

# BREANA BURCH

1122 E 26<sup>th</sup> St San Bernardino, Ca  
92404 | b.burch1122@gmail.com | (909)737-8496

**OBJECTIVE** | Seeking a Customer Service/Sales Position

**SKILLS & ABILITIES** | Customer Service Professional with 10 years of experience within the Food & Beverage, Hospitality, and Retail Industries. Small business owner.

**EXPERIENCE** | **SERVER COCO PALM- POMONA, CA**

FEB 2018-OCT 2018

Serving food and beverages within a fine dining environment.

**SERVER SYCAMORE INN- RANCHO CUCAMONGA, CA**

NOV 2016-JAN 2018

Serving food and beverages within a fine dining environment.

**OPERATIONS MANAGER FLAPPERS COMEDY CLUB & RESTAURANT-CLAREMONT, CA**

DEC 2012-NOV 2016

Maintaining the daily operations of a Stand-Up Comedy Club. Duties included inventory, kitchen management, marketing, completing weekly paperwork, scheduling staff, cash handling, human resources and customer service.

**SERVICE STAFF LEAD FOX SPORTS BAR & GRILL- POMONA, CA**

SEPT 2012-JUL 2014

Coordinated serving sections and special events request. Assisted management with implementing rules and regulations. Monitored guest alcohol consumption. Achieved weekly sales goals.

**KEY HOLDER ALDO SHOE STORES- RANCHO CUCAMONGA, CA**

MAY 2010-JAN 2011

Completed opening and closing duties. Worked with staff to achieve weekly sales goals. Maintained store cleanliness. Assisted in product merchandising/displays.

**OTHER EXPERIENCE**

**BIKINI COMPETITOR** The Organization of Competition Bodies

**Pursuing Personal Training Certification**

**EDUCATION**

**BALDY VIEW ROP, ONTARIO, CA**  
CERTIFIED NURSING ASSISTANT

**MONTCLAIR HIGH SCHOOL, MONTCLAIR, CA**  
HIGH SCHOOL DIPLOMA 2008

**REFERENCES** | Available upon request