



ACROBAT OUTSOURCING
TSC GROUP

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Malinda Mae Palomar Date: 05/20/2019
Home Telephone (916) 289-8076 Other Telephone ()
Present Address 3826 Elkhorn Blvd N. Highlands CA 95660
Permanent Address, if different from present address: _____
Email Address malindapalomar@gmail.com

EMPLOYMENT DESIRED

Position applying for: Ashee Salary desired: 12.00

Are you currently registered with any staffing and/or employment agencies? If so, please list

Are you applying for: Full-time work? Yes___ No___ Part-time work? Yes X No___

Temporary work, e.g., summer or holiday work? Yes X No___ From: _____ To: _____

How did you find out about our open position? (Please check fill in proper name of source):

Referral ☒ Name of Referral Bonnie Lovault Newspaper ☐ Job Fair ☐ Agency ☐

Company Website ☐ Other Web Posting ☐ Other Source ☐

Could you work overtime, if necessary? Yes X No___ If hired, on what date could you start working?

05/27/2019

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN
AM							
PM							

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes___ No X If yes, when? _____

Do you have friends or relatives working for Acrobat Outsourcing? Yes X No___ If yes, please state name and relationship Bonnie Covault (Friend)

If hired, would you have a reliable means of transportation to and from work? Yes X No___

If hired, can you present evidence of your legal right to live and work in this country? Yes X No___

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes X No___

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

I cannot lift or carry heavy items over 20 lbs with my left hand. I'm seeking medical treatment, but for now I'm seeking light weight positions.

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
<u>Visions In Education</u>	<u>Carmichael, CA</u>	<u>12th</u>	<u>Yes 2006</u>
<u>American River College</u>	<u>Sacramento, CA</u>	<u>2.5 years EDE</u>	<u>NO</u>
Do you have any special licenses, certificates or special training? If so please list under "Special".		<u>(YES)</u>	NO
Are you computer literate? If so, list software knowledge under "Special."		<u>(YES)</u>	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		<u>(YES)</u>	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	NO
Special: <u>Food Safety Certified until 11/03/2020/ Microsoft Word/Excel/</u> <u>P.O.S. Aloha</u>			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes X No If so, may we contact your current employer? Yes X No

Name and Address of Employer Black Bear Diner 6700 Stanford Ranch
Roseville, CA 95678

Type of Business Restaurant Telephone No. (916) 788-8101 Supervisor's Name Mary or Tom
Your Position and Duties Server. Greet guests. provide excellent customer service by
providing drinks, menu guidance, delivering food, bussing tables & re-setting
them. Cashier and host. Restock when needed.

Dates of Employment: From 03/2018 To Present

Reason for Leaving: Can't perform heavy lifting with left hand, so looking for
something temporary until I get my hand healed up.

Name and Address of Employer Black Bear Diner 7935 Madison Ave
Citrus Heights, CA 95610

Type of Business Restaurant Telephone No. (916) 534-7625 Supervisor's Name David or Santos
Your Position and Duties Server. Greet guests. Provide excellent customer service by providing
drinks, menu guidance, delivering food, bussing tables & re-setting them. Cashier
and host. Restock when needed.

Dates of Employment: From 02/2017 To 06/2018

Reason for Leaving: Not enough hours provided, needed more security.

Name and Address of Employer Sammy's Restaurant and Bar

Type of Business Restaurant Telephone No. (916) 735-8440 Supervisor's Name Paul
Your Position and Duties Grease yard supervisor. Daily paperwork. Set up restaurant
and bar for the day. Serve when needed. Cashier, and handled daily
deposits.

Dates of Employment: From 09/2015 To 12/2016

Reason for Leaving: Was having some personal family obligations I had to take care of.

Name and Address of Employer Sierra-at-Tahoe 1111 Sierra-at-Tahoe Rd.
Twin Bridges, CA 95735

Type of Business Ski Resort Telephone No. (530) 659-7453 Supervisor's Name HR Department

Your Position and Duties Food and beverage Lead. Maintained support for front and back of house. Cashier. Daily paperwork and deposits. Cook when needed.

Dates of Employment: From 12/2014 To 03/2015

Reason for Leaving: Seasonal.

Have you ever been fired from any previous place of employment? If so, please explain: Yes, ~~Sammy's~~ Sammy's Restaurant. I was dealing with a lot of family matters, and the internal stress was too much at that time of my life, and they let me go so I could focus on my family, and my healing.

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes ☐ No ☒

If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Sheel Amaral Telephone No. (916) 910-8387

Address Jackson, CA

Occupation: Black Bear Diner Relationship: Co-worker Number of Years Acquainted: 9 months
Server (Roseville) Supervisor

Name: Janae Fried Telephone No. (619) 451-0738

Address Redding, CA

Occupation: Sammy's Restaurant Relationship: Co-worker Number of Years Acquainted: 16 years
Server & Friend

Name: Lesli Bryan Telephone No. (209) 552-9249

Address Sacramento, CA

Occupation: Black Bear (CA) Relationship: Supervisor Number of Years Acquainted: 2 years
Co-worker

Please Read Carefully, Initial Each Paragraph and Sign Below

MP

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

MP

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

MP

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

MP

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

MP

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature Malinda Palomen Date 05/21/2019

