

# Acrobat

outsourcing  
Your Hospitality Staffing Professionals

## Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

### PLEASE PRINT

Full Name Murphy Tines Date: 3-29-19  
 Home Telephone (832) 504-7501 Other Telephone (832) 362-7557  
 Present Address 5833 Melanite  
 Permanent Address, if different from present address: 5833 Melanite Houston, Tx 77053  
 Email Address Murphy.Tines.998@yahoo.com

### EMPLOYMENT DESIRED

Position applying for: Prop - Dietary Aide Salary desired: \$12 - 15

Are you currently registered with any staffing and/or employment agencies? If so, please list

NO

Are you applying for: Full-time work? Yes  No  Part-time work? Yes  No

Temporary work, e.g., summer or holiday work? Yes  No  From: \_\_\_\_\_ To: \_\_\_\_\_

How did you find out about our open position? (Please check fill in proper name of source):

Referral  Name of Referral Marcus Thompson Newspaper  Job Fair  Agency  Company Website

Other Web Posting  Other Source

Could you work overtime, if necessary? Yes  No  If hired, on what date could you start working? 3-30-19

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	OPEN						
PM	OPEN						

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

### PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes  No  If yes, when? \_\_\_\_\_

Do you have friends or relatives working for Acrobat Outsourcing? Yes  No  If yes, please state name and relationship

If hired, would you have a reliable means of transportation to and from work? Yes  No

If hired, can you present evidence of your legal right to live and work in this country? Yes  No

State age if you are under 18 \_\_\_\_\_. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes  No

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.) \_\_\_\_\_

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Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrests and conviction records.

## EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Thurgood Marshall	Missouri, Tx	4 yr	Yes
Houston Community	Houston, Tx	2 yr	Yes
Do you have any special licenses, certificates or special training? If so please list under "Special".		YES	NO
Are you computer literate? If so, list software knowledge under "Special".		YES	NO
Are you proficient with Point of Sales Systems? If so please list which ones under "Special".		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special".		YES	NO
Special: BPA, Lager, POLA, Access Engineering.			

## EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes        No        If so, may we contact your current employer? Yes        No       

Name and Address of Employer \_\_\_\_\_

Type of Business \_\_\_\_\_

Telephone No. (\_\_\_\_) \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

Your Position and Duties \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Name and Address of Employer \_\_\_\_\_

Type of Business \_\_\_\_\_

Telephone No. (\_\_\_\_) \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

Your Position and Duties \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Name and Address of Employer \_\_\_\_\_

Telephone No. (\_\_\_\_) \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

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Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Name and Address of Employer \_\_\_\_\_

Type of Business \_\_\_\_\_ Telephone No. (\_\_\_\_) \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Your Position and Duties \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Have you ever been fired from any previous place of employment? If so, please explain: no

## MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes        No ✓  
If so, describe: \_\_\_\_\_

## JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Lauren, M Telephone No. (82) 362-1557

Address: 5833 Neurite Street, Tx, 77053

Occupation: Owner Relationship: Mother Number of Years Acquainted: Other

Name: Mr. Marcus Thompson Telephone No. (281) 707-9359

Address: N-A

Occupation: Sodexo Relationship: Other Number of Years Acquainted: 7 yr

Name: Javioner Frazier Telephone No. (346) 900-3178

Address: N-A

Occupation: Trucker/Driver Relationship: Friend Eric Number of Years Acquainted: N-A

**Please Read Carefully, Initial Each Paragraph and Sign Below**

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature Murphy, Terri Date 3-29-19

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665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Murphy Jones  
Email: MurphyJones.998@yankees.com  
Phone number: 832-507-11507

## Working Experience:

Company Name: Plaris Lab  
Dates of Employment: July 2018 - March 2019  
Job Responsibility:

- - Process oil
- - Dispose oil
- - Test samples
- - Process oil samples

Company Name: Guardian  
Dates of Employment: Aug 2016 - July 2018  
Job Responsibility:

- - A Dock Leader
- - Sort Equipment
- - Cleaned warehouse
- - Work taking donations with Public

Company Name: Smiling  
Dates of Employment: Sept 2013 - Dec 2013 (Temp Agency)

Job Responsibility:

- - Moved Freight
- - Sorted cargo
- - Stack cargo in different locations
- - Examining Stock

## Skills

- - Customer Service Oriented
- - Stocking
- - Cooking and food Preparation
- - BPA of America, Business, CDL, Process Tech

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## Interview Note Sheet

### Applicant Information

Name: Murphy Jones	Interviewer: Brittany W
Date: 3/29/19	Rate of Pay: \$12.00
Position(s) Applied for: Prep Cook, Dishwasher, Janitor	Referred by:

Test Scores			Seeking:		
Server	/35	%	Bartender	/35	%
Prep Cook	/15	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

### Relevant Experience & Summary of Strengths

Total of \_\_\_\_\_ in Food Service/Hospitality

Wants work.

Is willing to do any job.

Ongoing Work

P.O.S. Experience: Y / N details: \_\_\_\_\_

### Transportation

(Car) Public Transit Carpool ( Rider / Driver )

### Regions Available to work:

SF City	SF North	SF Peninsula	East Bay	Outer East Bay
San Jose	South San Jose		SJ Peninsula	Mission City

### Certifications (if any)

TIPS Serv-Safe LEAD Other \_\_\_\_\_ Will Submit

### Availability

Open AM only PM only Weekdays only Weekends only

Details \_\_\_\_\_

### Uniforms Owned:

Bistro Chef Coat	Black Bistro Chef Pants	Knives	Tuxedo Black Pants	1/2 Tuxedo Non-Slip Shoes	Black Vest	Long Black Tie Bow Tie	Other: _____
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Would you recommend this applicant for Acrobat

Convention Candidate?

Other Languages Spoken: