

Susan Jordan

San Bernardino, CA
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I am a hardworking and a dependable individual. I have succeeded in accomplishing a BA in Sociology.
Lots of experience with Special Education, High school and k-8.
Willing to relocate: Anywhere

Work Experience

Substitute Teacher

Corona Norco Unified School District - Norco, CA
February 2018 to Present

Teaching

Dishwasher

Petro Iron Skillet - Ontario, CA
November 2016 to Present

Washing Dishes

Substitute Teacher

Panama-Buena Vista Union School District - Bakersfield, CA
April 2013 to Present

Responsibilities

Teaching; supervise children at recess; supervise adults; basketball courts, and hallways; maintained records; taking attendance; grade papers; time management

Accomplishments

I have impacted the students in the classroom. I made every student feel important.

Skills Used

time management, computations, literacy, manage records, confidentiality

Substitute Teacher

Maricopa Unified School District - Maricopa, CA
January 2014 to July 2015

Responsibilities

Plan and prepare lesson plans. Teach subjects. Act quickly to situations and supervised students.

Accomplishments

My impact was positive towards the students in my care. I made them feel welcomed and safe.

Skills Used

computer skills, supervisor skills, teaching, planning, problem-solving techniques, time management skills, caring, passionate, and reliability.

Substitute Teacher

Taft Union High School District - Taft, CA
September 2013 to June 2014

Responsibilities

Supervised and taught students

Accomplishments

I had a positive impact with the students in my care. I gave positive encouragement on the current assignments, and also gave welcoming career advice.

Skills Used

Supervisor skills, time management skills, problem-solving skills, telephone communications, computer skills

Education

BA in Sociology

Ashford University Clinton - Clinton, IA
February 2008 to April 2012

Skills

33 ECE Units/9 Infants and Toddlers, teaching, powerpoint, microsoft word, ECE units 33

Certifications/Licenses

Driver's License

Additional Information

In high school I helped with the children's dept at my church Canyon Community Church of Nazarene, Corona, CA for ages 0-5 for 4 yrs. I worked with these age groups during that time.