

Stevie R. Leeman
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Objective

Seeking to fulfill a part-time position within the Food & Beverage Industry providing the opportunity to contribute by utilizing my bartending experience, training, and capabilities.

Experience Summary

Premier Mortgage Resources • Loomis, CA • 2018 to Current
Mortgage Advisor

Provide comprehensive financial advice to my clients & assisting them in getting pre-approved for a home loan.

- Analyze and assess borrowers' financial status to match clients with suitable loan programs.
- Prepare loan packages and ensure all aspects of closing process are completed on time.
 - Develop and maintain successful relationships with business referral sources.
- Communicate with and advise clients and partners during various stages of the loan process.

Finance of America Mortgage • Roseville, CA • 2014 to 2018
Mortgage Advisor

Provide comprehensive financial advice to my clients & assisting them in getting pre-approved for a home loan.

- Analyze and assess borrowers' financial status to match clients with suitable loan programs.
- Prepare loan packages and ensure all aspects of closing process are completed on time.
 - Develop and maintain successful relationships with business referral sources.
- Communicate with and advise clients and partners during various stages of the loan process.

Country Club Saloon • Loomis, CA • 2017 to 2017
Barback/Bartender

Assisted the bartender in tasks such as maintaining stocks, changing kegs, collecting empty glasses, maintaining and keeping the premises clean, ensuring there is plenty of clean glassware, and re-stocking ice.

- Ring up customers and open/ close customer tabs on POS.
- Prepared and served mixed drinks, wine and beer serving a local customer base in a fast-paced, high-volume, team-oriented environment.

- Efficiently and continuously re-stocked bartender serving stations with liquor, ice, fruit, straws and napkins as necessary for bartender use.

Granite Bay Golf Club • Granite Bay, CA • 2014 to 2014

Banquet Server

Assisted in a food service setting catering solely to private and social events. Responsible for offering guest services reflecting high standards.

- Greet guests as they arrive in the banquet hall
- Ensure consistency in preparation and presentation of food items
- Set and decorate event room with selected décor for event

Education

- Sierra High School • Manteca, CA • 2013, General, Diploma
- Nationwide Mortgage Licensing System & Registry • Licensed Mortgage Loan Originator • NMLS #1287831

Additional skills

- Knowledge & Skill with Excel, Microsoft, and general computers.
- Marketing Management; Social Media
- Excellent Customer Service
- Multitasker
- Detail Orientated
- Fast Learner
- Hard Worker

Courses

- ProSchools Mortgage Lending Course • CA
- Xinnix Certified Mortgage Loan Originator Training
- Licensee Education on Alcohol and Drugs Certification

References

- Samantha Lane • Senior Mortgage Advisor/Previous Boss • 916-600-1904
- Jenn Wunder • Country Club Saloon Manager • 916-790-4576
- Stephanie Nelson • Supervisor at Country Club Saloon • 916.801.2404
- Christopher Raza • Owner of Chris Raza Construction • 916-519-2162