

Aungel Renee Gibbs

3026 Bluestar Ct Rancho Cordova, CA 95670

510-934-1384 Aungel.marie19@gmail.com

Experience

July 13, 2017- April 2, 2019 | Barcha Mediterranean Restaurant | San Francisco
Hostess

Making seating arrangements for reservations

Putting servers in certain sections

Handling all phone or takeout orders

Answering phones

Preparing takeout menus

August 21, 2014- June 11, 2017 | Pioneer Elementary School | Sacramento, CA

After School Teacher

Making a Daily lesson plan

Organizing activities

Worked with ages 5-14 years old

20+ kids to a classroom

Field trips to various educational places around the city

April 24, 2013- April 2, 2014 | Western Dental Care | San Francisco, CA

Receptionist

Organize records

Answer phones

Sending and receiving faxes

Taking customers payments for treatment

May 11, 2013- Present | See in a Dream Photography | San Francisco, CA

Freelance photographer

New Born babies

Families

Weddings etc..

November 24, 2012- April 21, 2013 | Whole Foods Market | Oakland, CA

Answering multi phone lines

Providing excellent customer service

Assisting customers find what they need in the store

Cashier

Seasonal hire

August 21, 2011- December 13, 2012|Wells Fargo | Gold river, CA

Lead Teller

In charge of a team of 12 employees

Provide excellent customer service

Assisted in training all new onboarding tellers

Opening and closing the store

Processing incoming cash shipments

Ordering shipments of cash

Answering multiple phone lines, sending and receiving faxes,
Cross selling of products

Processing transactions such as cashing and depositing checks, making
payments

Handling a large amount of cash at all times of work

May 2008- May 2011 | CDC | Sigonella Naval Base, IT

Responsible for a class of about 25 children

Assistant Teacher

Provided excellent child care for US Navy families

Handled children from 0-5 years of age

Education

2009-2012 | Grambling State University | Grambling, LA

Majoring in Criminal Justice with a concentration of Paralegal Studies

Maintaining a grade point average of 2.5

Active member of Gramblinite Newspaper

2012-present | University of Phoenix | Sacramento, CA

Online Campus

Majoring in Criminal Justice with a concentration of Paralegal Studies

Maintaining a grade point average of 3.43

2005-2012 | References

Gloria Sept (916) 802-7249

Cedric Hamilton (916) 761-6817

Antionette White (916) 969-6578

Steven Hancock (770) 896-9982