

SKILLS

- Experience in most aspects of janitorial and maintenance work.
- Punctual and reliable, with the ability to complete multiple tasks in a quick and efficient manner.
- Strong team player that works well in a group or in an individual setting. Can thrive in both a supervised and unsupervised environment.
- Possesses a positive attitude along with excellent communications skills.
- Hard worker that goes above and beyond expectations in order to achieve the best results.

FUNCTIONAL AREA OF EXPERTISE

Janitorial and Maintenance

- Performed general maintenance and custodial duties.
- Cleaned living quarters and common areas. Mopped, polished floors, swept grounds and washed windows.
- Followed procedures for the use of chemical cleaners and power equipment to prevent damage to floors and fixtures.
- Mixed water, detergents and acids in containers to prepare cleaning solutions, according to specifications.
- Gathered and emptied trash.
- Serviced, cleaned, and supplied restrooms.
- Painted kitchens, restrooms, bedrooms and living rooms.
- Completed minor repairs.

Landscaping

- Gathered and removed litter.
- Used hand tools, such as shovels, rakes, saws, hedge trimmers and brush clippers.
- Operated powered equipment, such as mowers, weed eaters and hedging tools.
- Watered lawns, trees, and plants, using portable sprinkler systems, hoses, and watering cans.
- Pruned and trimmed trees, shrubs, and hedges using shears and pruners.