



Rosanna Carrisosa

27428A Georgia Ave. Madera, CA 93637 • 559-661-0255

OBJECTIVE: *To obtain an entry-level position that would enhance my current skills while learning new skills to further my career.*

SUMMARY OF QUALIFICATIONS

- ◆ Responsible, reliable hard worker and quick learner
- ◆ Team player with ability to speak English and Spanish (Bilingual)
- ◆ Vast experience in management, inventory, shipping/receiving, machinery work, standing and sitting forklift operation, palletization of goods, general maintenance/repair, landscaping

WORK EXPERIENCE

- 2017-2018 **Food Service Warehouse** Dublin, CA
- ◆ Maintained overall cleanliness of designated areas by sweeping, mopping, dusting, and sanitizing areas with appropriate cleaning materials
 - ◆ Assisted with coordinating the receiving and distribution of inventory for two locations
 - ◆ Assisted with the reconciliation of food service inventory on a *quarterly* basis
 - ◆ Responsible for logging/tracking of purchase orders and receivers for entire campus
 - ◆ Trained new personnel as necessary
- 1999-2013 **Merchandise Sorter** Placement Pro's Gottschalks, Madera, CA
- ◆ Provided coverage as needed when staff were on leave
 - ◆ Monitored and received merchandise and reconciled products/services with inventory reports
 - ◆ Counted and verified all inventory products quality and reported any damages
 - ◆ Ensured order manifest was complete and all paperwork in order for distribution
- 2012 **Deli Worker** Wal-Mart, Chula Vista, CA
- ◆ Responsible for processing customer food orders and provided general maintenance
 - ◆ Charged with duty to cook hot foods properly, clean work area, wash dishes and stock items
- 2003-2007 **General Winery Worker** Paul Masson Winery, Madera, CA
- ◆ Chilled and cleaned tanks for wine transfer/distribution service; Add chemicals, chips, grapes into tanks for fermentation; retrieved samples; Machine operator for fermentation of wine distillery

EDUCATION

- ◆ 2011, GED Certificate, Chula Vista Adult School, Chula Vista, CA
- ◆ 2009, General Maintenance Certificate, Madera Community College Center, Madera, CA
- ◆ 1999, General Education, Madera High School, Madera, CA

REFERENCES References may be furnished upon request.