

Interview Note Sheet

Applicant Information

Name: Tomilla Hardin

Date: 3/12/19

Position (s) Applied for: CASHIER Dish

Interviewer: Anthony

Rate of Pay:

Referred by:

Test Scores

Server	/35	%	Bartender	/35	%
Prep Cook	/15	%	Barista	/15	%
Grill Cook	/40	%	Cashier	<u>13</u> /15	%
Dishwasher	<u>10</u> /10	%	Housekeeping	/16	%

Seeking:

Full-Time

Part-Time

Relevant Experience & Summary of Strengths

Total of _____ in Food Service/Hospitality

HSG - Royals - Food Prep

Sonic - CASHIER -

Busser - @ Nelson

P.O.S. Experience: Y / N details: Micros/ Aloha

Transportation

Car

Public Transit

Carpool (Rider / Driver)

Regions Available to work:

Kansas City, KS Overland Park, Kansas Kansas City, MO Independence, MO

ALL

Certifications (if any)

TIPS

Serv-Safe

LEAD

Other FHA

Will Submit

Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details:

Uniforms Owned:

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other: _____

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken:

Tomilla Hardin

Kansas City, MO
millahardin@gmail.com
8163015545

Authorized to work in the US for any employer

Work Experience

Busser

Nelson Atkins Art Museum - Kansas City, MO
December 2018 to Present

Bussing and cleaning tables after guest.

Carhop/Cashier

Sonic Drive-In - Kansas City, MO
November 2017 to December 2018

Cash handling. Greeting and serving customers in a friendly manner. Food preparations.

Mail Clerk

Internal Revenue Service - Kansas City, MO
January 2017 to May 2017

Sorting incoming mail.

Clerk

Jackson County Courthouse - Kansas City, MO
September 2016 to December 2016

Taking incoming calls to assist taxpayers with property taxes.

Education

High school

Northeast High School - Kansas City, MO
August 2015 to May 2016

Skills

Busser, Food Service, Typing 70+ wpm, Expo

Assessments

Memorization & Recall Skills — Highly Proficient

March 2019

Measures a candidate's ability to commit product or merchandize information to memory and recall at a later time.

Full results: https://share.indeedassessments.com/share_assignment/sm3czz57r-ufibv9

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.



Anthony Williams <anthony@acrobatoutsourcing.com>

Fwd: Employment Application San Francisco

Ariel <ariel@acrobatoutsourcing.com>

Mon, Mar 11, 2019 at 12:25 PM

To: Kansas City Team <kcteam@acrobatoutsourcing.com>, SF Staffing <sfstaffing@acrobatoutsourcing.com>

Hello Kansas Team,
Please find the below applicant information.
Best,
Ariel

----- Forwarded message -----

From: 'JotForm' via SF Staffing <sfstaffing@acrobatoutsourcing.com>

Date: Mon, Mar 11, 2019 at 9:53 AM

Subject: Re: Employment Application San Francisco

To: <sfstaffing@acrobatoutsourcing.com>

Employment Application San Francisco

First Name	Tomilla
Last Name	Hardin
E-mail Address	te.roccn@gmail.com
Phone	8173015545
Address	2327 Norton Ave
Unit or Number	NA
City, State	Kansas City, MO
Zip Code	64127
What region(s) are you applying to work within?	Kansas City
Which position(s) are you applying for?	Server Busser Housekeeper
Are you applying for:	Full-Time Part-Time
When can you start?	03-12-2019
Can you work overtime?	Yes
How did you hear about us?	Google
What days/times can you work? Select all that apply:	Monday AM Monday PM Tuesday AM Tuesday PM Wednesday AM Wednesday PM Thursday AM Thursday PM Friday AM Friday PM

Saturday AM
 Saturday PM
 Sunday AM
 Sunday PM

Have you ever applied to or worked for Acrobat before? No

If hired, would you have reliable means of transportation to and from work? Yes

If hired, can you present evidence of your legal right to live and work in this country? Yes

Are you able to perform the essential functions of the job for which you are applying? Yes

Name of School Northeast High School
 High School Diploma
 May 2016

City & State Kansas City, MO

Grade/Degree Dilpoma

Graduated? Yes

Do you have any special licenses? (If so, label under "Special") No

Are you computer literate? (If so, label which programs under "Special") Yes

Are you proficient with Point of Sale systems? (If so, label which under "Special") Yes

Do you have any experience, training, qualifications or special skills? (If so, label under "Special") Yes

Are you currently employed? No

Can we contact your current employer? Yes

Name and Address of Employer Nelson Atkins Museum

Type of Business Restaurant

Phone Number 8164378200

Your Position & Duties Busser. Cleaning tables after guest.

Date of Employment (from/to): December 2018 - March 2018

Reason for Leaving Temporary Work

Still Employed: No

Name and Address of Employer Sonic Drive-In
 4200 Independence Ave

Type of Business Fast Food

Phone Number	8162414665
Your Position & Duties	Carhop. Greeting and serving customers. Cash handling.
Date of Employment (from/to):	November 2017- December 2018
Reason for Leaving	Reduced hours.
Still Employed:	No
Name and Address of Employer	Hospitality Services Group
Type of Business	Restaurant
Phone Number	8162865331
Your Position & Duties	Food Prep at the Royals Stadium.
Reason for Leaving	Seasonal.
Still Employed:	No
First Name	Milozar
Last Name	Deliozar
E-mail Address	milodelio24@gmail.com
Phone	8168256956
Relationship:	Supervisor
Years Acquainted:	2

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

(Checked box indicates acknowledgement)

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to

(Checked box indicates acknowledgement)

company's designated
representative.

I hereby acknowledge that I
have read and understand (Checked box indicates acknowledgement)
the above statements.

Applicant Digital Signature
(Type Name): Tomilla Hardin

Date: 03-11-2019

Please Attach Resume
Below Tomilla-Hardin.pdf

You can edit this submission and view all your submissions easily.

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Best,
Ariel Hasbun
Operations Manager: San Francisco

Acrobat
outsourcing

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Hours M-F 6 am-2:30 pm

665 3rd Street, Suite 415 • San Francisco, CA 94107

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To post to this group, send email to kcteam@acrobatoutsourcing.com.
To view this discussion on the web visit <https://groups.google.com/a/acrobatoutsourcing.com/d/msgid/kcteam/CAE%3D8pDPcdUpqCMHOP%3Dfp%2Bka0ZCREDvb1UakgPguAJiXxPLaSOw%40mail.gmail.com>.

- C 1) After washing your hands, which item should be used to dry them?
- a) Clean apron
 - b) Sanitized wiping cloth
 - c) Single use paper towel
 - d) Common used cloth
- C 2) While washing dishes by hand, which item should you wear?
- a) Cutting glove
 - b) Oven Mitt
 - c) Rubber glove
 - d) Nothing
- D 3) When should you wash your hands?
- a) Before you start work
 - b) After handling non-food items (garbage, money, cleaning chemicals)
 - c) After using the restroom
 - d) All of the above
- B 4) If you need to move a heavy load, you should PULL and not PUSH the object.
- a) True
 - b) False
- E 5) Which of the following could you be at risk for getting burned from?
- a) Steam from boiling pots
 - b) Hot liquids (coffee, soup, tea)
 - c) Hot equipment (ovens, pots, chaffing dishes)
 - d) Harsh chemicals
 - e) All of the above
- A 6) All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.
- a) True
 - b) False
- C 7) What should you do if you spill liquids or see a liquid spill?
- a) Leave it for someone else to clean-up
 - b) Wait until the end of your shift to clean it
 - c) Flag the spill and clean it immediately
 - d) Not sure
- C 8) When handling hot items you should?
- a) Wear rubber gloves
 - b) No need to wear anything
 - c) Use an oven mitt or dry cloth towel
 - d) Nothing
- A 9) If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?
- a) Rinsing
 - b) Scraping
 - c) Washing
 - d) Sanitizing
- C 10) What is the proper method for cleaning and sanitizing stationary equipment?
- a) Spray with a strong cleaning solution and wipe with a sanitized cloth
 - b) Spray with a sanitizing solution, then rinse with clean water and dry
 - c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
 - d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution

Cashier Test

Score 13 / 15

- B 1) A roll of quarters is worth?
a) \$5.00
b) \$10.00
c) \$15.00
d) \$20.00
- A 2) A roll of dimes is worth?
a) \$5.00
b) \$4.00
c) \$3.00
d) \$2.00
- D 3) A roll of nickels is worth?
a) \$8.00
b) \$6.00
c) \$4.00
d) \$2.00
- CA 4) A roll of pennies is worth?
a) \$1.00
b) \$0.75
c) \$0.50
d) \$0.25
- C 5) What does POS stand for?
a) Patience over standards
b) Percentage of sales
c) Point of sales
d) People over service
- 6) What is the current sales tax rate in your city 8% ?
7.0%
- C 7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?
7.06
a) \$4.06
b) \$2.06
c) \$7.06
d) \$5.06
- B 8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?
21 14.50
35.50
a) \$19.50
b) \$14.50
c) \$9.50
d) \$4.50
- D 9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?
7.50
a) \$6.00
b) \$8.00
c) \$10.00
d) \$12.00
- A 10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?
65 2.50 3.50 100.00
27.50
32.50
a) \$78.50
b) \$58.50
c) \$38.50
d) \$28.50

A

11) Counterfeit pens should be used on which three denominations?

- a) \$20, \$50, \$100
- b) \$10, \$20, \$50
- c) \$5, \$50, \$100
- d) \$10, \$20, \$50

B

12) How many times should you count change when giving it to the customer?

- a) one
- b) two
- c) three
- d) no need to count

Question & Answer:

13) What is the minimum age for legal alcohol purchases? 21

14) What are the acceptable forms of ID for alcohol purchases?

ID, License (Gov. Issued)

15) How many \$20 bills are in a bank band?

5

100