sheraton Plaza as a Server and Captain.

Currently works part time taking care of her mom.

P.O.S. Experience: Y / N details: _____

Transportation

Car Public Transit Carpool (Rider / Driver)

Regions Available to work:

Kansas City, KS Overland Park, Kansas Kansas City, MO Independence, MO

Certifications (if any)

TiPS Serv-Safe LEAD Other _____ Will Submit

Availability

Open AM only PM only Weekdays only Weekends only
Details:

Uniforms Owned:

Bistro	Black Bistro	Tuxedo	1/2 Tuxedo	Black Vest	Long Black Tie
Chef Coat	Chef Pants	Knives	<u>Black Pants</u>	<u>Non-Slip Shoes</u>	<u>Bow Tie</u>

Other: _____

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken:

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Your Hospitality Staffing Professionals
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Judy Lin V. Paron

Email: Linsoo.Judy.B@gmail.com

Phone number: 816 2009 - 4169

Working Experience:

Company Name: Masari, 45th Main
Dates of Employment: _____

Job Responsibility:

- Banquet
- Breakfast set up, coffee set up
- Bartender
- Runner

Company Name: J C Country Club

Dates of Employment: _____

Job Responsibility:

- Set up
- Banquet Bartender
- Runner

Company Name: Shawnee

Dates of Employment: _____

Job Responsibility:

- Banquet
- Waitress
- Bartender

Skills

- Banquet —
- Waitress —
- Bartender —
- Salad Bar

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Judy Ann V. Paur Date: 10/15/18
 Home Telephone (816) 209-4169 Other Telephone ()
 Present Address 1400 E Lindwood Blvd
 Permanent Address, if different from present address: ()
 Email Address _____

EMPLOYMENT DESIRED

Position applying for: Banquet, Waitress/cashier Salary desired: \$ay
 Are you currently registered with any staffing and/or employment agencies? If so, please list _____

Are you applying for: Full-time work? Yes No Part-time work? Yes X No

Temporary work, e.g., summer or holiday work? Yes No From: _____ To: _____

How did you find out about our open position? (Please check fill in proper name of source):

Referral Name of Referral friend Newspaper Job Fair Agency Company Website

Other Web Posting Other Source

Could you work overtime, if necessary? Yes No If hired, on what date could you start working? Now

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

<u>SPECIFY HOURS AVAILABLE</u> <u>DAILY</u>	<u>SUNDAY</u>	<u>MONDAY</u>	<u>TUESDAY</u>	<u>WEDNESDAY</u>	<u>THURSDAY</u>	<u>FRIDAY</u>	<u>SATURDAY</u>
AM		<u>Mon</u>	<u>W Day</u>			<u>X</u>	<u>X</u>
PM	<u>X</u>			<u>Y</u>	<u>X</u>	<u>X</u>	

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: _____

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes No X If yes, when? _____

Do you have friends or relatives working for Acrobat Outsourcing? Yes X No If yes, please state name and relationship

Tyron Faller friend

If hired, would you have a reliable means of transportation to and from work? Bus Yes No

If hired, can you present evidence of your legal right to live and work in this country? Yes X No

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes No X

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If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

lifting heavy objects

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
<i>Pen Valley</i>	<i>XC mo</i>	<i>12</i>	<i>yes</i>
Do you have any special licenses, certificates or special training? If so please list under "Special".			
Are you computer literate? If so, list software knowledge under "Special."			
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."			
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."			
Special: <i>Food service Hotel management</i>			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes No If so, may we contact your current employer? Yes No

Name and Address of Employer *Long Island Marriott*

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties *Banquet*

Dates of Employment: From _____ To _____

Reason for Leaving: _____

Name and Address of Employer *Job search*

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____

Reason for Leaving: _____

Name and Address of Employer _____

Type of Business _____

Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____

Reason for Leaving: _____

Name and Address of Employer _____

45th Main Marriott

Type of Business _____

Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties _____

Bartender, Bartender

Dates of Employment: From 1995 To 2006

Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military?
If so, describe: _____

Yes _____ No _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Janice V. Caw Telephone No. (____) _____Address: 3630 Jefferson _____Occupation: Mother Relationship: Mother Number of Years Acquainted: _____Name: Bank Telephone No. (____) _____

Address: _____

Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Name: _____ Telephone No. (____) _____

Address: _____

Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Please Read Carefully, Initial Each Paragraph and Sign Below

JL
I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

JL
I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

JL
I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

JL
I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

JL
Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature

Julian L. Caw

Date

10/15/18

Name _____ Score 30 / 35

Servers Test

Multiple Choice

- 1) Food is served on what side with what hand?
 a) On the left side with the left hand
 b) On the left side with the right hand
 c) On the right side with the left hand
 d) On the right side with the right hand
- 2) Drinks are served on what side with what hand?
 a) On the left side with the left hand
 b) On the left side with the right hand
 c) On the right side with the left hand
 d) On the right side with the right hand
- 3) Food and drinks are removed on what side with what hand?
 a) On the left side with the left hand
 b) On the left side with the right hand
 c) On the right side with the left hand
 d) On the right side with the right hand
- 4) What part of a glass should you handle at all times?
 a) The stem
 b) The widest part of the glass
 c) The top
- 5) When you are setting a dining room how should you set up your tablecloths?
 a) Neatly and evenly across the tables
 b) The creases should all be going in the same directions
 c) The chairs should be centered and gently touching the table cloth
 d) All of the above
- 6) If you bring the wrong entrée to a guest what should you do?
 a) Go back into the kitchen and patiently wait in line behind the rest of the servers until it's your turn
 b) Inform the guests that you will bring the correct entrée once everyone else in the dinning room is served
 c) Try to convince the guests to eat what you brought them
 d) Go back into the kitchen to the front of the line and inform the expeditor that you need a different entrée

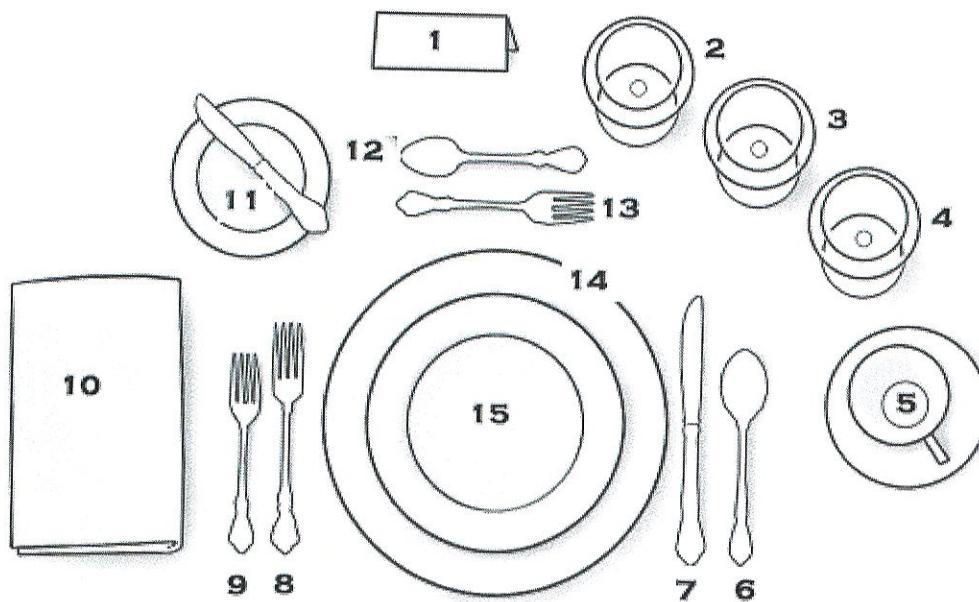
85%

Match the Correct Vocabulary

- D Scullery
- E Queen Mary
- A Chaffing Dish
- G French Passing
- B Russian Service
- F Corkscrew
- C Tray Jack

- A. Metal buffet device used to keep food warm by heating it over warmed water
- B. Style of service where food is prepared or served individually at the dinner table to fit the customer's specific taste (i.e. providing dressing and pepper for salad or handing out bread to each patron)
- C. Used to hold a large tray on the dining floor
- D. Area for dirty dishware and glasses
- E. Large metal shelving unit for prepared food to be held or for dirty trays to be stored
- F. Used to open bottles of wine
- G. Style of dining in which the courses come out one at a time

Name _____
Score / 35



Match the Number to the Correct Vocabulary

<u>10</u>	Napkin	<u>6</u>	Dinner Fork
<u>11</u>	Bread Plate and Knife	<u>5</u>	Tea or Coffee Cup and Saucer
<u>12</u>	Name Place Card	<u>7</u>	Dinner Knife
<u>13</u>	Teaspoon	<u>8</u>	Wine Glass (Red)
<u>14</u>	Dessert Fork	<u>9</u>	Salad Fork
<u>15</u>	Soup Spoon	<u>10</u>	Service Plate
<u>16</u>	Salad Plate	<u>3</u>	Wine Glass (White)
<u>17</u>	Water Glass		

Fill in the Blank

1. The utensils are placed _____ inch (es) from the edge of the table.
2. Coffee and Tea service should be accompanied by what extras? cream, sugar
3. Synchronized service is when: _____
4. What is generally indicated on the name placard other than the name? _____
5. The Protein on a plate is typically served at what hour on the clock? 6
6. If a guest asks for a specialty dinner (i.e. Gluten-Free or Vegetarian) you should do what immediately? inform chef

Case Verification Number: 2018289200655GK

Report prepared: 10/16/2018

Company Information

Company ID: 139349

Company Name: Acrobat Outsourcing

Client Company ID: 139349

Client Company Name: Acrobat Outsourcing

Employee Information

Name: Judyann Carson

Date of Birth: 06/09/1962

U.S. Social Security Number: ***-**-5096

Employee's First Day of Employment: 10/16/2018

Citizenship Status: U.S. Citizen

Document Information

List B Document: ID card issued by a U.S. federal, state or local government agency

List C Document: Social Security Card

Case Information

Current Case Result: Closed

Case Submitted By: Diana Zamora

Case Status: Employment Authorized

Reason for Closure: Employment Authorized Auto Close