

Interview Note Sheet

Applicant Information	
Name: <u>Tytianna CLAY</u>	Interviewer: <u>AW</u>
Date: <u>4/8/19</u>	Rate of Pay:
Position (s) Applied for: <u>CASHIER</u>	Referred by:

Test Scores					
Server	/35	%	Bartender	/35	%
Prep Cook	/15	%	Barista	/15	%
Grill Cook	/40	%	Cashier	<u>13</u> /15	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:
Full-Time
Part-Time

Relevant Experience & Summary of Strengths	
<u>CASHIER - 4-5 years</u>	Total of _____ in Food Service/Hospitality
<u>Wing Buster - Prep</u>	
P.O.S. Experience: Y / N details: _____	

Transportation	
<u>Car</u>	Public Transit Carpool (Rider / Driver)
Regions Available to work:	
Kansas City,KS Overland Park,Kansas Kansas City,MO Independence,MO	<u>ALL</u>
Certifications (if any)	
TIPS Serv-Safe LEAD Other <u>ICA</u>	Will Submit
Availability	
Open AM only PM only Weekdays only Weekends only	
Details:	
Uniforms Owned:	
Bistro Black Bistro Tuxedo 1/2 Tuxedo Black Vest Long Black Tie	
Chef Coat Chef Pants Knives Black Pants Non-Slip Shoes Bow Tie Other: _____	
Would you recommend this applicant for Acrobat Academy?	Convention Candidate? Other Languages Spoken:

Tytianna Clay

Kansas City, MO 64126

tytiannaclay9_675@indeedemail.com

8163926947

I have been doing fast food since I was about 16 and I'm ready to try something new

Authorized to work in the US for any employer

Work Experience

Jay's Fish and Chicken

Kansas City, MO

July 2018 to September 2018

Cashier, pack food, clean lobby and station area

McDonalds Crew Member

Kansas City, MO

September 2017 to January 2018

Churches chicken

Kansas City, MO

June 2016 to August 2017

Cashier and pack food

Wing Busters

Kansas City, MO

June 2016 to June 2016

Cashier and cook

The place got shut down

Education

N/A

Central Academy of Excellence - Kansas City, MO

Skills

prep, cook and make orders (4 years)

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT:

Full Name TYHANNIA CLAY Date: 4/08/2019
 Home Telephone (816) 392-6947 Other Telephone () _____
 Present Address 2000 Wheeling Avenue
 Permanent Address, if different from present address: _____
 Email Address ImoneofAKIND1234@GMAIL.COM

EMPLOYMENT DESIRED

Position applying for: CASHIER Salary desired: \$11.50
 Are you currently registered with any staffing and/or employment agencies? If so, please list _____

Are you applying for: Full-time work? Yes___ No___ Part-time work? Yes ☒ No___
 Temporary work, e.g., summer or holiday work? Yes___ No ☒ From: Now To: Whenever
 How did you find out about our open position? (Please check fill in proper name of source):
 Referral ☐ Name of Referral _____ Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☐
 Other Web Posting ☒ Other Source ☐
 Could you work overtime, if necessary? Yes ☒ No___ If hired, on what date could you start working? 4/10/2019

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	8:00	8:00	8:00	8:00	8:00	8:00	8:00
PM	4:00	4:00	4:00	4:00	4:00	4:00	4:00

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: _____

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes___ No ☒ If yes, when? _____
 Do you have friends or relatives working for Acrobat Outsourcing? Yes___ No ☒ If yes, please state name and relationship _____
 If hired, would you have a reliable means of transportation to and from work? Yes ☒ No___
 If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No___
 State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.
 Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No___

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OUTSOURCING
Your Hospitality Staffing Professionals

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Central	KANSAS CITY MO	12 th	NO
Do you have any special licenses, certificates or special training? If so please list under "Special."		YES	(NO)
Are you computer literate? If so, list software knowledge under "Special."		YES	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	NO
Special: Cook / Dishwasher			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ___ No ☒ If so, may we contact your current employer? Yes ___ No ___

Name and Address of Employer City Gear 4848 State Avenue

Type of Business Sales Telephone No. (913) 287-4700 Supervisor's Name Jody Harris

Your Position and Duties SALES Associate, help customers find shoes they like in their price range

Dates of Employment: From 10/2018 To 01/2019

Reason for Leaving: Better opportunities

Name and Address of Employer J's Fish & Chicken 5412 Prospect

Type of Business Fast Food Telephone No. (816) 492-6104 Supervisor's Name Mr. Tee

Your Position and Duties Cashier: Handle cash and customers

Dates of Employment: From 07/18 To 09/18

Reason for Leaving: unprofessional

Name and Address of Employer Go Chicken GO 5101 Troost

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outsourcing

Your Hospitality Staffing Professionals

Type of Business FAST Food Telephone No. (816) 361-6680 Supervisor's Name Kendra
Your Position and Duties Handle Food and call out orders to customers

Dates of Employment: From 04/18 To 07/2018

Reason for Leaving: Unprofessional Management

Name and Address of Employer McDonald's 6406 Troost

Type of Business Fast Food Telephone No. () Supervisor's Name

Your Position and Duties COOK / HANDLE FOOD I sometimes was on the grill or making orders

Dates of Employment: From 09/2017 To 01/2019

Reason for Leaving: Unorganized

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes ☐ No ☒
If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: _____ Telephone No. () _____

Address _____

Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Name: _____ Telephone No. () _____

Address _____

Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Name: _____ Telephone No. () _____

Address _____

Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Please Read Carefully, Initial Each Paragraph and Sign Below

TC

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

TC

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

TC

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

TC

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

TC

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature

Stephanie Clay

Date

04/8/2019

- B 1) A roll of quarters is worth?
a) \$5.00
b) \$10.00
c) \$15.00
d) \$20.00
- A 2) A roll of dimes is worth?
a) \$5.00
b) \$4.00
c) \$3.00
d) \$2.00
- D 3) A roll of nickels is worth?
a) \$8.00
b) \$6.00
c) \$4.00
d) \$2.00
- C 4) A roll of pennies is worth?
a) \$1.00
b) \$0.75
c) \$0.50
d) \$0.25
- C 5) What does POS stand for?
a) Patience over standards
b) Percentage of sales
c) Point of sales
d) People over service
- 6) What is the current sales tax rate in your city 8.6%?
- C 7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?
a) \$4.06
b) \$2.06
c) \$7.06
d) \$5.06
- B 8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?
a) \$19.50
b) \$14.50
c) \$9.50
d) \$4.50
- D 9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?
a) \$6.00
b) \$8.00
c) \$10.00
d) \$12.00
- A 10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?
a) \$78.50
b) \$58.50
c) \$38.50
d) \$28.50

A

11) Counterfeit pens should be used on which three denominations?

- a) \$20, \$50, \$100
- b) \$10, \$20, \$50
- c) \$5, \$50, \$100
- d) \$10, \$20, \$50

B

12) How many times should you count change when giving it to the customer?

- a) one
- b) two
- c) three
- d) no need to count

Question & Answer:

13) What is the minimum age for legal alcohol purchases? 21

14) What are the acceptable forms of ID for alcohol purchases? HARD ID

15) How many \$20 bills are in a bank band? 100