

***Hamza Khawaja***

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**OBJECTIVE:**

To obtain an entry level position and being able to perform diligently in any task

**PROFESSIONAL EXPERIENCE:**

**11/2018- 01/2019**

**Target**

**Clark, NJ**

**Cashier/Seasonal**

- Assisted customers in merchandise transactions
- Activate gift cards

**11/2017- 12/2017**

**Macys**

**Edison, NJ**

**Seasonal Associate**

- Arrange clothes and put them back in its proper place throughout the store
- Assisted customers in merchandise transactions
- Reviewed online orders and packed in boxes

**12/2014-9/2017**

**Raceway Gas Station**

**Edison, NJ**

**Gas Attendant**

- Process cash and credit card transactions
- Pumped gas in diesel and small to mid-size vehicles
- Assisted the Manager in money management

**09/2005-11/2014**

**Chicken & Pizza**

**Newark, NJ**

**Customer Service/Inventory**

- Main focus on selling lunch and dinner orders as well as convenient perishable items
- Record customer's orders and processed payment transactions
- Ensured that the amount of money in the cash register is equal to the number of sales
- Organized inventory in the storeroom
- Ordered supplies for the restaurant
- Counted new merchandise delivered to the store and kept record of all deliveries
- Report shortage of items and followed up with distributors regarding those items
- Abide Food Handling rules and regulations
- Trained new employees in customer service and food handling techniques

**EDUCATION:**

**09/2017 – present**

**Middle County College**

**Union, NJ**

**Major: Business Marketing**

**Graduated: 06/2005**

**East Side High School**

**Newark, NJ**

**High School Diploma**

C d x 1) After washing your hands, which item should be used to dry them?

- a) Clean apron
- b) Sanitized wiping cloth
- c) Single use paper towel
- d) Common used cloth

C 2) While washing dishes by hand, which item should you wear?

- a) Cutting glove
- b) Oven Mitt
- c) Rubber glove
- d) Nothing

d 3) When should you wash your hands?

- a) Before you start work
- b) After handling non-food items (garbage, money, cleaning chemicals)
- c) After using the restroom
- d) All of the above

b 4) If you need to move a heavy load, you should PULL and not PUSH the object.

- a) True
- b) False

e 5) Which of the following could you be at risk for getting burned from?

- a) Steam from boiling pots
- b) Hot liquids (coffee, soup, tea)
- c) Hot equipment (ovens, pots, chaffing dishes)
- d) Harsh chemicals
- e) All of the above

a 6) All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.

- a) True
- b) False

C 7) What should you do if you spill liquids or see a liquid spill?

- a) Leave it for someone else to clean-up
- b) Wait until the end of your shift to clean it
- c) Flag the spill and clean it immediately
- d) Not sure

C 8) When handling hot items you should?

- a) Wear rubber gloves
- b) No need to wear anything
- c) Use an oven mitt or dry cloth towel
- d) Nothing

a 9) If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?

- a) Rinsing
- b) Scraping
- c) Washing
- d) Sanitizing

a C x 10) What is the proper method for cleaning and sanitizing stationary equipment?

- a) Spray with a strong cleaning solution and wipe with a sanitized cloth
- b) Spray with a sanitizing solution, then rinse with clean water and dry
- c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
- d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution