

Applicant Information		Interview Note Sheet	
Name:	Alma White	Interviewer:	A. Stang
Date:	3/13/15	Rate of Pay:	
Position (s) Applied for:	Cashier / Food Runner	Referred by:	
Test Scores			

Test Scores	
Server	/35
Prep Cook	/15
Grill Cook	/40
Dishwasher	/10
% Bartender	% Housekeeping
% Barista	% Cashier
% /15	% /15
% /35	% /16

Seeking:	Full-Time	Part-Time
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Relevant Experience & Summary of Strengths

Total of _____ in Food Service/Hospitality

Industrial & King Stop - Customer Service / Cleaning

P.O.S. Experience: Y / N details: _____	
Transportation	
Car	Public Transit
Regions Available to work:	
Kansas City, KS Overland Park, Kansas Kansas City, MO Independence, MO	
Certifications (if any)	
TIPS	Serv-Safe LEAD Other <i>TH</i>
Availability	
Open	AM only PM only Weekdays only Weekends only
Details:	
Uniforms Owned:	
Bistro	Black Bistro Tuxedo
Chef Coat	Black Pants Knives
Would you recommend this applicant for Acrobat Academy?	
Convention Candidate?	
Other Languages Spoken:	

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Thigwa White Home Telephone (816) 812-1427 Present Address 4325 Benton Blvd Permanent Address, if different from present address: _____ Email Address alicia.w860@gmail.com

Position applying for: Cashier Are you currently registered with any staffing and/or employment agencies? If so, please list _____ Salary desired: 10.00 hourly

EMPLOYMENT DESIRED

Are you applying for: Full-time work? Yes ☒ No _____ Part-time work? Yes ☒ No _____ Temporary work, e.g., summer or holiday work? Yes ☒ No _____ How did you find out about our open position? (Please check fill in proper name of source): Referral ☐ Name of Referral _____ Other Web Posting ☒ Other Source ☐ Could you work overtime, if necessary? Yes ☒ No _____ If hired, on what date could you start working? 3-14-19

Please keep in mind that schedules and shifts may vary depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	open	open	open	open	open	open	open
PM	open	open	open	open	open	open	open
Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:							

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☒ No _____ If yes, when? _____ Do you have friends or relatives working for Acrobat Outsourcing? Yes ☒ No _____ If yes, please state name and relationship _____

If hired, would you have a reliable means of transportation to and from work? Yes ☒ No _____ If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No _____ State age if you are under 18 _____ If you are under 18, hire is subject to verification that you are of minimum legal age to work. Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No _____

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	Northcast	
CITY & STATE	Kansas City, MO	
GRADE OR DEGREE	12th Diploma	
DID YOU GRADUATE?	YES	
Do you have any special licenses, certificates or special training? If so please list under "Special."	YES	
Are you computer literate? If so, list software knowledge under "Special."	YES	
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."	YES	
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."	YES	
Special:	NO	

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☒ No ☐

Name and Address of Employer **Working Stop**

Type of Business **Food Service**

Telephone No. ()

Supervisor's Name **Darrah Shave**

Dates of Employment: From **1/2017** To **10/2017**

Reason for Leaving:

Name and Address of Employer **Jo's Disposal**

Type of Business **family owned**

Telephone No. () **221-1923**

Supervisor's Name **Newton H.**

Dates of Employment: From **1/16** To **12/18**

Reason for Leaving:

Name and Address of Employer **Jo's Disposal**

Type of Business _____
Your Position and Duties _____
Telephone No. (913) 531-1417 Supervisor's Name Leanne

Dates of Employment: From 10/18 To 1/19

Reason for Leaving: _____

Name and Address of Employer KU Medical

Type of Business Hospital

Telephone No. (913) 588-8888 Supervisor's Name _____
Your Position and Duties _____

Dates of Employment: From _____ To _____

Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes _____ No X

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.
Name: Audie Hering-Dailey Telephone No. (913) 360-9747 Address _____
Occupation: _____ Relationship: Manager Number of Years Acquainted: 3

Name: Andrea Waxter Telephone No. (816) 996-1023 Address _____
Occupation: DEMARK Relationship: _____ Number of Years Acquainted: _____

Name: Cashier Telephone No. (816) 328-7597 Address _____
Occupation: _____ Relationship: Friend Number of Years Acquainted: 7

Name: Elaine Dunn Telephone No. (816) 328-7597 Address _____
Occupation: _____ Relationship: Friend Number of Years Acquainted: 8

Please Read Carefully, Initial Each Paragraph and Sign Below

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature

Alisa T. Holt

Date

3-12-19

Alicia White

Kansas City, MO 64134
aliciaw860@gmail.com
8164619515

I am a very outgoing person willing and able to get along with any and everyone I come in contact with. I would love to be able to be apart of a highly favored team like yours. I can do any job you throw at me with no problem. Thank you for taking the time out to look at my resume and you have a very nice day. Thanks again.

Authorized to work in the US for any employer

Work Experience

Pallet Builder

Jcpenney distribution - Lenexa, KS
March 2017 to June 2017

Food Service Worker

KU Medical Center - Kansas City, KS
May 2016 to September 2016

Thrower

Jim's disposal - Kansas City, MO
December 2015 to May 2016

manger

a.g distribution - Kansas City, MO
2014 to November 2015

Responsibilities

I opened the store, I did paperwork, I did the safe, I managed 9 people or more each day, and I also helped customers get everything they came in the store to get. I would make it my dutie to provide you with everything that was needed.

hostsess

Applebee's
2013 to 2014

crew trainer

McDonald's Corporate
2006 to 2009

Manager Assistant

Wing stop - Kansas City, MO

Education

diploma
northeast high school - Kansas City, MO
2006 to 2009

Skills

Customer Service, Sales, Manager

Additional Information

I'm a people person, I'm very outgoing an I learn very fast.

Alissa Wente

Cashier Test

Score 15 / 15

- 1) A roll of quarters is worth? B
 a) \$5.00
 b) \$10.00
 c) \$15.00
 d) \$20.00
- 2) A roll of dimes is worth? A
 a) \$5.00
 b) \$4.00
 c) \$3.00
 d) \$2.00
- 3) A roll of nickels is worth? D
 a) \$8.00
 b) \$6.00
 c) \$4.00
 d) \$2.00
- 4) A roll of pennies is worth? C
 a) \$1.00
 b) \$0.75
 c) \$0.50
 d) \$0.25
- 5) What does POS stand for? C
 a) Patience over standards
 b) Percentage of sales
 c) Point of sales
 d) People over service
- 6) What is the current sales tax rate in your city? 4.22
 a) \$4.06
 b) \$2.06
 c) \$7.06
 d) \$5.06
- 7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back? C
- 8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back? B
- 9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back? D
 a) \$19.50
 b) \$14.50
 c) \$9.50
 d) \$4.50
- 10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back? A
 a) \$78.50
 b) \$58.50
 c) \$38.50
 d) \$28.50

11) Counterfeit pens should be used on which three denominations?

- a) \$20, \$50, \$100
- b) \$10, \$20, \$50
- c) \$5, \$50, \$100
- d) \$10, \$20, \$50

12) How many times should you count change when giving it to the customer?

- a) one
- b) two
- c) three
- d) no need to count

Question & Answer:

13) What is the minimum age for legal alcohol purchases?

21

14) What are the acceptable forms of ID for alcohol purchases?

ID #

15) How many \$20 bills are in a bank band?

100