

Anthony Anderson
905 Columbus Street San Francisco, CA 94133
(415) 610-9939
Anthonyanderson2021@gmail.com

SUMMARY OF QUALIFICATIONS

- Works well in team environments and independently
- Excellent customer service and interpersonal skills
- Well organized, follows directions and company regulations
- Four years of janitorial and dishwashing experience
- Experienced in construction and warehouse work, can lift, push, and pull 30lbs-60lbs
- Holds a Class C Driver's License and a clean driving record

WORK EXPERIENCE

Beach Chalet Restaurant

San Francisco, CA

2012-2016

Dishwasher/Janitor

- Washed dishes, utensils, cookware, glasses, and mugs using an industrial dishwasher.
- Assisted with the cleaning and sanitation of the kitchen.
- Swept and mopped floors and dusted furniture.
- Cleaned and sanitized restrooms, and restocked paper and soap dispensers.
- Sorted garbage to be trashed, recycled, or composted.
- Assisted with setting up and decorating for various events.

Mail Delivery Services

San Francisco, CA

2005-2008

Mail Clerk/Driver

- Sorted incoming and outgoing mail, and issued and collected receipts.
- Sorted items mail and packages according to delivery route.
- Picked up and delivered mail and packages throughout San Francisco's financial district.
- Kept track of supplies, requisitions, and inventory.

Lawson Roofing Co.

San Francisco, CA

1999-2008

Construction Worker

- Prepared construction sites to eliminate possible hazards.
- Performed interior and exterior painting, and light carpenter duties.
- Dug trenches for plumbing pipes and laid concrete.
- Used a variety of tools and equipment including jackhammers and grinders.

Goodwill Industries

San Francisco, CA

1988-1999

Warehouse Worker

- Loaded and unloaded tracks using a forklift and pallet jacks.
- Performed shipping and receiving duties including bi-weekly inventory checks.
- Trained new team members on safety policies and procedures.
- Assisted with maintaining a clean and organized work area.

EDUCATION & TRAINING

Roofing and Waterproofing Certifications

John Adams-San Francisco, CA

High School Diploma

Mission High School-San Francisco, CA

Anthony Anderson
San Francisco, California
415 684-4982
Anthonyanderson2012@gmail.com

Summary of Qualifications

- Possess Class C California driver's license
- Knowledgeable of the SF Bay Area and committed to following regulations
- Organized and well focused in completing tasks
- Able to work well with people of diverse background

Employment History

2012 – 2016 Porter Beach Chalet Restaurant San Francisco, CA

- Cleaned bathrooms and restocked toilet tissues. Swept, mopped and dusted furniture
- Sorted garbage to be trashed, recycled, or composted
- Set up and decorated restaurant for events

2005 – 2008 Mail Clerk / Driver Mail Delivery Services San Francisco, CA

- Picked up and delivered packages throughout the SF financial district
- Sorted incoming and outgoing mail, issued and collected receipts
- Sorted items according to delivery route
- Kept track of supplies, requisitions, and inventory

1999 – 2008 Construction Worker Lawson roofing Co. San Francisco, CA

- Prepared construction sites to eliminate possible hazards
- Performed interior, exterior painting, and light carpentry duties
- Dug trenches for plumbing pipes and laid concrete
- Used a variety of tools and equipment including jackhammer and grinders

1988 – 1999 Warehouse worker Goodwill Industries San Francisco, CA

- Loaded and unloaded trucks using a forklift and pallet jacks
- Performed shipping / receiving duties including bi-weekly inventory check
- Trained new team members on safety policies and procedures
- Assisted in maintaining the work area

Education & Training

John Adams High School San Francisco, CA
Vocational Training: Roofing/Waterproofing certification

Mission High School San Francisco, CA
High School Diploma