

Ifrah Qureshi

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Objective

College student currently pursuing a degree in Kinesiology, while seeking an entry-level position to expand my work experience, support growth of client base by using past team leadership skills and client service experience.

Education

Sacramento City College (SCC)

- ◆ Working on Kinesiology AA Transfer Degree

January 2015- present

Norwich Free Academy

- ◆ High School Diploma

August 2010- June 2014

Experience

MESA Student Assistant

January 2018 - May 2019

- ◆ Assist MESA (Mathematics, Engineering, Science Achievements) students and those who wish to join this program, which ensures student success in STEM fields.
- ◆ Speak in front of K-12 and college students about the MESA program.
- ◆ Handle data filing, email supervisors and coworkers, and create promotional flyers.

Personal Attendant at Creative Living Options

August 2018- September 2018

- ◆ Provides direct service and support to individuals with mental and physical disabilities
- ◆ Assists with life activities and choices such as meal preparation, household chores, shopping, hygiene, communication, and involvement in the community.

Tutor at Science and Allied Health Center

January 2017- December 2017

- ◆ Assisting students in improving academic performance in chemistry and biology at Sacramento City College

Cashier/ Sales at Sweetie Nails & Spa, Norwich, CT.

July 2012- May 2014

- ◆ Catered to customer needs and ensured a smooth sales process
- ◆ Managed inventory of stock and upkeep of resupply
- ◆ Experienced in handling cash register

Relevant skills

- ◆ Speaks English and Urdu fluently
- ◆ Extensive customer service experience
- ◆ High energy and motivated worker
- ◆ Adaptable to different working environments
- ◆ Efficient multitasker
- ◆ Proficient at Microsoft Suite programs