

# AUSTIN BERUBE

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## WORK EXPERIENCE:

### E.P. & L.P.: West Hollywood, CA

October 2016- Current

Position: Back Waiter

Duties: - Ensured guests had a positive lounge experience

- Assist servers and bartenders with any necessary duties, keeping general cleanliness of bar, guest tables, and rooftop deck.

### Stack'd Burger Bar: Milwaukee, WI

March 2014- October 2016

Position: Server

Duties: - Ensured guests had a positive dining experience.

- Extensive food and beverage knowledge. Assisted with the role of server assistant, expo line, and host when needed.

### Peck School of the Arts: UW-Milwaukee: Milwaukee, WI

January 2013- January 2014

Position: Administrative Assistant

Duties: - Managed the reception desk, including greeting visitors and responding to telephone and in-person requests for information.

- Organized files, developed spreadsheets, faxed reports and scanned documents.

### The Grind Coffee Shop: Milwaukee, WI

May 2013- March 2014

Position: Barista

Duties: - Operated register while taking guest's orders.

- Made espresso-based and other specialty drinks.
- Ran opening and closing procedures, including counting and balancing cash drawers.

## EDUCATION:

University of Wisconsin- Milwaukee



**Multiple Choice**

- D 1) Food is served on what side with what hand?  
 a) On the left side with the left hand  
 b) On the left side with the right hand  
 c) On the right side with the left hand  
 d) On the right side with the right hand
- D 2) Drinks are served on what side with what hand?  
 a) On the left side with the left hand  
 b) On the left side with the right hand  
 c) On the right side with the left hand  
 d) On the right side with the right hand
- A 3) Food and drinks are removed on what side with what hand?  
 a) On the left side with the left hand  
 b) On the left side with the right hand  
 c) On the right side with the left hand  
 d) On the right side with the right hand
- A 4) What part of a glass should you handle at all times?  
 a) The stem  
 b) The widest part of the glass  
 c) The top
- D 5) When you are setting a dining room how should you set up your tablecloths?  
 a) Neatly and evenly across the tables  
 b) The creases should all be going in the same directions  
 c) The chairs should be centered and gently touching the table cloth  
 d) All of the above
- D 6) If you bring the wrong entrée to a guest what should you do?  
 a) Go back into the kitchen and patiently wait in line behind the rest of the servers until it's your turn  
 b) Inform the guests that you will bring the correct entrée once everyone else in the dining room is served  
 c) Try to convince the guests to eat what you brought them  
 d) Go back into the kitchen to the front of the line and inform the expeditor that you need a different entrée

**Match the Correct Vocabulary**

- |                            |   |
|----------------------------|---|
| <u>D</u> <u>A</u> Scullery | A. Metal buffet device used to keep food warm by heating it over warmed water   |
| <u>A</u> Queen Mary        | B. Style of service where food is prepared or served individually at the dinner table to fit the customer's specific taste (i.e. providing dressing and pepper for salad or handing out bread to each patron) |
| <u>E</u> Chaffing Dish     | C. Used to hold a large tray on the dining floor  |
| <u>B</u> French Passing    | D. Area for dirty dishware and glasses  |
| <u>G</u> Russian Service   | E. Large metal shelving unit for prepared food to be held or for dirty trays to be stored   |
| <u>F</u> Corkscrew         | F. Used to open bottles of wine   |
| <u>C</u> Tray Jack         | G. Style of dining in which the courses come out one at a time  |



Score / 35

**Match the Number to the Correct Vocabulary**

- 8 9 Dinner Fork  
5 Tea or Coffee Cup and Saucer  
7 Dinner Knife  
12 4 Wine Glass (Red)  
13 8 Salad Fork  
14 Service Plate  
3 Wine Glass (White)

- 16 Napkin  
11 Bread Plate and Knife  
1 Name Place Card  
12 Teaspoon  
13 Dessert Fork  
6 Soup Spoon  
15 Salad Plate  
4 2 Water Glass

**Fill in the Blank**

- The utensils are placed \_\_\_\_\_ inch (es) from the edge of the table.
- Coffee and Tea service should be accompanied by what extras? Sugar/Milk
- Synchronized service is when: all servers are helping guests at once
- What is generally indicated on the name placard other than the name? Table # / Party
- The Protein on a plate is typically served at what hour on the clock? 6
- If a guest asks for a specialty dinner (i.e. Gluten-Free or Vegetarian) you should do what immediately?

Signal Plate will be GF/V & offer options