

Interview Note Sheet

Applicant Information

Name: <u>Deven</u>	Date: <u>11/8/19</u>	Position (s) Applied for: <u>Server/Dish</u>
Interviewer: <u>Anthony W.</u>	Rate of Pay:	Referred by:

Test Scores

Server	78	35	%
Prep Cook	20	/35	%
Grill Cook	40	/35	%
Dishwasher	10	/35	%
Bartender		/16	%
Barista		/15	%
Cashier		/15	%
Housekeeping		/16	%

Relevant Experience & Summary of Strengths

Total of _____ in Food Service/Hospitality

Hygiene - 1 worked several days
 Subway - Standard! Attentive! All Basic
 FF Jobs 1 med, 3 med, 1 Planet job
 Taco bell - fine det - Rusty

P.O.S. Experience: Y / N details:

Transportation

Car

Public Transit

Carpool (Rider / Driver)

Regions Available to work

Kansas City, KS

Overland Park, KS

Kansas City, MO

Independence, MO

Specializations (if any)

TIPS

Serv-Safe

LEAD

Other

Will Submit

Open

AM only

PM only

Weekdays only

Weekends only

Uniforms Owned

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

could you recommend this applicant for Acrobat

Convention Candidate?

Other Languages Spoken:

Academy?

First and Last Name: Daeun
 Email: spoon125@gmail.com
 Phone number: 415-301-6356

Working Experience:

Company Name: Taco Bell
 Dates of Employment: 10/08/18
 Job Responsibility: cook
clean
server

Company Name: _____
 Dates of Employment: _____
 Job Responsibility: _____

Company Name: _____
 Dates of Employment: _____
 Job Responsibility: _____

Skills

me

Name Dacvian

Servers Test

Score 35

Multiple Choice

1) Food is served on what side with what hand?

- a) On the left side with the left hand
- b) On the left side with the right hand
- c) On the right side with the left hand
- d) On the right side with the right hand

2) Drinks are served on what side with what hand?

- a) On the left side with the left hand
- b) On the left side with the right hand
- c) On the right side with the left hand
- d) On the right side with the right hand

3) Food and drinks are removed on what side with what hand?

- a) On the left side with the left hand
- b) On the left side with the right hand
- c) On the right side with the left hand
- d) On the right side with the right hand

4) What part of a glass should you handle at all times?

- a) The stem
- b) The widest part of the glass
- c) The top

5) When you are setting a dining room how should you set up your tablecloths?

- a) Neatly and evenly across the tables
- b) The creases should all be going in the same directions
- c) The chairs should be centered and gently touching the table cloth
- d) All of the above

6) If you bring the wrong entrée to a guest what should you do?

- a) Go back into the kitchen and patiently wait in line behind the rest of the servers until it's your turn
- b) Inform the guests that you will bring the correct entrée once everyone else in the dining room is served
- c) Try to convince the guests to eat what you brought them
- d) Go back into the kitchen to the front of the line and inform the expeditor that you need a different entrée

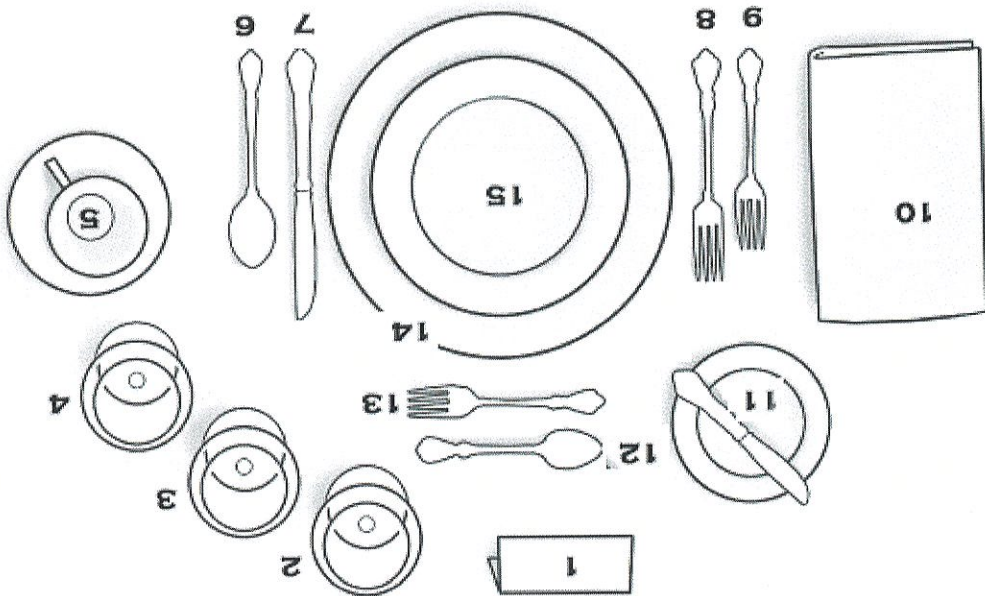
Match the Correct Vocabulary

A. Metal buffet device used to keep food warm by heating it over warmed water	Scullery
B. Style of service where food is prepared or served individually at the dinner table to fit the customer's specific taste (i.e. providing dressing and pepper for salad or handing out bread to each patron)	Queen Mary
C. Used to hold a large tray on the dining floor	Chaffing Dish
D. Area for dirty dishware and glasses	French Passing
E. Large metal shelving unit for prepared food to be held or for dirty trays to be stored	Russian Service
F. Used to open bottles of wine	Corkscrew
G. Style of dining in which the courses come out one at a time	Tray Jack

Name _____

Servers Test

Score / 35



Match the Number to the Correct Vocabulary

10	Napkin
11	Bread Plate and Knife
12	Name Place Card
13	Teaspoon
14	Dessert Fork
15	Soup Spoon
16	Salad Plate
17	Water Glass
18	Salad Fork
19	Service Plate
20	Wine Glass (White)
21	Wine Glass (Red)
22	Dinner Knife
23	Tea or Coffee Cup and Saucer
24	Dinner Fork

Fill in the Blank

- The utensils are placed _____ inch (es) from the edge of the table.
- Coffee and Tea service should be accompanied by what extras? _____
- Synchronized service is when: _____
- What is generally indicated on the name placard other than the name? _____
- The Protein on a plate is typically served at what hour on the clock? _____
- If a guest asks for a specialty dinner (i.e. Gluten-Free or Vegetarian) you should do what immediately? _____

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Daeun M. Bounce Date: 01/08/19
Home Telephone (816) 301-835C Other Telephone ()
Present Address 8397 Pasco bld
Permanent Address, if different from present address:
Email Address Spawc125@gmail.com

EMPLOYMENT DESIRED

Position applying for: Server
Are you currently registered with any staffing and/or employment agencies? If so, please list
Salary desired: 11.00

Are you applying for:
Full-time work? Yes ☒ No
Part-time work? Yes ☐ No
Temporary work, e.g., summer or holiday work? Yes ☐ No From: To:
How did you find out about our open position? (Please check fill in proper name of source):
☐ Referral ☐ Name of Referral ☒ Other Source ☐ Other Web Posting
Could you work overtime, if necessary? Yes ☒ No If hired, on what date could you start working?

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM							
PM							
Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:							

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☒ No If yes, when?
Do you have friends or relatives working for Acrobat Outsourcing? Yes ☒ No If yes, please state name and relationship
If hired, would you have a reliable means of transportation to and from work? Yes ☒ No
If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No
State age if you are under 18 20. If you are under 18, hire is subject to verification that you are of minimum legal age to work.
Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE	DID YOU GRADUATE?
Center High School	Kansas City	12	yes
Do you have any special licenses, certificates or special training? If so please list under "Special."	YES	NO	
Are you computer literate? If so, list software knowledge under "Special."	YES	NO	
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."	YES	NO	
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat outsourcing? If so, please list under "Special."	YES	NO	
Special:			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes No If so, may we contact your current employer? Yes No

Name and Address of Employer Taco Bell

Type of Business server

Dates of Employment: From 10/18 To 1/19

Reason for Leaving: _____

Name and Address of Employer _____

Type of Business _____

Dates of Employment: From _____ To _____

Reason for Leaving: _____

Your Position and Duties _____

Telephone No. (816) 361-4606 Supervisor's Name Nicole

Name and Address of Employer _____

Type of Business _____

Dates of Employment: From _____ To _____

Reason for Leaving: _____

Your Position and Duties _____

Telephone No. () _____ Supervisor's Name _____

Name and Address of Employer _____

Type of Business _____ Telephone No. () _____ Supervisor's Name _____
Your Position and Duties _____

Dates of Employment: From _____ To _____

Reason for Leaving: _____

Name and Address of Employer _____

Type of Business _____ Telephone No. () _____ Supervisor's Name _____
Your Position and Duties _____

Dates of Employment: From _____ To _____

Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes _____ No ☒ _____
If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: _____ Telephone No. () _____

Address _____

Occupation: _____

Relationship: _____

Number of Years Acquainted: _____

Name: _____ Telephone No. () _____

Address _____

Occupation: _____

Relationship: _____

Number of Years Acquainted: _____

Name: _____ Telephone No. () _____

Address _____

Occupation: _____

Relationship: _____

Number of Years Acquainted: _____

Please Read Carefully, Initial Each Paragraph and Sign Below

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature

Devin Joun
Date 01/08/19