

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Henry Carr Date: _____
 Home Telephone (202) 681-0872 Other Telephone (512) 937-8820
 Present Address 6707 Ripple Run
 Permanent Address, if different from present address: _____
 Email Address dja4co@icloud.com

EMPLOYMENT DESIRED

Position applying for: Rep Cook Dishwasher Cook Salary desired: \$12-14 per hour

Are you currently registered with any staffing and/or employment agencies? If so, please list

Memco Staffing

Are you applying for: Full-time work? Yes ☒ No ☐ Part-time work? Yes ☐ No ☐

Temporary work, e.g., summer or holiday work? Yes ☐ No ☐ From: _____ To: _____

How did you find out about our open position? (Please check fill in proper name of source):

Referral ☐ Name of Referral Indee Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☐

Other Web Posting ☒ Other Source ☐

Could you work overtime, if necessary? Yes ☒ No ☐ If hired, on what date could you start working? _____

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM							
PM	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: _____

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☐ No ☒ If yes, when? _____

Do you have friends or relatives working for Acrobat Outsourcing? Yes ☐ No ☒ If yes, please state name and relationship _____

If hired, would you have a reliable means of transportation to and from work? Yes ☐ No ☒

If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No ☐

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No ☐



outsourcing
Your Hospitality Staffing Professionals

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.) _____

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Do you have any special licenses, certificates or special training? If so please list under "Special".		YES	NO
Are you computer literate? If so, list software knowledge under "Special."		YES	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	NO
Special: _____			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes___ No___ **If so, may we contact your current employer?** Yes___ No___

Name and Address of Employer _____

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____

Reason for Leaving: _____

Name and Address of Employer _____

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____

Reason for Leaving: _____

Name and Address of Employer _____

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____

Reason for Leaving: _____

Name and Address of Employer _____

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____

Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes____ No____

If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: _____ Telephone No. (____) _____

Address _____

Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Name: _____ Telephone No. (____) _____

Address _____

Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Name: _____ Telephone No. (____) _____

Address _____

Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Please Read Carefully, Initial Each Paragraph and Sign Below



I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.



I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.



I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.



I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.



Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature



Date

1/29/2019

Henry Carr

Small Business Owner

Austin, TX

henrycarr65_npu@indeedemail.com

1-512-937-8822

- Food Handler Certifications
- Effective verbal and written communications skills
- Reliable, punctual and completes tasks in a timely manner

Authorized to work in the US for any employer

Work Experience

General Laborer

Memco Staffing - Austin, TX

March 2018 to Present

Janitorial Cleaning at the UFCU Disch-Falk Field and Mike A. Myers Track and Soccer Stadium Power Washing Darrell K Royal-Texas Memorial Stadium General Construction Laborer

Owner

King Ace Enterprise - Austin, TX

February 2014 to Present

I'm a small business CEO owner of King Ace Enterprise that being in the business world about 4 years now doing general construction, landscaping, independent distributor, entertainment, and moving.

Utility Worker/Dishwasher

Tiny Boxwoods - Austin, TX

October 2018 to January 2019

Clean and organize eating, service, and kitchen areas. Collect and return dirty dishes to the kitchen for washing. Perform personnel activities such as supervising and training employees. Wash dishes, glassware, and silverware after meals

Dishwasher

UT CLUB - Austin, TX

September 2015 to October 2018

Clean and organize eating, service, and kitchen areas. Collect and return dirty dishes to the kitchen for washing. Perform personnel activities such as supervising and training employees. Wash dishes, glassware, and silverware after meals. Return back to the University of Texas Club on August 1, 2018 for college football season

Steward

Second Bar and Kitchen - Austin, TX

April 2018 to September 2018

Clean and organize eating, service, and kitchen areas. Collect and return dirty dishes to the kitchen for washing. Perform personnel activities such as supervising and training employees. Wash dishes, glassware, and silverware after meals

Receiving Associate

Hope Family Thrift Store - Austin, TX
January 2018 to March 2018

Float/Utility

Second Bar and Kitchen ABIA - Austin, TX
July 2017 to January 2018

Dishwasher

Pappadeaux Seafood Kitchen - Austin, TX
March 2017 to July 2017

Utility

TRUE FOOD KITCHEN - Austin, TX
December 2016 to March 2017

General Laborer and Janitor

Goodwill Staffing Group - Austin, TX
August 2013 to September 2015

Event Attendant

The Personnel Store - Austin, TX
January 2013 to July 2013

General Laborer

MDT Personnel - Austin, TX
January 2011 to April 2013

Sign Spinner

Liberty Tax Service - Austin, TX
January 2012 to April 2012

Landscaper

My Son & I Lawn Care - Waco, TX
January 2008 to July 2010

Landscaper

Winters Landscaping Company - Jackson, MS
December 2006 to May 2007

Carpenter's Assistant

Able Body - Austin, TX
March 2006 to December 2006

Education

High School Diploma

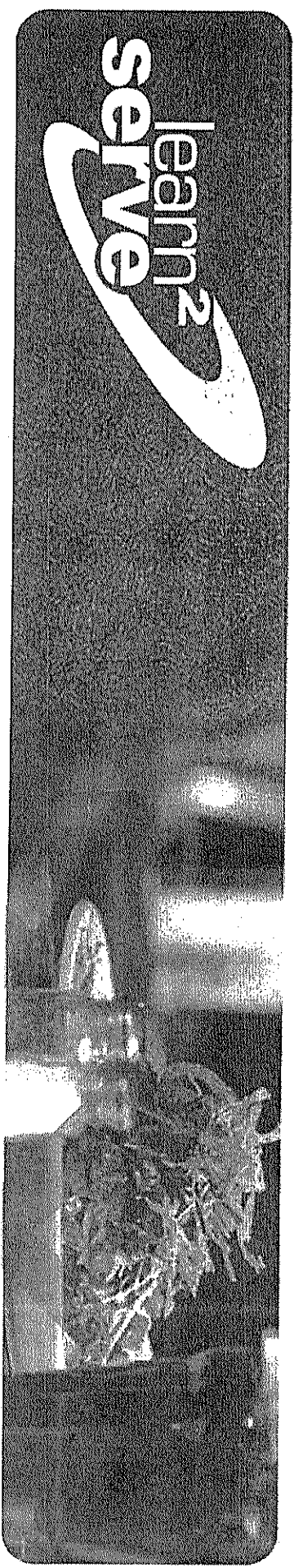
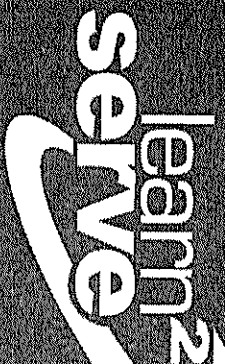
Goodwill Excel Center - Austin, TX
March 2015 to June 2019

Skills

Stewarding (10+ years), General Laborer (10+ years), Small Business Owner (4 years), Construction Laborer, General Labor, Landscaping, Warehouse Associate, Assembly Line

Certifications/Licenses

Food Handler



Learn2Serve Texas Food Handler Training Program

This document hereby certifies that

Henry Carr

**Has successfully completed the Learn2Serve Texas Food
Handler Education or Training Program**

License # 9

A handwritten signature in cursive script, appearing to read "Samantha Mortalban", written over a horizontal line.

Samantha Mortalban
Learn2Serve Authorized Signature
www.learn2serve.com

Certificate Number: TX-301691

Effective Date: 12/03/2018

Credit Hours: 2

Learn2Serve.com

6801 N Capital of Texas Hwy,
Suite 150, Austin, TX 78731

TXDSHS Accreditation Licen:

This Certificate Expires Two Years After The Effective Date

Interview Note Sheet

Applicant Information

Name: <u>Henry Carr</u>	Interviewer: <u>Griffin Long</u>
Date: <u>1/29/2018</u>	Rate of Pay:
Position (s) Applied for:	Referred by:

Test Scores

Server	/35	%	Bartender	/35	%
Prep Cook	/15	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:

Full-Time

Part-Time

Relevant Experience & Summary of Strengths

Total of _____ in Food Service/Hospitality

- Prep cook
- Dishwasher
- Steward

Seton FNB

P.O.S. Experience: Y / N details: _____

Transportation

Car	Public Transit	Carpool (Rider / Driver)
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Regions Available to work:

SF City	SF North	SF Peninsula	East Bay	Outer East Bay
San Jose	South San Jose	SJ Peninsula	<u>North Austin</u>	

Certifications (if any)

TIPS	<u>Serv-Safe</u>	LEAD	Other _____	Will Submit
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Availability

Open	AM only	PM only	Weekdays only	Weekends only
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Details:

Uniforms Owned:

Bistro	Black Bistro	Tuxedo	1/2 Tuxedo	Black Vest	Long Black Tie
Chef Coat	Chef Pants	Knives	Black Pants	Non-Slip Shoes	Bow Tie
				Other: _____	

Would you recommend this applicant for Acrobat Academy?	Convention Candidate?	Other Languages Spoken:
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