

**Tyler R. Brown**  
3061 Notre Dame Drive, CA 95826  
Direct (916) 889-2970 \* Message (916) 889-2970

**Skills**

- Conduct High volume phone calls
- Committed team player
- Experienced Customer Service Representative
- Equipment Inventory Maintenance
- Experienced with sales and upselling to customers
- Flexibility
- Communication skills
- Self-starter
- Excellent listening skills
- Excellent computer skills including Microsoft Office suite
- Serious commitment to ethics
- Data Entry
- Restocking

**Professional Experience**

Child Action Inc.,  
January 2018-Present  
**Child Care Provider**

The Old Spaghetti Factory  
June 2017-June 2018  
**Server**

- Ensure guest have an enjoyable dining experience and providing quality customer service
- Take orders
- Serve food and drinks

OBO Italian Table and Bar  
June 2016-June 2017  
**Counter Server**

- Ensures that each customer receives outstanding service by providing a customer-friendly environment
- Greeting and acknowledging every customer in a positive manner
- Solid menu and product knowledge
- Take orders
- Bussing tables

Wet Seal  
March 2016-June 2016

**Sales Associate**

WIS International

July 2015- September 2015

**Inventory Associate**

Sacramento YMCA

July 2015- August 2015

**Referee**

Clean-Up Nice Barber Shop June 2013 – August 2014

**Front Desk/Customer Service**

**Education**

***Cosumnes River College***

Major: Early Childhood Education