

# Karen Koblan

## **Supply Chain & International Director - Obeng Pharmacy**

Newark, NJ 07103

karenkoblan3\_ej6@indeedemail.com

973-342-9324

Willing to relocate: Anywhere

Authorized to work in the US for any employer

## Work Experience

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### **Supply Chain & International Director**

Obeng Pharmacy - Newark, NJ

October 2017 to Present

Lead the registration of pharmaceutical products through-out West Africa. Provide guidance to supply companies utilizing products.

- Successfully reviewed, updated and finalized contracts for companies.
- Registered detailed information for all products.

### **Pharmacy Technician**

Obeng Pharmacy - Newark, NJ

October 2017 to Present

Perform prescription dispensing activities. Verify, file prescriptions and conduct audit with insurance companies.

- Successfully reviewed audit verification regarding discrepancies
- Renewed pharmacy licenses and certifications

### **Food and Beverage Team Member**

Literature Research & Presentation

August 2008 to Present

Electronic chain transfer of NADH to O2 during ATP generation.

Food and Beverage Team Member Areas USA - New Jersey 8/2008 to Present

Support the roles of Cashier, Host and Waitress at the Newark International Airport in New Jersey and Marriott Hotel.

\* Received employee of the month and 2017 employee of the year from the Airport Customer Care and Areas USA

### **French Instructor**

New York, NY

February 2015 to April 2016

Develop lesson plans, create lesson material and facilitate training individual students.

### **Student Assistant**

University at Buffalo, School of Nursing - New York, NY

September 2013 to May 2014

Assist students with all registration procedures to attend nursing school in the Student Affairs department.

- Received recognition from the Director and the Office of Admissions for going above and beyond.

### **Intern**

SAGE - New York, NY

September 2012 to December 2012

Conducted literature research on nanoparticles with Dr. Folarin and Dr. Gene Morse at University of Buffalo.

Undergraduate Research Project Dr. Sathy Balu-Iyer, University of Buffalo, Pharmaceutical Sciences Characterizing phosphatidylinositol liposome containing acid alpha-glucosidase for drug delivery in patients with Pompe disease.

### **Education**

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#### **Bachelor of Sciences in Pharmaceutical Sciences**

University at Buffalo, The State University of New York

2016

#### **Environmental Health & Safety Laboratory**

University of Medicine and Dentistry of New Jersey

2013

#### **Associate in Science in Biology and Pre-Medicine**

Essex County College - Newark, NJ

2011

### **Skills**

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Customer Service (8 years), databases (3 years), HIPPA (2 years), HPLC (2 years), IOS (5 years)

### **Additional Information**

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#### **Areas of Expertise**

\* HIPPA \* Endnote, Medline, PubMed databases

\* Medicare Part C and D

\* Pharmacy Software

\* Research

\* HPLC, Mass Spectrometry

\* Knowledge of applicable state and federal controlled substance laws

\* Scientific and Statistical Analysis \* MS Office, IOS, Minitab

\* Customer Service \* Bilingual - French

## Interview Note Sheet

Name: <b>Karen Koldan</b>	Interviewer: <b>Debbie McKee</b>
Date: <b>6/19/2019</b>	Rate of Pay: <b>\$15.00</b> per
Position (s) Applied for: <b>Server</b>	Referred by: <b>Indeed</b>

Job Titles		Percentages		Full-Time	Part-Time
Server	/35	% Bartender	/30		
Prep Cook	/15	% Barista	/10		
Grill Cook	/40	% Cashier	/10		
Dishwasher	/10	% Housekeeping	/15		

Previous Experience & Summary of Services	Total of _____ in Food Service
<p>Works at Arias @ Newark Airport.</p> <p>Barrel Server @ Marriott in Buffalo.</p> <p>Bartends @ Newark Airport.</p> <p>Used to Carry Baggage.</p>	

P.O.S. Experience: Y / N <u>details:</u>				
<input checked="" type="checkbox"/> Car	Public Transit	Carpool ( Rider / Driver )		
Regions Available to Work				
<input checked="" type="checkbox"/> North NJ	South NJ	<input checked="" type="checkbox"/> Central NJ	Jersey Shore	
Certifications				
TIPS	Serv-Safe	LEAD	Other _____	Will Submit _____
Hours				
Open	AM only	PM only	Weekdays only	Weekends only
Details:				
Uniform				
<input checked="" type="checkbox"/> Bistro	<input checked="" type="checkbox"/> Black Bistro	Tuxedo	1/2 Tuxedo	<input checked="" type="checkbox"/> Black Vest
<input checked="" type="checkbox"/> Chef Coat	<input checked="" type="checkbox"/> Chef Pants	Knives	<input checked="" type="checkbox"/> Black Pants	Non-Slip Shoes
Other:		Other:		Other Languages Spoken:
Would you recommend this applicant for Academy?		Conversion Conditions:		

**Submission Date** 06-19-2019 08:30:14

**First Name**

Karen

**Last Name**

Koblan

**E-mail Address**

amareink@yahoo.com

**Phone**

9733429324

**Address**

812 East Jersey Street

**Unit or Number**

#8

**City, State**

Elizabeth

**Zip Code**

07201

**What region(s) are you applying to work within?**

- New Jersey

**Which position(s) are you applying for?**

- Server
- Bartender

**Are you applying for:**

- Part-Time

**When can you start?**

Wednesday, June 19, 2019

**Can you work overtime?**

Yes

**How did you hear about us?**

- Google

**What days/times can you work? Select all that apply:**

- Monday AM
- Thursday AM
- Sunday AM
- Sunday PM

**Have you ever applied to or worked for Acrobat before?**

No

**If hired, would you have reliable means of transportation to and from work?**

Yes

**If hired, can you present evidence of your legal right to live and work in this country?**

Yes

**Are you able to perform the essential functions of the job for which you are applying?**

Yes

**Name of School**

SUNY at Buffalo

**City & State**

Buffalo, NY

**Grade/Degree**

B.S. Pharmaceutical Sciences

**Graduated?**

Yes

**Do you have any special licenses? (If so, label under "Special")**

No

**Are you computer literate? (If so, label which programs under "Special")**

Yes

**Are you proficient with Point of Sale systems? (If so, label which under "Special")**

Yes

**Do you have any experience, training, qualifications or special skills? (If so, label under "Special")**

Yes

**Are you currently employed?**

Yes

**Can we contact your current employer?**

Yes

**Name and Address of Employer**

Areas USA

Brewster road

Newark NJ (Newark International Airport)

**Type of Business**

Retail

**Phone Number**

(973) 854-0890

**Your Position & Duties**

Server

**Date of Employment (from/to):**

05/2012 & 05/2016-present

**Reason for Leaving**

I am still working there

**Still Employed:**

Yes

**First Name**

Serges

**Last Name**

Zero

**E-mail Address**

aaaas@gmail.com

**Phone**

+1 (786) 810-9410

**Relationship:**

Manager

**Years Acquainted:**

5

**First Name**

Jan

**Last Name**

Soliman

**E-mail Address**

aaaa@gmail.com

**Phone**

(201) 696-7154

**Relationship:**

Manager

**Years Acquainted:**

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**I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.**

- (Checked box indicates acknowledgement)

**I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.**

- (Checked box indicates acknowledgement)

**I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.**

- (Checked box indicates acknowledgement)

**I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.**

- (Checked box indicates acknowledgement)

**Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.**

- (Checked box indicates acknowledgement)

**I hereby acknowledge that I have read and understand the above statements.**

- (Checked box indicates acknowledgement)

**Applicant Digital Signature (Type Name):**

Karen Koblan

**Date:**

Wednesday, June 19, 2019

**Please Attach Resume Below**

Karen A Koblan Resume Official.docx



Case Verification Number: 2019170190608KK

Report prepared: 06/19/2019

## Company Information

Company ID: 139349

Company Name: Acrobat Outsourcing

Client Company ID: 139349

**Client Company Name:** Acrobat Outsourcing

## Employee Information

Name: Karen Koblan

Date of Birth: 04/26/1989

U.S. Social Security Number: \*\*\*-\*\*-1360

Employee's First Day of Employment: 06/19/2019

**Citizenship Status:** U.S. Citizen

## Document Information

**List A Document: U.S. Passport or Passport Card**

Document Number: 506427400

Expiration Date: 02/20/2023

## Case Information

Case Status: Closed

Case Submitted By: Robbie McKee

#### Current Case Result: Employment Authorized

**Reason for Closure:** Employment Authorized Auto Close