

IGNACIA GRIDLEY

14156 Dr Creek
Hesperia, CA 92345
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OBJECTIVE: To obtain employment with a company with flexible hours

EMPLOYEMENT: *2004 – Present*

Denny's
Server/Manager In-Charge

- * Assign seating to customers as they arrive.
- * Receive and deliver timely and accurate food or drink orders to customers.
- * Insure that food is handled safely and stored within Health Department Standards.
- * Serve as Manager when a Manager is not at the restaurant.
- * As a Manager In-Charge, resolve any concerns a customer may have.
- * Maintain an accurate till and cash out other employees when the need arises.

2002 – 2004

Raging Waters
Security Officer/Dispatcher

- * Receive radio and telephone calls from within park and dispatch appropriate personnel to location based upon severity of the situation.
- * Assign daily patrol areas, keys and radios to Security Officers.
- * Schedule Security Staff to match appropriate budgeting requirements.
- * Walk the park after hours to check on fire, flooding and any unusual or illegal activity.
- * Maintain accurate logs including; dispatch, hours, outside agency and many state and local logs. This is done using a computer added dispatching system.

1997 – Present (off and on)

In Home Support Services
In Home Care Giver

- * Help disabled mother with her daily activities.
- * Make 3 meals a day 5 days a week and insure weekend meals are prepared.
- * Help do laundry and put clothes away as well as make bed.
- * Help use the restroom and bath when requested to do so.
- * Give transportation to and from doctor appointments as requested.

SKILLS: Bi-lingual (reading and writing), Computer knowledgeable, Great Memory, Honesty and Trust Worthy.

CERTIFICATIONS: San Bernardino County Food Handlers Certification.

