

Jordan D'Elia

2517 San Pablo Ave, Oakland, CA 94612, USA
 Oakland, CA, 94612
 (561) 568-2263
 jordan.delia@outlook.com

CAREER OBJECTIVE

Adaptable professional with proven communication, creative thinking, and multitasking skills. Aiming to leverage my abilities to successfully fill the CNA role at your company. Frequently praised as detail-oriented by my peers, I can be relied upon to help your company achieve its goals.

WORK EXPERIENCE

Best Interstate Moving & Storage	Boca Raton, FL
<i>Sales Agent</i>	<i>Apr 2018 – Feb 2019</i>
• -Manage Customer Expectations-Meet and Exceed sales targets-Collect inventory of household goods	
Advanced Communications Group	Boynton Beach, FL
<i>Account Manager</i>	<i>Apr 2012 – Apr 2018</i>
• -Manage Client Profiles-Handle Customer Service-New Sales to existing clients -Manage accounts through CRM systems.-meet and exceed sales targets	
<i>Sales manager</i>	<i>May 2012 – Feb 2014</i>
• -Meet and exceed sales targets-handle customer service and returns-order services via ATT CRM	
Macys	Boynton Beach, FL
<i>Sales Associate</i>	<i>Apr 2011 – May 2012</i>
• -Assist Customers with products-Manage Register and handle money-Provide customer service-Meet and exceed sales targets	

EDUCATION

PALM BEACH STATE COLLEGE	Lake Worth, FL
<i>Completed coursework towards A.A. Business (May 2015)</i>	

ADDITIONAL SKILLS

- Proficiency in computers
- Excellent communication skills

REFERENCES

JOE GOUNTA, CHEF, N/A
(561) 634-6038 - joegounta13@aol.com - Close family friend