

## Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

### PLEASE PRINT

Full Name MICHAEL PHILIP CROSS Date: 2-11-2019  
 Home Telephone ( ) \_\_\_\_\_ Other Telephone ( 808 ) 227 3022  
 Present Address 7921 W MONTGOMERY ROAD HOUSTON TX 77005  
 Permanent Address, if different from present address: \_\_\_\_\_  
 Email Address MICHAEL CROSS 58 @ Gmail . com

### EMPLOYMENT DESIRED

Position applying for: Cook Salary desired: 21  
 Are you currently registered with any staffing and/or employment agencies? If so, please list  
LGC, Arch, Shifters  
 Are you applying for: Full-time work? Yes ☒ No ☐ Part-time work? Yes ☐ No ☐  
 Temporary work, e.g., summer or holiday work? Yes ☐ No ☐ From: \_\_\_\_\_ To: \_\_\_\_\_  
 How did you find out about our open position? (Please check fill in proper name of source):  
 Referral ☐ Name of Referral \_\_\_\_\_ Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☐  
 Other Web Posting ☒ Other Source ☐  
 Could you work overtime, if necessary? Yes ☒ No ☐ If hired, on what date could you start working? \_\_\_\_\_

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	6	6	6	6	6	6	6
PM							

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: \_\_\_\_\_

### PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☐ No ☒ If yes, when? \_\_\_\_\_  
 Do you have friends or relatives working for Acrobat Outsourcing? Yes ☐ No ☒ If yes, please state name and relationship \_\_\_\_\_  
 If hired, would you have a reliable means of transportation to and from work? Yes ☒ No ☐  
 If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No ☐  
 State age if you are under 18 \_\_\_\_\_. If you are under 18, hire is subject to verification that you are of minimum legal age to work.  
 Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No ☐



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If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

## EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Alexandria Central	Alexandria, VA	12	Yes 1991
Paul Smiths	Paul Smiths, NY 12920	12	Yes 1995
		Culinary Arts A.A.S.	
Do you have any special licenses, certificates or special training? If so please list under "Special."		YES	NO
Are you computer literate? If so, list software knowledge under "Special."		YES	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	NO
Special:			

## EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☒ No ☐ If so, may we contact your current employer? Yes ☒ No ☐

Name and Address of Employer Lyc 701 N Porst Oak Houston TX 77024

Type of Business \_\_\_\_\_ Telephone No. (713) 955 7460 Supervisor's Name Tina Saulny

Your Position and Duties Cook

Dates of Employment: From 7/11 To Current

Reason for Leaving: \_\_\_\_\_

Name and Address of Employer Shift 6:00 1 N State Street Chicago IL 60602

Type of Business \_\_\_\_\_ Telephone No. (713) 766 4448 Supervisor's Name Mark Bronsela

Your Position and Duties Cook

Dates of Employment: From 10/2014 To Current

Reason for Leaving: \_\_\_\_\_

Name and Address of Employer Norwegian Cruise Lines 335 Milwaukee St # 5164

Honolulu HI 96802

05-2017-10-2017 Assistant Cook EVO of Cook Meal



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Business \_\_\_\_\_

Telephone No. (\_\_\_\_) \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

Position and Duties \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Name and Address of Employer \_\_\_\_\_

Type of Business \_\_\_\_\_ Telephone No. (\_\_\_\_) \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Your Position and Duties \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Have you ever been fired from any previous place of employment? If so, please explain: \_\_\_\_\_

## MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes \_\_\_\_\_ No ☒

If so, describe: \_\_\_\_\_

## JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Stephen Clement Telephone No. (832) 525 0035

Address: 1618 Pandy St APT 1 Houston TX 77020

Occupation: Barber / Hairdresser / Cook Relationship: \_\_\_\_\_ Number of Years Acquainted: 4

Name: James Costin Telephone No. (832) 507 6624

Address: Houston TX

Occupation: \_\_\_\_\_ Relationship: \_\_\_\_\_ Number of Years Acquainted: 4

Name: Andi Wanzel Telephone No. (832) 315 728 1441

Address: 110 W 11th St Sackett Harbor NY 13685

Occupation: Owner Relationship: BOSS Number of Years Acquainted: 15

Tin Pan Canal Restaurant



**Please Read Carefully, Initial Each Paragraph and Sign Below**

me I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

me I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

me I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

me I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

me Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

**Applicant's Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

2-11-2019



## MICHAEL CROSS

1618 PANNELL ST APT 3 | Houston, TX 77020 | 808-227-3022 | michaelcross58@gmail.com

### OBJECTIVE

- Personable Chef and communicator with excellent leadership skills seeking a challenging role.

### SUMMARY OF QUALIFICATIONS

- Excellent listening, verbal communication and interpersonal skills to build and lead teams.
- Impeccable ethics, judgment and stellar safety record in order to achieve stated objectives.
- Solid time management, attention to detail and organizational skills, including prioritizing tasks.
- Experience performing at a military installation (United States Army – Fort Drum, NY).
- Willing to travel, including overseas.

### PROFESSIONAL EXPERIENCE

Assistant Cook Norwegian Cruise line- Honolulu, Hi. May 2017- Oct 2017

- Performed both cooking and prepping and assisting with the Breakfast Buffet, for 2500 guests.
- Adherence to strict Time management practices on all food. Cooking temperature logs, and Cooling logs.

Arch Hospitality Staffing – Houston, TX

Oct. 2014-Present

*Performed as a Banquet Chef, Catering Chef, Line Cook or Prep Cook*

- Collaborated effectively with a diverse team of colleagues while working a number of different events.
- Excelled while working at NRG Stadium, the Houston Open and at schools, convention centers.

Previously:

*Line Cook and Prep Cook*, Café Ponte – Clearwater, FL

July 2012-Oct. 2014

- Performed during both the lunch and dinner shifts, mostly as a Line Cook.
- Fabricated hand-cut USDA prime steaks and fresh-caught fish, and also made sauces.

*Line Cook and Sous Chef*, Tin Pan Galley Restaurant – Sackets Harbor, NY

June 2005-Oct. 2009

- Operated the Saute Station with 100 ingredients, as well as the Char Grill and appetizer stations.
- Prepared a large amount of menu items for this scratch kitchen, including ketchup; sauces; fresh pasta; artichoke spinach dip; five-onion French onion soup; and five-spice Calamari, many with fresh herbs and garnishes.

*Caterer (Independent Contractor)*

Sept. 2009

- Performed catering services for 300 judges and attorneys as part of re-election campaign for Kim Martusewicz.

*Cook*, United States Army (hired via Blackstone Consulting) – Fort Drum, NY

Oct. 2004-Oct. 2007

- Served breakfast to up to 1,200 soldiers every morning, making up to 500 omelettes or free eggs per shift.
- Performed on a Flat Grill, cooking up to 15 different orders at a time in about two minutes.
- Earned awards over two consecutive years for exceptional Thanksgiving displays.

*Sous Chef*, Fairview Manor Restaurant and Lodge – Clayton, NY

July 2000-Oct. 2005

- Prepared menu items while also leading a team of personnel, including hiring staff or terminating personnel.
- Ordered items for the kitchen and also contributed to catering services for weddings and private parties.

### EDUCATION

*Associate of Applied Science (AAS), Culinary Arts*, Paul Smith's College; earned June 1995

- Earned the "Hospitality Award," Hotel Saranac, and "Student of the Week Award" – both honors in 1994.