

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Donna Jean Davis Date: 1-3-19
 Home Telephone (510) 830-6188 Other Telephone () _____
 Present Address 110 Old County Rd.
 Permanent Address, if different from present address: _____
 Email Address ablevide0925@gmail.com

PLEASE PRINT

Position applying for: Server Salary desired: \$17.00-20.00
 Are you currently registered with any staffing and/or employment agencies? If so, please list _____

Are you applying for: Full-time work? Yes ☒ No _____ Part-time work? Yes ☒ No _____
 Temporary work, e.g., summer or holiday work? Yes ☒ No _____ From: _____ To: _____
 How did you find out about our open position? (Please check fill in proper name of source):
 Referral ☐ Name of Referral Craig List Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☒
 Other Web Posting ☒ Other Source ☐

Could you work overtime, if necessary? Yes _____ No _____ If hired, on what date could you start working? _____

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	ANY	ANY	ANY	ANY	ANY	ANY	ANY
PM	ANY	ANY	ANY	ANY	ANY	ANY	ANY

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:
No

PLEASE PRINT

Have you ever applied to or worked for Acrobat Outsourcing before? Yes _____ No ☒ If yes, when? _____

Do you have friends or relatives working for Acrobat Outsourcing? Yes _____ No ☒ If yes, please state name and relationship _____

If hired, would you have a reliable means of transportation to and from work? Yes ☒ No _____

If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No _____

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No _____

Acrobat

outsourcing
Your Hospitality Staffing Professionals

Type of Business Mail

Telephone No. (207) 499-1

Supervisor's Name Joe Catelli

Your Position and Duties

USPS North Bay GME

Dates of Employment: From 10/08 To 5/15

Weekly Pay: Starting

\$16.00 Ending \$18.25

Reason for Leaving:

Injured - Hand

Name and Address of Employer

USPS 1994 S. Mc Dowell Betaluma 94949

Type of Business

Telephone No. ()

Supervisor's Name

Your Position and Duties

Dates of Employment: From

To

Weekly Pay: Starting

Ending

Reason for Leaving:

Have you ever been fired from any previous place of employment? If so, please explain:

No

Have you obtained any special skills or abilities as the result of service in the military?

Yes

No

If so, describe:

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name:

Ronan Richmond

Telephone No.

(514) 779-4108

Address:

1620 Cabino Ave San Pablo 94806

Occupation:

Piano Teacher

Relationship:

Friend

Number of Years Acquainted:

28

Name:

Donna Douglas

Telephone No.

(925) 848-6357

Address:

792 S. Cylm Antiach, CA

Occupation:

Postal Supervisor

Relationship:

Friend

Number of Years Acquainted:

35

Name:

Donny Phillips

Telephone No.

(510) 234-9856

Address:

3412 Humphrey Ave

Occupation:

Electrician

Relationship:

Friend

Number of Years Acquainted:

30

Interview Note Sheet

Applicant Information	
Name: <u>Donna</u>	Interviewer: <u>mckenna</u>
Date: <u>1/3/19</u>	Rate of Pay: <u>\$17.00</u>
Position (s) Applied for: <u>Cashier + concession / serving</u>	Referred by: <u>Craigslist</u>

Test Scores					
Server	/35	%	Bartender	/30	%
Prep Cook	/15	%	Barista	/10	%
Grill Cook	/40	%	Cashier	/10	%
Dishwasher	/10	%	Housekeeping	/16	%

Section:
Full-Time
Part-Time

Relevant Experience & Summary of Strengths

Knife Skills Total of _____ in Food Service

* Family owns hotel in Point Richmond
 - Server / Bartender / Dish / Manager

Cuisines * Also worked @ Uncle's restaurant

1 - Post office 20+ years / worked temp recently

2 * Day + Night production @ Dropbox

3 Stations:
 1 - Serving + bartending

2 * FHC needed

3

P.O.S. Experience: Y / N details: _____

Transportation

Car Public Transit Carpool (Rider / Driver)

Regions Available to work

SF City SF North SF Peninsula East Bay Outer East Bay
San Jose South San Jose SJ Peninsula

Certifications (if any)

TIPS Serv-Safe LEAD Other _____ Will Submit

Availability

Open AM only PM only Weekdays only Weekends only

Details: NOT working at all!!

Uniforms Owned

Bistro Black Bistro Tuxedo 1/2 Tuxedo Black Vest Long Black Tie
 Chef Coat Chef Pants Knives Black Pants Non-Slip Shoes Bow Tie Other: _____

Would you recommend this applicant for Acrobat Academy?	Convention Candidate?	Other Languages Spoken:
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Multiple Choice (6 points)

- B 1) Carbonation _____ the rate of intoxication.
a) Slows down
b) Speeds up
c) Does nothing to
- B 2) What are the six most commonly used spirits?
a) Sweet and Sour, Triple Sec, Grenadine, Midori, Lime Juice and Cranberry Juice
b) Vodka, Whiskey, Gin, Bourbon, Rum and Tequila
c) Chardonnay, Cabernet Sauvignon, Champagne, Merlot, Sauvignon Blanc, Zinfandel
d) Kahlua, Vodka, Frangelico, Gin, Tequila, Spiced Rum
- B 3) You can accept an expired ID as long as all other information is correct.
a) True
b) False
- B 4) If someone has had too much to drink, serving them coffee will help sober them up.
a) True
b) False
- A 5) What are the acceptable forms of ID for Alcohol Consumption?
a) State or Government Issued ID Card or Drivers License
b) Passport or Passport ID Card (as long as it lists the person's date of birth)
c) School ID or Birth Certificate
(d) A & B
e) A, B & C
- B 6) If there is no shaker tin available to scoop ice for a drink, it is okay to use a glass.
a) True
b) False

Vocabulary (9 points)

Match the word to its definition

I "Straight Up"

E Shaker Tin

___ "Neat"

A Muddler

B Strainer

D Jigger

___ Bar Mat

C "Float"

H "Back"

- a.) Used to crush fruits and herbs for craft cocktail making
- b.) Used with the Shaker Tin to prevent solid material from entering a cocktail glass when poured
- c.) To serve chilled liquor in a chilled stemmed cocktail glass with no ice
- d.) To pour 1/2 oz of a liquor on top
- e.) Used to measure the alcohol and mixer for a drink
- f.) Used to mix cocktails along with a pint glass and ice
- g.) Used on the bar top to gather spills
- h.) Requesting a separate glass of another drink
- i.) Means to serve spirit room temperature in a rocks glass with no ice