

Angela Marie Adelle Santos Pinasco

1336 Old Stone Way San Jose, CA 95132 | Angela.Pinasco@gmail.com | (408) 506-5944

EDUCATION

B.S. Hospitality, Tourism, and Event Management
San Jose State University

Expected graduation: **May 2020**
San Jose, CA

A.S. Hospitality Management
Mission College

May 2018
Santa Clara, CA

EXPERIENCE

Busser/Banquet Server

Jan 2016 – Oct 2018

Los Altos Golf & Country Club

Los Altos, CA

- Influenced the implementation of a standardized training program to reduce employee turnover
- Optimized the distribution of the appropriate dishware, glassware, and silverware to over 150 guests prior to service times
- Organized special events table set up with careful details via a banquet event order

Server/Busser/Beer & Wine Bartender
The Party Staff

Nov 2014 – Sept 2016
Campbell, CA

- Communicated with clients upon arrival regarding needs for the day
- Cultivated rapport with multiple Bon Appetit tech kitchens by demonstrating teamwork
- Coordinated events with a team of 5-6 to ensure superior client satisfaction

Hostess/Server

Jan 2015 – June 2016

Denny's Franchise

Milpitas, CA

- Promoted productivity by reducing the average guest wait time from 25 to 10 minutes
- Provided customer service by advising phone inquiries and to-go orders
- Produced roll-ups of silverware for guest dining

Front Desk/Hostess

Jan 2013 – Aug 2014

Dave & Buster's

Milpitas, CA

- Welcomed guests by advocating as a first point of contact
- Facilitated sales of game cards, pool tables, and shuffleboard
- Enhanced sales goals by promoting daily specials

SKILLS

Language: English, basic skills in Tagalog

Technical: Proficient in Microsoft Word, Excel, PowerPoint, Google Apps, and Social Media

CERTIFICATIONS

ServSafe Manager

California Food Handler's Card

Delphi.fdc Sales and Catering Manager

American Hotel & Lodging:

- Hospitality Sales and Marketing with Honors
- Hospitality Today: An Introduction

Your Hospitality Staffing Professionals

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Angela Marie Adelle Santos Pinasco Date: 10-26-18
Home Telephone (408) 506-5944 cell Other Telephone (____).
Present Address 1336 Old Stone Way
Permanent Address, if different from present address: Ang
Email Address Angela.Pinasco@gmail.com

EMPLOYMENT DESIRE

Position applying for: Server
Are you currently registered with: _____ Salary desired: \$17-20

Are you currently registered with any staffing and/or employment agencies? If so, please list

Direct Event Staffing

Are you applying for: Full-time work? Yes ☐ No ☒ Part-time work? Yes ☒ No ☐

Temporary work, e.g., summer or holiday work? Yes ☐ No ☐ From: _____ To: _____

How did you find out about our open position? (Please check fill in proper name of source):

Referral ☐ Name of Referral _____ Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☐

Other Web Posting ☒ Other Source ☐ Facebook

Could you work overtime, if necessary? Yes ☒ No ☐ If hired, on what date could you start working?

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

<u>SPECIFY HOURS AVAILABLE DAILY</u>	<u>SUNDAY</u>	<u>MONDAY</u>	<u>TUESDAY</u>	<u>WEDNESDAY</u>	<u>THURSDAY</u>	<u>FRIDAY</u>	<u>SATURDAY</u>
AM	10:00 AM	—	—	—	—	10:00 AM	10:00 AM
PM	close	6:45 PM	4:45 PM	3:45 PM	2:15 PM	close	close

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

December 19 - January 10

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December 19 - January 10
2018 2019

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes___ No ✓ If yes, when? _____

Do you have friends or relatives working for Acrobat Outsourcing? Yes___No✓ If yes, please state name and relationship

If hired, would you have a reliable means of transportation to and from work? Yes ☒ No ☐

If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No ☐

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No ☐

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Your Hospitality Staffing Professionals

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS			
NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Mission College	Santa Clara, CA	Hospitality Management AS	Yes
San Jose State University	San Jose, CA	in progress	in progress
Do you have any special licenses, certificates or special training? If so please list under "Special."			
Are you computer literate? If so, list software knowledge under "Special."		<input checked="" type="radio"/> YES	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		<input checked="" type="radio"/> YES	NO
Special: Micros, Servsafe Manager, CA food handler's card, delphi, fdc training, AHLA certificates		<input checked="" type="radio"/> YES	NO

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☒ No ☐ If so, may we contact your current employer? Yes ☒ No ☐

Name and Address of Employer Direct Event Staffing

Type of Business _____ Telephone No. (408) 763-1146 Supervisor's Name Jimmy Park

Your Position and Duties Server banquets

Dates of Employment: From Oct 2016 To present Weekly Pay: Starting \$15.00 Ending _____

Reason for Leaving: currently employed

Name and Address of Employer Los Altos Golf & Country Club

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties Busser/Banquet Event Server

Dates of Employment: From Jan 2016 To Oct 2018 Weekly Pay: Starting \$17.00 Ending \$17.85

Reason for Leaving: voluntary quit

Name and Address of Employer The Party Staff

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Your Hospitality Staffing Professionals
Telephone No. ()

Type of Business _____
Your Position and Duties Server, busser, beer & wine bartender
Dates of Employment: From _____ To _____ Supervisor's Name _____
Reason for Leaving: voluntary quit Weekly Pay: Starting \$11.50 Ending \$15.00

Name and Address of Employer Denny's Franchise
Type of Business _____ Telephone No. () _____ Supervisor's Name _____
Your Position and Duties _____

Dates of Employment: From _____ To _____
Reason for Leaving: voluntary quit Weekly Pay: Starting minimum at the time Ending _____

Have you ever been fired from any previous place of employment? If so, please explain: Yes, Dave & Buster's 2014, was working too much, tardy

Have you obtained any special skills or abilities as the result of service in the military? Yes _____ No ✓
If so, describe: _____

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Don Arbuckle Telephone No. (805) 280-6924
Address Los Altos Golf & Country Club
Occupation: Bar Manager Relationship: Manager Number of Years Acquainted: 3

Name: Robert Woodward Telephone No. (669) 204-8007
Address Los Altos Golf & Country Club
Occupation: Event Captain Relationship: Manager Number of Years Acquainted: 3

Name: _____ Telephone No. () _____
Address _____
Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Applicant Information				Interview Note Sheet			
Name: <u>Angela Pinasco</u>				Interviewer: <u>Alaura</u>			
Date: <u>10/26/2018</u>				Rate of Pay: _____			
Position (s) Applied for: <u>server / busser / DMO / prep</u>				Referred by: <u>Lina</u>			
Test Scores							
Server							
Prep Cook	/35	%	Bartender	/30	%		
Grill Cook	/15	%	Barista	/10	%		
Dishwasher	/40	%	Cashier	/10	%		
	/10	%	Housekeeping	/16	%		
Relevant Experience & Summary of Strengths							
<div style="display: flex; justify-content: space-between;"> <div> <p><u>Knife Skills</u></p> <p>1 @ Party Staff - Google + Linked</p> <p>2 - server, busser</p> <p>3 - beer & wine bartender</p> <p>- DMO</p> <p style="text-align: right;">Total of _____ in Food Service</p> </div> <div> <p><u>Cuisines</u></p> <p>1</p> <p>2</p> <p>3</p> </div> <div> <p><u>Stations:</u></p> <p>1 @ LOS ALTOS Country Club</p> <p>2 - busser</p> <p>3 - banquet server</p> <p>- event staff</p> </div> </div>							
<div style="display: flex; justify-content: space-between;"> <div> <p>1 @ Direct Event Staffing - Campbell</p> <p>2 - currently</p> <p>3</p> </div> <div> <p><u>P.O.S. Experience:</u> Y / N details: _____</p> </div> <div> <p><u>Transportation</u></p> <p>Car <input checked="" type="checkbox"/> Public Transit <input type="checkbox"/> Carpool (Rider / Driver) <input type="checkbox"/></p> </div> </div>							
<div style="display: flex; justify-content: space-between;"> <div> <p><u>Regions Available to work:</u></p> <p>SF City <input type="checkbox"/> SF North <input type="checkbox"/> SF Peninsula <input type="checkbox"/> East Bay <input type="checkbox"/> Outer East Bay <input type="checkbox"/></p> <p>San Jose <input checked="" type="checkbox"/> South San Jose <input type="checkbox"/> SJ Peninsula <input type="checkbox"/></p> </div> <div> <p><u>Certifications (if any)</u></p> <p>TIPS <input type="checkbox"/> Serv-Safe <input type="checkbox"/> LEAD <input type="checkbox"/> Other <u>FHC</u> <input type="checkbox"/> Will Submit <input type="checkbox"/></p> </div> </div>							
<div style="display: flex; justify-content: space-between;"> <div> <p><u>Availability</u></p> <p>Open <input type="checkbox"/> AM only <input type="checkbox"/> PM only <input type="checkbox"/> Weekdays only <input type="checkbox"/> Weekends only <input type="checkbox"/></p> </div> <div> <p><u>Uniforms Owned:</u></p> <p>Bistro <input type="checkbox"/> Black Bistro <input type="checkbox"/> Tuxedo <input type="checkbox"/> 1/2 Tuxedo <input type="checkbox"/> Black Vest <input type="checkbox"/> Long Black Tie <input type="checkbox"/></p> <p>Chef Coat <input type="checkbox"/> Chef Pants <input type="checkbox"/> Knives <input type="checkbox"/> Black Pants <input type="checkbox"/> Non-Slip Shoes <input type="checkbox"/> Bow Tie <input type="checkbox"/> Other: _____</p> </div> </div>							
Would you recommend this applicant for Acrobat Academy?				Convention Candidate?		Other Languages Spoken:	