

CALEB M. ALVAREZ

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SUMMARY OF QUALIFICATIONS

My variety of experience demonstrates my effective communication and leadership skills and capability for learning new positions and trades. I have demonstrated my ability to use different equipment, technology, and assessment/research tools as well as providing people-centered services to youth, families, and other professionals. I am a reliable and self-motivated employee as demonstrated by consistent positive supervisor references.

EDUCATION

Graduated, 2011-2015, West Virginia University, Morgantown, WV
Secondary Education/English (MA), 4.0 GPA
English (BA), 3.91 GPA

EXPERIENCE

Interviewer, Sacramento State Public Health Survey Research Program March 2019-Present
Supervisor: Julia Tomassilli (916) 278-2080

- Conducted survey research with cannabis consumers at California dispensaries.
- Recruited dispensary management for project participation.
- Coordinated scheduling and travel arrangements for dispensary events

Wraparound Facilitator, Uplift Family Services September 2016-October 2018
Supervisor: Janelle Surrey-Miller 916-388-6400

- Developed and coordinated treatment teams to promote youth mental/behavioral health.
- Facilitated communication among team members and led team progress and planning meetings
- Taught and promoted coping and communication skills and provided psychoeducation for youth and their caregivers.
- Conducted assessments and gathered data to demonstrate treatment progress.
- Wrote progress notes and selected billing categories for billing Medi-Cal.

Teacher, Oak Hill High School August 2015-June 2016
Supervisor: Katie Hayes 304-469-3551

- Planned and implemented standards-based lessons for students in 9th Grade Language Arts and High School Theater.
- Modified lessons for students with Individualized Education Programs (IEPs) for learning, behavioral, and emotional needs. Participated in IEP and ESL meetings as an educator to offer insight into the progress of cognitive, behavioral, and emotional strategies.
- Implemented classroom management practices and communicated with parents to promote student success.

- Used IPI research program to collect school-wide data on student engagement and levels of thinking. Discussed study results with faculty to develop strategies to improve student motivation and learning.

Site Supervisor/Assistant Supervisor, WVU Child Learning Center

June 2013-August 2014.

Supervisor: Diane Rudash

304-293-4866

- Coordinated and supervised the implementation and planning of lessons and activities at an off-site summer camp for elementary-aged students.
- Implemented Positive Behavior Interventions and Supports (PBIS) for children with behavioral needs. Provided feedback to staff for improved performance.
- Facilitated communication among administration, staff, and parents.
- Coordinated school-aged before-school program during the school year.

Book Store Staff/Clerk, The Book Exchange

December 2012-January 2015 (Seasonal)

Supervisor: Joey Arbuckle

304-292-7354

- Organized, ordered, and sold books at a university book store.
- Assisted customers with selecting the correct textbooks and suggestively sold additional materials.
- Operated cash registers at on and off-site locations.
- Labeled and shipped books and merchandise.

Intern, Tutor/Participant, University High School

August 2012-May 2015

Supervisor: Suzanne Ernstes

304-291-9270

- Planned and implemented lessons and assisted students with independent work in a ninth grade Language Arts classroom and a self-contained Special Education Mathematics class. Differentiated among honors, on-level, and freshman transition (Academy) classes for "at-risk" students, and within those classrooms, to accommodate a variety of learning and behavioral needs. Assessed student work and reflected on pedagogy to assure attainment of learning goals.
- Designed, implemented, and compiled/presented data for action-research as part of my program of study.

HONORS, AWARDS, AND MEMBERSHIPS

Schoenbaum Scholarship/Loan Endowment Recipient, 2013 and 2014

Merit-based scholarship awarded based on scholarship, service to the community, leadership, and recommendations from faculty.

Eberly College of Arts and Sciences Certificate of Achievement in Academic Excellence, 2013

Virginia Butts-Sturm Scholarship Recipient, 2012

Scholarship awarded to the Outstanding Sophomore English Major; based on academic achievement, volunteer experience, and extracurricular involvement.

President's List, Spring 2012, Fall 2012, Spring 2013, Fall 2013, Spring 2014, and Fall 2014

President of the Education Student Government Association (ESGA), 2014-2015

President of the WVU English Club, 2012-2013, Member from 2011-2013