

Matthew Caminiti

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RELEVANT EXPERIENCE

United States Military Academy

Production Assistant

West Point, NY

September 2018- Present

- Set-up and tear-down equipment including switcher and cameras for 7 men's and women's sports
- Utilize Newtek 3play to clip, call and manage all replays
- Act as graphic operator during all live game and video streams

Multiple Production Companies

Production Assistant

Greater New York Area, NY

September 2016- Present

- PA for Television + Film production companies: Netflix (*On The Road with Kevin Hart*), Automatic Twins (*I Love You America*), 495 Productions (*Jersey Show Family Vacation* and *Winter Break: Hunter Mountain*, Authentic Entertainment (*Trading Spaces*), Triple Threat Productions (*The Great Christmas Light Fight*), Vincenzo Productions(*Price of Silence*),
- Support the Production Coordinator and Assistant Directors with research, petty cash reimbursement, transportation, and creating call sheets and production reports
- Transcribe interviews and created music cue sheets and graphics list
- Prepare field notes for production team
- Shuttle equipment and personnel to set

Fox Sports, 118th US Open and 71st U.S. Junior Amateurs Championship

South Hampton, NY+ Springfield, NJ

June 2018 - July 2018

Office Runner- Shopping/Procurement Team + Runner

- Assisted production managers with account reconciliation and purchasing
- Managed office supplies and craft services
- Nightly housekeeping, stocking coolers and keeping compound clean

NBCUniversal, 2018 Pyeongchang Winter Olympics Games

Stamford, CT

February 2018

Production Associate, Central Video Tape (Central Ingest)

- Monitored 10 airspeed and media deck records to ensure seamless video feed from South Korea
- Reconciled record and feed chart with the Broadcast Operation Center's online schedule
- Served as a liaison between Tape Producers and the Broadcast Operations Center

MRC Productions

Content Marketing Company/ Productions

Westfield, NJ

November 2017-Present

- Create content marketing videos for Building Blocks Lacrosse, Realtors in Westfield NJ, and *Miller Family Finds Fun*

FloSports

Production Assistant and Archiver

Eastern Seaboard, USA

May 2017-Present

- Support Producers working on numerous sporting events including Wrestling, Cheer, and EYBL Basketball
- Set-up computers, cable and other equipment for livestreaming
- Support advertising team by triggering commercial pods

Backroads Entertainment

Development Intern

New York, NY

January - May 2016

- Created, researched, wrote one-sheets and pitched reality shows
- Produced casting list for reality TV and research documents

SKILLS & AFFILIATIONS

Equipment: PMW EX-1; Arriflex; Tascam, Boom, Newtek Tricaster 850 Extreme

Computer Software: Avid Media Composer 5/6/7, Adobe Premiere CS6/CC/ CC 2014/CC 2015, After Effects, Avid Protools, DaVinci Resolve 9, Adobe Photoshop, Adobe Illustrator, Gorilla, InDesign CC, Adobe Audition CS6, FCP7/X, and Final Draft 9, Microsoft Office Suite

Boy Scouts of America, Eagle Scout

EDUCATION

Fairfield University

Bachelor of Arts

Fairfield, CT

May 2016

Majors: Film, Television and Media Arts and History

GPA: 3.46

Dean's List

Minor: Educational Studies

Phi Alpha Theta (History Honor Society)

Servers Test

Multiple Choice

A

1) Food is served on what side with what hand?

- On the left side with the left hand
- On the left side with the right hand
- On the right side with the left hand
- On the right side with the right hand

C X

2) Drinks are served on what side with what hand?

- On the left side with the left hand
- On the left side with the right hand
- On the right side with the left hand
- On the right side with the right hand

B X

3) Food and drinks are removed on what side with what hand?

- On the left side with the left hand
- On the left side with the right hand
- On the right side with the left hand
- On the right side with the right hand

b X

4) What part of a glass should you handle at all times?

- The stem
- The widest part of the glass
- The top

D

5) When you are setting a dining room how should you set up your tablecloths?

- Neatly and evenly across the tables
- The creases should all be going in the same directions
- The chairs should be centered and gently touching the table cloth
- All of the above

D

6) If you bring the wrong entrée to a guest what should you do?

- Go back into the kitchen and patiently wait in line behind the rest of the servers until it's your turn
- Inform the guests that you will bring the correct entrée once everyone else in the dining room is served
- Try to convince the guests to eat what you brought them
- Go back into the kitchen to the front of the line and inform the expeditor that you need a different entrée

Match the Correct Vocabulary



Scullery



Queen Mary



Chaffing Dish



French Passing



Russian Service



Corkscrew



Tray Jack

A. Metal buffet device used to keep food warm by heating it over warmed water

B. Style of service where food is prepared or served individually at the dinner table to fit the customer's specific taste (i.e. providing dressing and pepper for salad or handing out bread to each patron)

C. Used to hold a large tray on the dining floor

D. Area for dirty dishware and glasses

E. Large metal shelving unit for prepared food to be held or for dirty trays to be stored

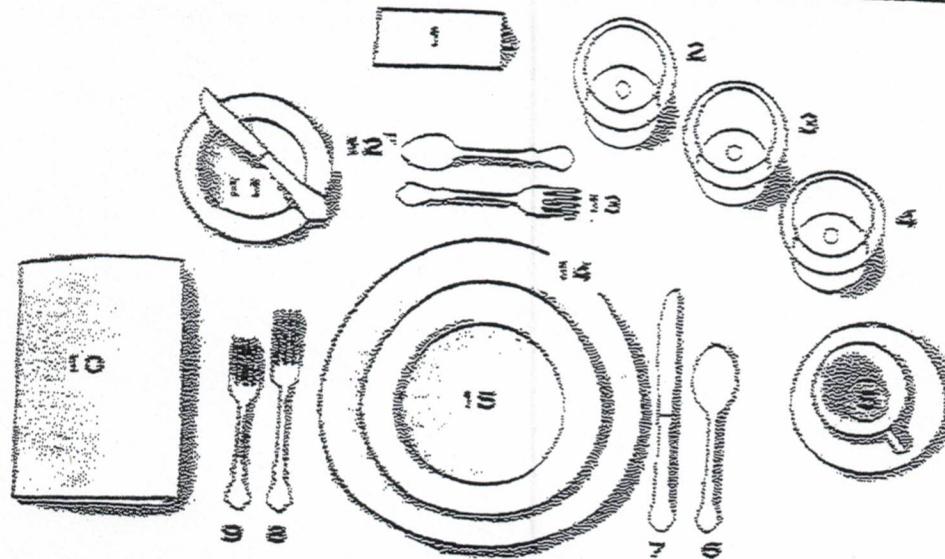
F. Used to open bottles of wine

G. Style of dining in which the courses come out one at a time

Name _____

Servers Test

Score / 35



Match the Number to the Correct Vocabulary

10

Napkin

11

Bread Plate and Knife

12

Name Place Card

13

Teaspoon

14

Dessert Fork

15

Soup Spoon

16

Salad Plate

17

Water Glass

8

Dinner Fork

9

Tea or Coffee Cup and Saucer

7

Dinner Knife

1

Wine Glass (Red)

15

Salad Fork

1

Service Plate

9

Wine Glass (White)

Fill in the Blank

1. The utensils are placed _____ inch (es) from the edge of the table.
2. Coffee and Tea service should be accompanied by what extras? SUGAR, MILK, CREAM
3. Synchronized service is when: YOU AND TEAM MEMBER SERVE
4. What is generally indicated on the name placard other than the name? Table Number / 11 / 1e
5. The Protein on a plate is typically served at what hour on the clock? 1
6. If a guest asks for a specialty dinner (i.e. Gluten-Free or Vegetarian) you should do what immediately? MAKE A NOTE AND ASK FOR THE MATERIALS