

Larae Hunt

3409 Lynne Way, Sacramento, CA 95821 | (916) 396-2320 | Laraehunt1996@gmail.com

Objective

To start out my career by mixing at events and restaurants, gaining experience and eventually becoming a full-time bartender in downtown Sacramento.

Education

ABC BARTENDING SCHOOL | 2019

- Certified

AMERICAN RIVER COLLEGE | 2017

- 46 Units Completed
- 3.4 GPA

Skills & Abilities

- Leadership
- Quick Learner
- Punctual
- Willing to work extra hours

Experience

DELIVERY DRIVER | THE SACRAMENTO BEE | MAY 27TH, 2018 - CURRENT

In the middle of the night I have five hours to throw 300-415 newspapers to every individual household in the Arden/ Arcade area. I have used my excellent memory and multi-tasking skills to speed through neighborhoods and hit every home whilst inserting ads and rolling the "Bees" in under the required amount of time needed, almost never needing the aid of my daily sheet. In the rare event of a missed delivery I have still given out my personal phone number in order for the customers to call me so I can rush on over and redeliver in order to avoid complaints on my work record.

SEASONAL CLERK | FRANCHISE TAX BOARD | MARCH 4TH, 2019- MAY 16TH, 2019

In the Receiving Section we work as a team in our own separate workstations known as Tingle Tables in order to extract customer's taxes from hundreds of envelopes ranging in various sizes. We butterfly open them to ensure nothing is left behind and once we have all the necessary contents we proceed to go through every individual page removing any staples, stickers and paper clips. Once we've cleared the stack of papers we put them in their corresponding tray and properly bundle and label them once the stack gets full. Other job duties may include using copy machines and slicing stacks of paper to appropriate size.

BARISTA/TRAINER | STARBUCKS | FEBRUARY 8TH, 2016 - MARCH 23RD, 2018

As a barista I must have a fantastic memory and exceptional multitasking skills so that I can cashier and make drinks while maintaining a clean, stocked workspace. A great attitude and genuine smile is all I need to keep spirits high while both opening and closing the store. I take the initiative to make sure all tasks for each different shift I may work is completed above and beyond what is required. It is important for me to provide attention to any customer that may need it.