

Interview Note Sheet

Applicant Information	
Name: <u>Andra Vazquez</u>	Interviewer: <u>Alanta</u>
Date: <u>10/26/2018</u>	Rate of Pay:
Position(s) Applied for: <u>Cashier / concessions</u>	Referred by: <u>Gaila Schilling Collier</u>

Test Scores					
Server	/35	%	Bartender	/30	%
Prep Cook	/15	%	Barista	/10	%
Grill Cook	/40	%	Cashier	/10	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:
Full-Time
<u>Part-Time</u>

Relevant Experience & Summary of Strengths	
<u>Knife Skills</u> <u>Cuisines</u> <p>pick up shifts depending on weekly schedule</p>	Total of _____ in Food Service
<u>Stations:</u> <p>Student @ GSI M - OFF Tuesday, Thursday - All Day W - until 2pm</p>	
P.O.S. Experience: Y / N details: _____	

Transportation	
Car	Public Transit <u>Carpool</u> <u>Rider</u> Driver)
Regions Available to work:	
SF City	SF North
<u>San Jose</u>	<u>South San Jose</u>
SF Peninsula	East Bay
<u>S Peninsula</u>	Outer East Bay
Certifications (if any)	
TIPS	Serv-Safe
LEAD	Other _____
Will Submit	
Availability	
Open	<u>AM only</u>
PM only	Weekdays only
Weekends only	
Details: <u>preferred</u>	
Uniforms Owned:	
Bistro	Black Bistro
Tuxedo	1/2 Tuxedo
Black Vest	Long Black Tie
Chef Coat	Chef Pants
Knives	Black Pants
Non-Slip Shoes	Bow Tie
Other: _____	
Would you recommend this applicant for Acrobat Academy?	Convention Candidate?
Other Languages Spoken:	

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Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Andrea Varquez Date: 10/26/18
Home Telephone () _____ Other Telephone (805) 340-0934
Present Address 408 S 8th St, San Jose CA 95112
Permanent Address, if different from present address: 306 Rodgers St Ventura CA
Email Address andrea.vazquez.sanchez@sjsu.edu

EMPLOYMENT DESIRED

Position applying for: _____ Salary desired: _____

Are you currently registered with any staffing and/or employment agencies? If so, please list

N/A

Are you applying for: Full-time work? Yes ___ No ___ Part-time work? Yes ☒ No ___

Temporary work, e.g., summer or holiday work? Yes ___ No ☒ From: _____ To: _____

How did you find out about our open position? (Please check fill in proper name of source):

Referral ☒ Name of Referral Gaia Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☐

Other Web Posting ☐ Other Source ☐

Could you work overtime, if necessary? Yes ☒ No ___ If hired, on what date could you start working? soon as possible

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	<u>All day</u>						<u>All day</u>
PM	<u>All day</u>						<u>All day</u>

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:
Going home to So Cal for a month & half in December

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If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
San Jose State University	San Jose, CA	3rd year	Not yet
Do you have any special licenses, certificates or special training? If so please list under "Special."		YES	<input checked="" type="radio"/> NO
Are you computer literate? If so, list software knowledge under "Special."		<input checked="" type="radio"/> YES	<input checked="" type="radio"/> NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		YES	<input checked="" type="radio"/> NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	<input checked="" type="radio"/> NO
Special:			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☒ No ☐ If so, may we contact your current employer? Yes ☒ No ☐

Name and Address of Employer SJSU Housing 1 Washington Square, San Jose CA
 Type of Business University services Telephone No. (408) 795-5303 Supervisor's Name Theodore Teau
 Your Position and Duties Learning Assistance; checks in students/athletes for their study hours & makes sure the study room is cleaned & running efficiently
 Dates of Employment: From May To current Weekly Pay: Starting 13.50 Ending

Reason for Leaving:
 Name and Address of Employer Blenders in the Grass 1145 S Victoria Ave, Ventura CA

Type of Business Smoothies Telephone No. () Supervisor's Name Nicole
 Your Position and Duties I was a cashier & efficiently made the customers drinks.

Dates of Employment: From 2016 To Weekly Pay: Starting 10 Ending
 Reason for Leaving: current - seasonal

Name and Address of Employer Catering: Jeff Duerson Staffing

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Type of Business catering
Your Position and Duties I would set up parties / special events, take guest their meals, made sure everything was cleaned up.
Dates of Employment: From August To December Weekly Pay: Starting \$17 Ending \$19
Reason for Leaving: Their locations were to \$ in SF.
Name and Address of Employer _____

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____
Your Position and Duties _____
Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____
Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: N/A

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes _____ No ☒
If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Morgan Smith Telephone No. (203) 530-9381
Address: San Jose, CA
Occupation: Behavioral Interventionist Relationship: friend Number of Years Acquainted: 3 years
Name: Sonia Hanrahan Telephone No. (805) 796-6817
Address: Ventura, CA
Occupation: Translator @ Elementary School Relationship: Advisor Number of Years Acquainted: 12 years
Name: Martin Gallardo Telephone No. (805) 836-9131
Address: Ventura, CA
Occupation: Construction Relationship: Mentor Number of Years Acquainted: 7 years