



ACROBAT OUTSOURCING
TSC GROUP

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Claudia Revelo-Lee Date: May 8, 2019
Home Telephone (415) 429-9362 Other Telephone () _____
Present Address 235 Ottawa Ave., 94112, San Francisco, CA
Permanent Address, if different from present address: _____
Email Address reveloclaudia@yahoo.com

EMPLOYMENT DESIRED

Position applying for: Server / barista Salary desired: \$21/hr.

Are you currently registered with any staffing and/or employment agencies? If so, please list

no

Are you applying for: Full-time work? Yes___ No___ Part-time work? Yes~~X~~ No___

Temporary work, e.g., summer or holiday work? Yes~~X~~ No___ From: 5/8/19 To: 8/20/19 - beyond

How did you find out about our open position? (Please check fill in proper name of source):

Referral ☐ Name of Referral _____ Newspaper ☐ Job Fair ☐ Agency ☐

Company Website ☐ Other Web Posting ☐ Other Source ☐

Could you work overtime, if necessary? Yes~~X~~ No___ If hired, on what date could you start working?

5/9/19

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	X	X	X	X	X	X	X
PM	X	X	X	X	X	X	X

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:
May 25th - 29th May 31st - June 3rd June 21st - 28th

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes___ No X If yes, when? _____

Do you have friends or relatives working for Acrobat Outsourcing? Yes___ No___ If yes, please state name and relationship _____

If hired, would you have a reliable means of transportation to and from work? Yes___ No___

If hired, can you present evidence of your legal right to live and work in this country? Yes X No___

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes X No___

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Do you have any special licenses, certificates or special training? If so please list under "Special".		<u>YES</u>	NO
Are you computer literate? If so, list software knowledge under "Special."		<u>YES</u>	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		YES	<u>NO</u>
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		<u>YES</u>	NO
Special: <u>Serving, barista work, transaction management, customer service training, administrative training.</u>			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☒ No ☐ If so, may we contact your current employer? Yes ☒ No ☐

Name and Address of Employer Lyft 185 Berry Street, San Francisco

Type of Business driver Telephone No. () Supervisor's Name n/a

Your Position and Duties I drive for lyft and handle navigation and customer service relations

Dates of Employment: From May 2017 To now

Reason for Leaving: pay and sick leave

Name and Address of Employer Sea Lab Summer Camp Menlo Park, CA

Type of Business Camp Telephone No. (650) 963-2948 Supervisor's Name Ann Marie Marara

Your Position and Duties Camp counselor, created schedules, implemented lesson plans, and safety protocols

Dates of Employment: From Aug. 2018 To Aug. 2018

Reason for Leaving: Camp ended successfully

Name and Address of Employer College Works Painting n/a

Type of Business Sales Telephone No. (885) 777 3231 Supervisor's Name Priyanshi Patel

Your Position and Duties owned and operated a small painting company in the San Bruno region. kept financial records and calendars, licensed contractor, hired scheduled and paid painters for projects

Dates of Employment: From Nov. 2017 To Jun. 2018

Reason for Leaving: pay was too low.

Name and Address of Employer Olive Garden 3251 20th Ave. San Francisco, CA

Type of Business restaurant Telephone No. (415) 661-6770 Supervisor's Name

Your Position and Duties kept up with the server, fast paced environment, customer relations, hospitality experience

Dates of Employment: From May 2016 To Dec. 2017

Reason for Leaving: I needed a more flexible job for school

Have you ever been fired from any previous place of employment? If so, please explain: NO

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes ☐ No ☒

If so, describe: _____

WORK-RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Veronica Damirich Telephone No. (415) 816-8795

Address _____

Occupation: Leasing agent Relationship: CoWorker Number of Years Acquainted: 10+ yrs.

Name: Perry Green Telephone No. (773) 220-7916

Address 86 Buena Vista Ave San Bruno, CA, 94066

Occupation: Director of B.A.U.P.L. Relationship: mentor Number of Years Acquainted: 7

Name: Christine Ruelo-Lee Telephone No. (415) 812-9948
Shane Townsend Telephone No. (925) 895-4404

Address 86 Buena Vista Ave. San Bruno, CA, 94066

Occupation: Law school fellow Relationship: Sister/Guard Number of Years Acquainted: 24+

Please Read Carefully, Initial Each Paragraph and Sign Below

CRL

~~FF~~

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

CRL

~~FF~~

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

CRL

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

CRL

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

CRL

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature *Sam Pauls Jr* Date 5/8/19

