

Acrobat

outsourcing

Your Hospitality Staffing Professionals
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Lauren Kane
Email: ren.kane2@gmail.com
Phone number: (503) 799-6880

Working Experience:

Company Name: 4 P's (Red Dog South of Market) ← the actual restaurant I work for.
Dates of Employment: Present
Job Responsibility: Host

- - Greeting guests at the front door.
- - Seating guests and arranging parties to tables
- - Assisting servers with running food and bussing tables
- - Creating, editing, and confirming reservations

Company Name: _____
Dates of Employment: _____
Job Responsibility: _____

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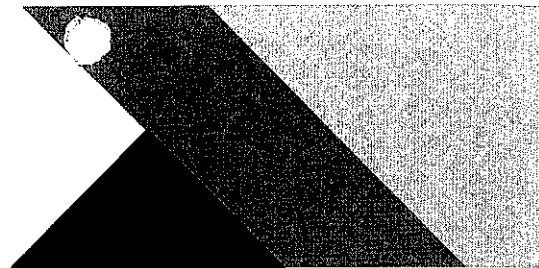
Company Name: Red Dog
Dates of Employment: Present
Job Responsibility: Server

- - Taking orders and maintaining thorough knowledge of our seasonal menu
- - Creating an enjoyable environment for guest for food and drink.
- - Running food and maintaining standards to food handling standards.

Skills

- - Able to remember things quickly and am passionate to continue learning.
- - Can lift 50+ lbs
- - Have had maintenance experience so I am quick to be handy when it applies

LAUREN KANE



DETAILS

(503) 799-6880

ren.kane2@gmail.com

CAREER

My current career goals are to continue developing through both my formal and informal studies, to become a successful and well-rounded Photographer.

SOFTWARE

-Microsoft Office, Excel, Powerpoint,
-Adobe Photoshop, Premiere Pro, Lightroom,

INFORMATIONS

Languages: English, Spanish and ASL
-Food Handler's Card
-Driver License

HOBBIES

Photography, music, crochet, reading, and being active.

ABOUT

I have a strong work ethic, attention to detail and ability to adapt to new environments quickly. I am a good listener, patient and enjoy making people smile. I possess engaging communication skills and love working in team situations but am completely comfortable working independently.

EMPLOYMENT EXPERIENCE

Leasing Consultant and Porter

2016-2019

C & R Real Estate

- Giving tours of model and vacant apartments.
- Managing the customer database.
- Corresponding with prospective residents by email and phone on availability.
- Assisting property managers with daily office assignments.
- Assisting maintenance supervisor with vendor scheduling.
- Groundskeeping, turning apartments, and addressing any major or minor maintenance issues that arise.

Production and Assembly

2015-2016

Lensbaby

- Assembling creative effect camera lenses and module optics.
- Working with small parts, basic tools, and other hands-on equipment.
- Inspecting products to insure quality of materials.
- Testing products on current industry standard photography equipment.
- Thorough examination of products prior to packaging.

Freight Crew and Sales Clerk

2012-2015

JOANN Fabrics and Crafts

- Stocking products and setting up displays by following planograms.
- Managing special orders shipments and keeping track of inventory needs.
- Cutting and measuring fabric for customers
- Cashier and fulfilling other basic customer service needs.

EDUCATION

BFA Photography

Current

Academy of Art University, San Francisco, CA.

High School Diploma

2009

El Cerrito High School, El Cerrito, CA.